**Consortium on Humanities and Ethics in Physical Therapy**

Leadership Committee Meeting via Zoom

November 28, 2017

12:00 p.m.. Central Time

***Meeting Minutes***

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| *Participants**Unavailable* | Jennifer Hastings – University of Puget SoundSarah Luna – University of the Incarnate WordCindy Dodds - MUSCDonna Smith - University of VermontNathan Brown – University of the Incarnate WordJim Brennan - The Sage CollegesN/A |
| *Purpose* | To discuss issues related to CHEP |  |
| *Agenda Item* | *Summary & Action* |
| **Elections** | * 2 nominations for open nominating committee position
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| **Communication** | * Grant and Writing Award information shared with CHEP membership, ACAPT newsletter and social media
* Submitted report from CHEP to ACAPT, including writing contest and grant deployment
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| **Writing Award** | * No entries at this time
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| **Grant** | * No Applications at this time
* Question was asked about Leadership Committee (LC) members applying. There is no requirement that makes LC member ineligible; however, LC members must recuse themselves from voting.
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| **CSM 2018** | * CHEP General Meeting is Thursday, February 22, 2018, 6:30 p.m. - 8:00 p.m.
* Room set-up: round tables w/ chairs
* Plan for 60 people; 6-10 per table
* Goal is to create some practical take-aways that can be implemented in the classroom or clinical education setting
* Leadership committee to develop prompts for small group discussions; **post to Google drive by January 5th**
* Each table will address all 3 topics
* CHEP Leadership Meeting is Friday, February 23, 8:00 a.m.
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| **Misc.** | * Minutes:  all in attendance approve, others indicate “read”
* SL to create “read” option in minutes
* JH to send out survey monkey that includes inquiry about credentials (PT vs. PTA)
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| **Action Items** | * **ALL-** create prompts related to assigned topic for small group discussion; post to Google drive by **January 5th**
* **Jennifer**- Doodle poll re: meeting week of Jan 15th; SurveyMonkey
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Meeting adjourned: 12:37 p.m. Central Time

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| **Approval of minutes:**  Please complete the table below.  In the “Action” column, indicate whether you read, edited, or approved the minutes. |
| Name | Date | Action: ReadEdited Approve | Comment  |
| Donna Smith | 12/4/17 | ReadApprove | Please send email (such as link to meeting minutes) to UVM address rather than emory address.  Thanks, Sarah.  |
| Cindy Dodds |  |  |  |
| Jim Brennan |  |  |  |
| Nathan Brown | 11/29/17 | ReadApprove |  |
| Jennifer Hastings | 11/29 | approve |  |
| Sarah Luna |  |  |  |