



- Dr. Susan Meyer, who helped the American Association of Colleges of Pharmacy reach consensus on doctoral education, participated in the discussion and is willing to consult with the planning group on achieving the goal.
- The process will start by discerning present areas of agreement and disagreement about clinical education among council members and other stakeholders.
- In areas where there is disagreement, the root cause of the disagreement will be sought and addressed.
- The mechanism to get there will include producing a series of questions to be discussed at ELC. A series of questions for consideration has been distributed to everyone. The point of the ELC sessions is to produce direction for position papers for topics that require further discussion.
- A 2-3 day summit will be held probably in mid-2013 to discuss the topics presented in the position papers. Authors will present their position papers and discussion will follow.
- Following the summit, the plan is less definitive with the exception of moving the recommendations before the full AC (hopefully at ELC 2013 or later).

#### **APPOINT AND CHARGE PRE-REQUISITE TASK FORCE**

This task force is charged to produce a motion for standardizing prerequisite courses for admittance to physical therapy educational programs. A list of volunteers was solicited and from that list the board chose representatives to represent a broad spectrum of physical therapy programs: Randy Walker (recommended Chair), Karen Abraham, Tom Mohr, Bryan Salgado. The group's charge: to develop standards for prerequisite courses for physical therapy educational programs and to prepare a motion with accompanying support statement for the AC to consider at ELC 2012. One source of information for the group to consider is the previous work of David Lake on this topic. The support statement will clearly indicate that voting against the motion is the mechanism by which someone could disagree that prerequisite standards are needed. Lisa work with Leslie to will produce a formal charge and contact the task force.

#### **PROCESS FOR SUBMITTING MOTIONS FOR AC BUSINESS MEETING AT ELC**

A call for motions to be considered at the business meeting during ELC 2012 will be sent accompanied with the finalized standing rules relevant to this issue. Motions must be submitted by July 5 and approved motions must be distributed to the AC 90 days before the business meeting.

A previous letter was sent by Terry to delegates (chapter, section, etc.) and CESIG inviting motions. Terry will alter this letter appropriately and send it again to chief section and assembly delegates and AC members. The new communication will also include an altered version of the HOD motion form (Terry and Tom will revise). The instructions will indicate that only an AC member may bring a motion to the floor and that Lisa and Terry will serve as contact people for questions. BOD members should come prepared to our next meeting to discuss any motions we would like to bring forward.

#### **PROCESS FOR DEVELOPING CONSORTIUM: FOLLOW-UP**

A process for forming consortia has been developed by the task force and is presently under final review. A copy appears as Attachment 1. Presently there is no procedure for dissolving an already formed consortium, but those procedures will be developed. Funding of an established consortium will come from AC revenues.

Voting members of the consortium must come from AC members. For example, an institution may have multiple faculty members participating in a consortium, but only the institution's AC representative has voting privileges on the consortium. This decision will be clarified in the language of the final process. The AC BOD approves the consortium formation and can do so at any of its business meetings.

#### **EXCELLENCE TASK FORCE: ACTION ITEMS AND TIMELINE**

Current progress has been made on standardization of prerequisite and outcomes of graduates. 75 programs have responded to a request for information which is being used to generate a manuscript concerning the outcomes of graduates issue.

Consistent with the action items from the task force is the publication of position papers concerning clinical education. One vehicle for such publication would be the Education Section's Journal. A prospectus-oriented journal offered by the AC is also a possibility.

Further potential progress on pursuing excellence could be made by developing a mechanism through which an institution could benchmark itself against a chosen benchmark institution. CAPTE requires much information that could be used for this purpose and this repository could be augmented by additional AAR questions to serve the benchmarking purpose. Both quantitative and qualitative measures could be taken. A task force will be formed to begin to investigate what such benchmarks could be. Diane will compose a general message to be sent to the constituency requesting volunteers to serve on this task force. People who volunteered to be on the excellence task force, but were not selected, will receive this communication first.

A decision was also reached about forming task forces. An APTA process used to acquire information/interest from people interested in serving, including their interests, will be reproduced for AC use. The idea is to form a pool of people with identified interests who would like to serve from which the Council can draw when volunteers when needed for a particular task. Leslie will work with Lisa to develop this process.

#### **BUDGET**

Information needed for the 2012 budget is requested ASAP.

- Support for Clinical Education Summit - we estimate that travel and hotel will be needed for 50 paid invited stakeholders for three days. In addition we will need a large commitment for meeting services (likely over \$20,000). We also anticipated paying for meals for 50 additional attendees. It is anticipated there will be no revenue fees.

- Website expenses accounted for in the budget right now are \$60,500 for original startup and \$9000 ongoing costs.
- Stipends for BOD will be included for the amounts listed in our previous bylaws (ACAPT bylaws and budget). Nancy will investigate these figures and send them to everyone electronically for consideration.
- Newsletter editor travel and hotel to CSM and Annual Conference.

#### **FSBPT EXAM ISSUES**

Barb Sanders will be attending an upcoming FSBBT conference (fall) on assuring competence of candidates for licensure educated outside of the United States. Leslie will notify FSBPT that Barb will represent the Council at this meeting.

The seating issues associated with fixed testing dates are increasingly being conveyed by schools to the Council. At issue are students not being able to get seats or having to travel long distances to find an open seat. Data is available from the Student Assembly, who have been surveying graduates with regard to seating availability. Lisa will send (or bring) the information she has from the Assembly to board members for our next meeting.

#### **ELC PLANNING**

Susie reported that the planning for the conference is fairly complete. The opening two hours will be devoted to updates and a keynote address. Updates will include CAPTE (Mary Jane Harris), PtNOW (Judy Deutsch), FSBPT (Maggie Donahue) and Janet Beznar (APTA). Invitations to these folks will be given by Heidi Dunfee (Lisa will contact Heidi with the contact information and request that she extend the invitation).

The planning committee for producing the flexible, shared vision of physical therapy clinical education produced a set of questions that could be discussed at the dedicated time during ELC. However, the decision made by this group was to have these questions, the titles for the clinical education time to be used at ELC and the overall planning of the summit and recommendation process to be conducted by a formalized planning committee. That committee is to be established at our June BOD. Lisa will e-mail Heidi to communicate that this is how we will be proceeding. Discussion of this issue at the BOD meeting at annual conference will occur at 8:30. Dave will inform Peggy Gleason, Corrie Odom and Misti Timpson.

#### **APPOINTMENT OF AN ELC 2013 PROGRAM COMMITTEE AND CHAIR**

It was decided that there should be an independent program committee and a committee chair who is not a member of the AC board? However, a board liaison would be appointed to this committee to sustain the rich interaction between the AC board and the planning committee for this annual conference. When the database of volunteers is put together (see EXCELLENCE TASK FORCE above), we will list opportunities for service and this committee would appear there.

#### **JUNE BOD MEETING AGENDA**

The agenda, invitations and guests for the June 7, 2012 meeting were set. Lisa will distribute the agenda prior to the meeting. It prior to the meeting. Some suggested topics ELC scheduling and naming of topics concerning clinical education, the formation of consortium process, IOM global forum on innovation in health professions education, review of strategic goals, CAPTE, clinical education recommendations process (clinical education Summit).

Invitations for updates about the APTA will be extended:

Shawne Sopper

John Barnes

Janet Bezner (report on PTCAS)

Invited to participate in discussion of clinical education issue

Misti Timpson

Corrie Odom

Peggy Gleason

Guests

Janet Crozier

Jodi Frost

Libby Ross

The meeting will be in executive session following the Mary McMillan lecture.

**NEXT MEETINGS (ALL EST)**

*Board of Directors*

At Annual Conference

June 7, 2012

8:30 A.M.-2:30 P.M

(Breakfast at 8:00) Marriott Meeting  
Room 7, Tampa, FL

Respectfully submitted,

Dave Somers

Secretary