

American Physical Therapy Association

AC Board of Directors Meeting Minutes

July 2, 2012
Conference Call

Present:

Leslie Portney, DPT, PhD, FAPTA	President
Terry Nordstrom, PT, EdD	Vice President (via conference call)
David L Somers, PhD, PT	Secretary
Nancy B. Reese, PT, PhD, MHSA	Treasurer
James R. Carey, PhD, PT	Director
Diane U. Jette, PT, DSc	Director
Thomas P. Mayhew, PT, PhD	Director
Barbara Sanders, PT, PhD, SCS, FAPTA	Director

Staff:

Lisa McLaughlin Specialist	Component Governance and Leadership
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Unable to attend:

Susan S. Deusinger PT, PhD, FAPTA	Director
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A regular meeting of the Academic Council (AC) Board of Directors was called to order by President Leslie Portney at 2:06 PM (Eastern Time).

ESTABLISHMENT OF A QUORUM

Eight of nine board members attending, a quorum was present.

FINAL - PASSED (Carey)

V-1 That the minutes from June 7, 2012 Board of Director's meeting be accepted.

Support Statement:

No corrections, objections or amendments were offered to the distributed minutes.

SECTION LIAISON REPORTS

At issue are the curriculum suggestions emerging from individual sections. Because these refer to entry-level education, they are increasingly being brought to BOD section liaisons for consideration by the AC. It was decided that Terry will draft a

memorandum from the AC BOD to section presidents (copied to Council members) thanking the sections for previous recommendations for entry-level education and detailing the Council's plans for considering excellence in physical therapy education and when it would be best for future iterations or new recommendations to emerge from sections to best contribute to the Council's work on pursuing excellence. Terry will work with the wording and run a draft by the BOD for feedback.

BUDGET: PLAN FOR NEGOTIATIONS WITH APTA FOR NON-DUES REVENUE

A few details about the revised budget were reviewed: New line items were added for support of IOM, consortia support, honorarium for clinical education summit consultant, potential income for the clinical education summit (APTA, Section on Education and FSBPT were contacted to solicit financial support of the summit and are taking the request to their individual boards; no commitment yet received). The finance committee has approved the revised budget and it will be moved forward to the APTA BOD. A few additional adjustments emerged later in our discussions today that will be reflected in the budget. These were: the summit is anticipated to occur now in 2014 and financing of it should be removed from the 2013 budget with the exception of webinar support, travel support for new and old AC BOD attendance at the CSM 2013 BOD meeting,

The letter to individual schools with an invoice for the voluntary assessment is ready to send. This will be accompanied by a rational for membership letter that has in the past been requested by schools for use within their institutions. That letter will be updated by Nancy (e.g. containing information on accomplishments).

The finance committee has not yet had, but will have, discussions with non-dues sources of revenue for the AC. These sources include PTCAS, Web CPI, CSIF, Site Assign and CI credentialing programs.

The following language appears in the most recent FSBPT electronically distributed "News Briefs": "1993: Exam Federation-Owned - It was official; the National Physical Therapy Examination (NPTE) became the property of the Federation in 1993. This was the result of the October 31, 1989 transfer agreement between the American Physical Therapy Association and the Federation. The transfer agreement is effective until 2014; currently it provides for APTA-nominated PTs to be appointed to the Federation's examination committees." The BOD believes if there is room for negotiation during the renewal, it would be desirable to participate in that negotiation (e.g. Fees for schools to access data on student performance, rate increase structures for student, etc.).

The feedback being received by board members concerning the most recent offering of the licensing exam prompted the decision for Diane to develop a quick survey with Lisa to be distributed to program directors and then forwarded on to students who took the exam today. An opportunity for directors to say their students did not take the exam today should be included. The goal is to document experiences for feedback

to the FSBPT as close to the actual testing date as possible. BOD members should save individual e-mails they receive, and a particularly egregious incident occurring in West Virginia sent to Tom will be forwarded to the FSBPT by Leslie.

FINAL - PASSED (Carey)

V-2 That the current budget be forwarded to the APTA BOD.

Support Statement:

No corrections, objections or amendments were offered to the current version of the budget.

TASK FORCES: GATHERING NAMES AND SETTING TASK FORCES IN PLACE

APTA has developed a mechanism by which to solicit volunteer participation which will be pushed out shortly. The mechanism includes the ability for potential volunteers to document their interest or expertise. The results will be able to be sorted by membership and the AC will be one of those sorting features (for Council representatives). Additionally, members can check their work environment (e.g. faculty). Sorting on these two features should produce a list of volunteers the Council can use. Our newsletter should contain a reminder about this when the solicitation is to be released.

SUMMIT: POSSIBLE DATES, LOCATIONS AND LEADERSHIP

The anticipated date of the summit will be made to late March (13-15 or 20-22) in 2014 to accommodate position paper development and webinars. The summit funding will be removed from the 2013 budget. Possible locations should be in the South to accommodate whether and specific cities suggested were Dallas or Atlanta. Lisa will begin to work with her RFP folks to begin the work on establishing the conference. Total meeting attendance will be 300, breakfast and lunch will be provided and an opening reception will occur. Leslie will contact our potential cosponsors (APTA, Education Section, FSBPT) about the intended dates.

Webinars (estimated # = three webinars each for 1 ½ hours will occur during 2013) following the distribution of position papers. Lisa believed the cost would be 0.04/minute X # lines (i.e. people) and we would leave the number of participants unlimited. Nancy will add this cost to the budget for 2013.

It was decided that the leadership of producing the flexible, shared vision of clinical education would occur at two levels: (1) a steering committee to work with Dave as the board representative to plan and implement all stages of the project and (2) a consulting group comprised of representatives from potential cosponsors (i.e. APTA, FSBPT, Education Section, and potentially others). Dave will develop a list of potential steering committee members with whom he believes he can work well and

to understand how to manage conferences and running discussion-oriented meetings for the board to review.

DEVELOPING PROGRAM STATUS IN THE AC

At issue is what status developing programs should have within the AC. It was decided that developing programs should not have membership status, but should receive all communications sent to Council members. To receive this communication status, the program must have a program director who is a member of the APTA. Leslie will draft a communication to developing programs communicating this decision.

It was decided that a motion depicting the position of the AC on developing programs should be written discouraging development of programs that lack adequate resources and encouraging existing programs to enlarge as much as possible their enrollment. Diane agreed to draft a potential motion for the Council business meeting from the BOD for consideration. She will distribute this to the BOD for feedback. The BOD will then help with the development of the support statements.

ELECTION ISSUES

With elections occurring on November 4, it was decided that the official turnover to the new board should occur at CSM 2013. Specifically, the old board members will preside until the conclusion of the AC BOD that occurs at CSM. New board members will be in attendance and Nancy will adjust the budget to account for funding their attendance. Old and new board members should be in communication with each other informally until this meeting occurs.

NEW CHAIR TO THE ELC PROGRAM PLANNING COMMITTEE

A request to the BOD Council for the naming of the chair for the ELC 2013 program planning committee was received. It was decided that that the BOD would have a liaison to the planning committee, but the chair of that committee need not be a BOD member. It was decided that we review the response to the APTA volunteer solicitation to identify someone to Chair the ELC. If that solicitation is delayed, we will ask for volunteers at ELC 2012 and make an appointment from that list.

AGENDA FOR OCTOBER BUSINESS MEETING (IN 8:30-10:00; 10:30-12:00 SATURDAY, OCTOBER 6)

Agenda items to be included at the October AC business meeting were:

- A motion about developing programs.
- A motion concerning prerequisite courses for application to physical therapy programs.
- A motion on clinical education terminology.
- Terms of office issues for elections and request for nominations from the floor.
 - o Vote on staggering of terms

- Consortium issues (update in general)
 - o Potential Consortium request from internship group.
 - o Ideas for development of Consortium to occur during the business meeting where a contact person is introduced for those who might want to consider this.

A few ancillary issues were mentioned:

- There was a request for us to in some way communicate the potential groups that may be developing a Consortium. We can consider how we might want to communicate about this as applications for Consortium are received.
- Any reports will be posted prior to the meeting and only questions solicited at the business meeting.
- Some thoughts should be given to the parliamentary procedures we would like to implement to well choreograph discussion about motions.

NEXT MEETINGS

Board of Directors

At ELC	Thursday, October 4, 2012	2:00 (?) p.m.-? (Dinner; EDT)
	Sunday, October 7, 2012	10:00 a.m.-12:00 p.m. (EDT)

Respectfully submitted,

Dave Somers
Secretary