

American Physical Therapy Association

**Academic Council
Board of Directors Meeting
Minutes (Draft)**

March 17, 2011
Conference call

Present:

| | |
|--------------------------------------|----------------|
| Leslie Portney, DPT, PhD, FAPTA | President |
| Terry Nordstrom, PT, EdD | Vice President |
| David L Somers, PhD, PT | Secretary |
| Nancy B. Reese, PT, PhD, MHSA | Treasurer |
| James R. Carey, PhD, PT | Director |
| Susan S. Deusinger PT, PhD, FAPTA | Director |
| Diane U. Jette, PT, DSc | Director |
| Thomas P. Mayhew, PT, PhD | Director |
| Barbara Sanders, PT, PhD, SCS, FAPTA | Director |

Staff:

Lisa Ruane Sr. Director of Member and Component Relations

A regular meeting of the Academic Council Board of Directors was called to order by President Leslie Portney at 12:03PM (Eastern Time). The meeting was held via audio conference supported with internet document sharing.

ESTABLISHMENT OF A QUORUM

Nine of nine board members attending, a quorum was present.

MOTION: ACCEPT ITEMS ON CONSENT AGENDA

Required for Adoption: Majority Vote

FINAL – PASSED (Somers)

V-1 That the minutes from February 9, 2011 Board of Director’s meeting and Board Member Assignments to institutions be accepted.

Support Statement:

No corrections, objections or amendments were offered to the draft minutes or board member assignments.

MOTION: ACCEPT STRATEGIC PLAN

Required for Adoption: Majority Vote

FINAL – PASSED (Mayhew)

V-1 That the draft strategic plan be adopted as the strategic plan for Academic Council.

Support statement:

The strategic plan was disseminated, read by all members of the board and accepted without change.

Discussion:

Lisa will post the strategic plan to the website and Dave will post the strategic plan to the communities page.

VOLUNTEER OPPORTUNITIES TEMPLATE

The purpose of the voluntary opportunities template is to solicit volunteers for task forces which support the goals and objectives of the strategic plan. The headings of the template were altered (see attachment 1). Also, it was agreed that BOD members should list on their volunteer opportunities template any special requirements needed of task force members (e.g. looking for those with an interest in web design, looking for those from multiple kinds of schools, etc.). The duration of the task force should be no greater than 2012 and the start date should be June 1 (see below). A timeline for task force formation was produced:

Immediate – Dave will resend the list of volunteers acquired at the Academic Council meeting on February 11, 2011.

April 1 – All BOD members will send completed volunteer opportunity template forms to Lisa.

April 6 – Blast email sent to constituency with the volunteer opportunity template. A few details about the contents of the e-mail:

- Those who previously volunteered will be acknowledged.
- Additional members will be solicited.
- Responses and questions about the task force should be sent to BOD who will chair the task force.
- Please respond in two weeks (April 22).

Intermediate step (no date) – BOD members will communicate with each other electronically about their intentions of volunteer selection once responses received.

June 1 – BOD members will have constituted their groups and be ready to go work on discerning the specific activities of the task force.

ACADEMIC COUNCIL WORK PLAN

The template for the academic Council work plan was approved (Attachment 2). Work plans are to be established with task force members and completed by July 1. Lisa will send the final form as a Word or Excel document.

UPDATE ON NEXT STEPS WITH NPTE CHANGE

The end of continuous testing, establishment of three testing dates for 2011 and five testing dates for 2012 were discussed. Attachment 3 summarizes the highlights of the discussion. Several decisions were made:

- Leslie summarized the issues her constituent group provided in response to our query to the constituency. Dave appended novel issues his group raised. This communication will be sent to the rest of the BOD to add novel issues their individual groups raised.
- BOD members should send all of the data they received from their constituent groups to Leslie.
- Leslie will convey all of this information to the FSBPT on behalf of the Academic Council.
- The BOD identified either extending continuous testing through July or adding a fourth exam to the 2011 schedule and creating a 2012 schedule that permits a test to occur every other month as high priority items.

COMMUNICATIONS TO REPRESENTATIVES

Several communications to the constituency were discussed:

- Leslie is editing a letter of welcome to constituent members indicating the advantages of belonging to the Academic Council (Leslie). It was decided the letter should contain an announcement about the upcoming volunteer solicitation that will occur.
- A letter describing the voluntary assessment to include when the invoice will be coming and the procedure by which to acquire an early invoice for payment during this academic year (Nancy?)
- The actual distribution of the invoice and associated language which should include to whom the check should be sent (Nancy). The check should be made out to the APTA and sent to Lisa.
- The integrated community: communication task force should establish a schedule of formal, standard communications that should routinely occur every year.

ELC

The dates for ELC have changed. The conference will now be held from Saturday, October 1-Monday, October 3. Several decisions were made about ELC and its organization for this year.

- Programming.
 - The BOD decided not to organize the conference by soliciting and selecting from formal proposals. However, ideas from the constituency would be considered.
 - There will be a keynote address on the Physical Therapy and Society Summit (PASS)

- It appears the official programming committee will not be completely formed until the summer. Therefore, decisions about programming from Academic Council should go forward. Jim will work with Leslie to identify a working group and move forward with programming ideas.
- One idea Jim offered is what is the Ethos of PT education in the future.
- One desire for programming delivery is for there not to be a preponderance of presentations, but more active engagement (e.g. breakout sessions).
- Business meeting.
 - Three hours was believed to be a sufficient length.
 - A decision must be made about who can introduce motions (it was voiced that only voting members should be permitted to do this).
 - A committee to help people with preparation of motions will be needed. This could be the executive committee or a subgroup of the BOD (often speaker, secretary and one other person). If the latter route is chosen, the non-BOD member should have knowledge of parliamentary procedure.
 - A destination for submitted motions to be considered must be developed (e.g. communities page or website).
 - An agenda will be required with the prepared and pre-distributive motions identified.
 - The meeting will be formally conducted more like an assembly (Roberts rules) than the informal format used by AASIG.
 - A speaker will be needed (this may be the vice president).
 - A mechanism for establishing voting members will be needed.
 - Rules for who can speak need to be developed.
 - There may have to be a time/mechanism for reports or discussion.
 - Some or all of these issues can be considered by the integrated community: organizational structure task force.

NEXT BOD Meeting

The next BOD meeting will occur on Thursday, June 9 (in the a.m.; start time to be determined end time about 10:00 a.m.) at the Annual Conference of the APTA in National Harbor.

Meeting adjourned at 2:00 PM (Eastern Time).

Respectfully submitted,

Dave Somers

Attachment 1 – Academic Council volunteer opportunity form.

American Physical Therapy Association

Academic Council Volunteer Opportunity

Name of the Committee, Task Force or Workgroup:

Goal (from strategic plan):

Objective (from strategic plan):

High-level activities or tasks to accomplish the objective (more specific work plan to be developed with the volunteer group):

Composition (how many volunteers are needed, expertise or qualifications needed):

Term: June 2011 and ending June 2012.

Meeting schedule (frequency, method):

Chair: [Name of Board member(s)], [e-mail(s)], [phone(s)]

If you are interested in participating in this voluntary opportunity, please respond to the chair by Friday, April 22, 2011.

Attachment 2 - Academic Council Work Plan

| American Physical Therapy Association | | | | | |
|---------------------------------------|---------------------------|-------------------|-----------------|-----------------|---------------|
| Academic Council Work Plan | | | | | |
| Committee/Taskforce/Group: | | | | | |
| 2011 | | | | | |
| Goal: [from the strategic plan] | | | | | |
| Objective: [from the strategic plan] | | | | | |
| Board Chair(s): | | | | | |
| Activities/Tasks | Person Responsible | Start Date | End Date | Priority | Status |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |

Attachment 3 – Notes on FSBPT and NPTE testing dates

BOD members expressed a number of concerns and issues about the ending of continuous testing, the three set test dates for the remainder of 2011 and the five test dates to be established in 2012. Leslie will carry some of these issues forward as she sees an opportunity in her discussions with the FSBPT on behalf of the Academic Council. The issues were:

- FSBPT should be in communication with employers, students, faculty and others as they move forward with this issue.
- The FSBPT indicated they would be in discussion with individual state boards. This information should be conveyed to programs.
- The original policy decision on the NPTE-I may have been problematic.
- Communication between the FSBPT and all stakeholders should have been more robust.
- The FSBPT also has an obligation to serve the people who take their test as well as the public.
- The FSBPT indicated they had inadequate test items to support continuous testing or add a fourth test during 2011. The shortage of test items is a long-standing problem previously identified with the FSBPT. It disappointed BOD members that this issue has not been addressed and is contributing to the present circumstances.
- Would it be possible to take the examination before graduation as occurs in some other professions?
- Could there be four testing dates for 2011 or an extension of continuous testing into July. The June testing date is very problematic for schools with graduations in June.
- Is it possible to communicate with individual state boards indicating that all requirements for the degree are completed prior to actual graduation to accelerate the registration process?
- Does the FSBPT know that there are adequate seats regionally to support testing within an area?
- Would it be possible to have six testing dates in 2012 offered every other month?
- The discussion continued via e-mail after the meeting with some debate about legal action and character of discourse the Academic Council should take with the FSBPT in our future discussions.