
Academic Council Board Meeting

Minutes May 14, 2:00PM-4:00PM (eastern)

1. Call the meeting to order. (Terry) Called to order- 12:04
Present:

Terry Nordstrom, PT, EdD	President
Barbara Sanders, PT PhD, SCS, FAPTA	Vice President
Barbara A. Tschoepe, PT, DPT, PhD	Secretary
Nancy B. Reese, PT, PhD, MHSA	Treasurer
James R. Carey, PT, PhD	Director
Susan S. Deusinger PT, PhD, FAPTA	Director
Stephanie Piper Kelly, PT, PhD	Director
Rick Segal, PT, PhD FAPTA	Director
Kathryn Zalewski, PT, PhD MPA	Director
Shawne Soper, PT, DPT, MBA	APTA Board of Directors
Lisa McLaughlin	APTA Staff
2. **Passed (9-0)** Terry made motion to approve April 24 board meeting minutes. (ATTACHMENT 1)
3. Program Growth (Rick, Susie, Barb S)
Group presented initial ideas on this topic to Board. All conceptually agree that AC should take a leadership role on this issue and commit resources to answer questions about workforce needs and its relationship to education and faculty needs. We need to more clearly define stakeholders and include dialogue with APTA, Ed section, PTA SIG.
 - Terry to talk with Mark Goldstein about possible collaboration and to synthesize data with the goal to help institutions make data driven education decisions.
4. Board members traded section liaisons. (Barb T) – Barb T will take Orthopaedics, Barb S will take Geriatrics, and Jim C will take Sports.
5. RC02-13 and RC03-13: review and discussion of feedback from assigned delegate contacts. (Terry)
The board members are in process of communicating with chief delegates across the country.
 - Terry will post FAQs on delegates, sections, and assembly delegates community page
 - Findings thus far: Some components are very positive, some are not yet familiar with the RCs, some are considering co-sponsorships, overall positive response thus far.
6. **Passed (9-0)**-Nancy made motion to implement mandatory dues of \$2500/member beginning July 1, 2013 as planned pending approval of the proposed APTA Bylaw changes in June 2013.

ATTACHMENT 1

(6/6 ACBoD cc)

- Terry to send memo out to members as a reminder
 - Nancy-Susie to develop draft appeal policy and procedure for June conference call meeting
7. Preparing for transition to component status. Terry and Lisa are talking with APTA staff to identify processes/activities that we will need to do if granted component status further discussion expected during June conference call meeting.
 8. **Passed (9-0)** Barb T made motion to approve AC Board participation in Partners in PT Education (attachment 3 in Board packet details proposal.) Initial meeting is expected at ELC 2013 (ATTACHMENT 2)
 - Initial members will be Terry as President and Stephanie Pipp, appointed Board member, Barb T. to notify Marty
 9. National Consortium of Clinical Educators (NCCE) application. (Terry)
Board discussion summary- Liked concept of the pairs representing the institution (academic and clinical), requested that application clearly state that both must be APTA members, suggest this consortium be open to all institutional members. Vote held for a future meeting.
 10. **Passed (9-0)** Barb S made motions to accept Motions review committee: framework and expectations document with the following edits: One member of the review committee is the Secretary of the Board, and that a fiscal review occurs prior to motion coming to the members. (ATTACHMENT 3)
 11. The Summit Update. (Stephanie)
 - Position paper acceptance letters went out to meet deadline
 - Process plan is being edited – Barb S confirmed that time has been set aside for engagement on this topic at ELC 2013. Steering committee hopes to then engage clinical education networks once papers come out to encourage broad perspectives and dialogue in preparation for ELC 2014. Exploring cost of webinars etc.
 - Paper proposal guidelines expected to come out soon once Jan gets back to Stephanie
 - First author will focus on how to frame quality of CE. Other authors will discuss integrated vs. internship models of CE, Relationships with clinical educators, Rethinking financial relationships in clinical education, Regardless of the model what are the qualifications of clinical faculty. Final author will bring group back to a more global perspective of PT and clinical education and ask are we preparing graduates for future needs in health care?
 12. Foundation Gala.
Table: Kathryn, Stephanie, Terry, Barb S, Barb T., Nancy? Others will be invited dependent on seats
 13. Other items: Terry to reach out to Bill to inquire about Foundation's research agenda for education

Announcements:

New journal idea: Jim talking with Jan Gwyer, Becky Craik, Laurie Hack, Jan Reynolds on May 20

May 15 deadline for candidates to express interest

AC Nominating Committee will meet via conference call on May 17 to build the 2013 slate

RIPPs election results: Chair: Stuart Binder-Macleod; Vice Chair: Richard Shields; Treasurer/Secretary:

Lisa Stehno-Bittel

ATTACMENT 1

(6/6 ACBoD cc)

Upcoming meetings:

June 6, 2:00 – 4:00PM, Academic Council conference call

June 27, 12:00 – 6:00PM, Academic Council Board Meeting, Salt Lake City, UT

Oct 4-6, Education Leadership Conference, Portland, OR

Academic Council Board Meeting

Minutes for April 24, 2:30PM-4:30PM (eastern)

1. Meeting called to order by Terry Nordstrom –2:30 PM ET

Present:

Terry Nordstrom, PT, EdD	President
Barbara A. Tschoepe, PhD, PT	Secretary
Nancy B. Reese, PT, PhD, MHSA	Treasurer
James R. Carey, PhD, PT	Director
Susan S. Deusinger PT, PhD, FAPTA	Director
Stephanie Piper Kelly, PT, PhD	Director
Rick Segal, PT, PhD, FAPTA	Director
Kathryn Zalewski, PT, PhD, MPA	Director
Shawne Soper, PT, DPT, MBA	APTA Board of Directors
Lisa McLaughlin	APTA Staff

Absent:

Barbara Sanders, PT, PhD SCS, FAPTA	Vice President
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2. Passed 8-0: Motion by Terry - Approve February 28 and March 18 board meeting minutes. ATTACHMENT 1-2

3. Passed 8-0: Motion by Terry - Confirm action of electronic vote to rescind March 18 decision to accept the letter drafted as the AC's stance on PTA Mobilization and replace with letter submitted to APTA Board dated 4/2/13 ATTACHMENT 3

4. Program growth. (Rick, Susie, Barb S) ATTACHMENT 4

Discussion of topic led to requested action of workgroup to:

Identify data needed to be able to drive future decision making, develop ideas for how to collect data, recommend what group can best collect the data and if AC should take lead role in exploring this question.

Report ideas at May Board meeting

Reach out to incoming PTA SIG chair/leadership for a taskforce on program growth and more generally Salt Lake.

Possibly combine this meeting with the PTA SIG future collaboration discussion hopefully before Thursday board meeting.

6. Academic Council journal. (Jim) ATTACHMENT 5

Passed 8-0: Motion by Jim Carey – Complete a budget analysis for new journal that focuses on humanitarianism in rehabilitation, as a separate, companion or component of an existing journal by June Salt Lake board meeting.

7. ELC Caucus topics discussion (Terry)

Ideas generated:

Student Assembly programs that are very successful-brief presentations

PT proliferation

FASHA- presentation from Coursera

IPE task force

PT Benchmarks in excellence Task Force

Board to hold on decision until further detail is obtained on time allocations, progress of workgroups and what will be included in annual business meeting.

ATTACHMENT 1
(5/14 ACBoD minutes)

8. HOD motions related to ACAPT: [Packet I Preview](#) is posted to the HOD Community; Packet I will be finalized and posted on April 26. (Terry) –

Review RC 2-13 and 3-13- packets

Janet B is collaborating with Terry/Dianne for support documents

Terry to write an email template for board members to use when communicating with assigned chief delegates

Lisa to review delegate list for AC members. FAQ document to be done by Terry and Barb S in next 2 weeks.

Encourage everyone to make contact with assigned chief delegate

9. IPE Task Force: Barb T) ATTACHMENT 6
Terry will be liaison to group and add expectation to explore incubator sites to current TF charge.
10. PTCAS Liaison. (Terry)- Since there are AC members on steering committee, we will no longer have specific council liaison. Will request updates from members.
11. 2014 budget requests. (Nancy)
Jan 2014-Dec 2014 budget planning in process. Nancy needs board requests for budget if any workgroups are undertaking major initiatives by May 14th.
12. Clinical Education Summit. (Stephanie)
15 paper ideas submitted... wide range of focus...
Stephanie and Terry will work with group to refine focus and outcome expectations and report back to Board in May.
13. CAPTE: post meeting update. (Barb T)
CAPTE welcomed AC collaboration and there was an overall sense of openness to work closely together in the future. Barb T and Barb S participated in AM central panel dialogue, Lisa S (APTA Board rep) and Janet were also present at meeting.

A new group is being proposed and Barb T will formulate a proposal for decision at May meeting.

Meeting adjourned at 4:30 pm ET

ATTACHMENT 2

(5/14 ACBoD minutes)

Proposal for May 2013 Board meeting. – Participation in “Partners in PT Education”- Barb T

At April 2013 CAPTE meeting, the AC Board liaison was presented with a proposal by CAPTE central panel to develop a new alliance group to facilitate and enhance ongoing inter-organizational communication amongst stakeholders responsible for PT education whose purpose is “to facilitate communication, strategic dialogue and action among key stakeholders who seek to enhance the quality of education for PT practitioners and to promote collaboration and high level recommendations on endeavors that might influence the future of PT education”.

Group name: Partners in PT education (PPTe)

Group members: 2 or more representatives from each group, FSBPT, AC, CAPTE, Ed Section of APTA (proposal to include APTA staff)

Meeting times: face to face 1/yr with conference calls between meeting (frequency to be determined)
Coordinator of group: TBA... suggested that it rotate amongst stakeholders

Support statement: Several groups exist whose primary interests/responsibilities are to develop/support/advance/maintain standards within PT education. It is the belief that each of these groups have an interest to collaborate and promote dialogue with each other and several have within their strategic plans an initiative to further promote a collaborative culture of leadership moving forward. This group can serve as an ongoing strategic think tank for PT education at the 30,000 ft level to explore or encourage exploration of education opportunities in the future, identify/share priorities from respective groups, determine which group might take a lead/coordinating role of a topic that impacts others in the group, help to avoid duplication of effort and serve as a smaller working group to bring back to respective governing boards information and recommendations of the collective groups and vice versa. This group would not replace liaison roles and instead would expand role from reporting/sharing to encourage recommendations for shared decision making whenever possible. The Canadian model of collaboration amongst groups was referenced in the discussion as a model that is currently working well.

Budgetary consequence: additional travel for 2 Council Board members, additional time and effort of these members throughout the year.

Member participants: AC Board CAPTE liaison and another appointed member of the Board.

ATTACHMENT 3

(5/14 ACBoD minutes)

Academic Council Standing Rules: Motions

Only Academic Council (AC) representatives may propose motions. Representatives shall submit proposed motions, including proposed amendments to the Standing Rules, to the Academic Council Board of Directors (ACBoD) no later than 3 months prior to the date of the annual meeting. Motions that do not meet this 3-month requirement shall be considered upon a vote of 2/3 of those institutional representatives present and voting. The ACBoD shall present motions to the AC representatives no later than two weeks prior to the date of the annual meeting.

Academic Council Motion Review Committee

- (1) This committee shall consist of 3 members of the AC appointed by the ACBoD serving a 2-year term; one member shall be the Secretary of the AC.
- (2) The ACBoD will refer motions received within the required time window to the Motion Review Committee. The committee shall receive and correlate motions, evaluate support statements, and shall identify motions which fall outside the object or functions of the AC. The committee shall provide advice and counsel regarding form, wording, and method of presentation of matters to be presented to the AC.
- (3) Any motion reviewed and that will be forwarded to the AC for consideration and has a fiscal impact shall be referred to the AC Treasurer and Finance Committee prior to consideration by the AC.
- (4) All motions and resolutions, except for procedural motion, shall be referred to the Motion Review Committee unless this rule is suspended in any particular case by a majority vote of the representatives.
- (5) One member of the committee shall be seated in the AC meeting and shall reply to inquiries directed to the committee by the AC presiding officer.

ACADEMIC COUNCIL MOTION TEMPLATE

Contact:
Phone:
E-mail:

PROPOSED BY:

MC X

That Title of Standard/Position/Guideline/Policy/Procedure be amended ...

or

That the following be adopted:

[Insert motion]

Support Statement:

1. THERE SHOULD BE EVIDENCE THAT THE MOTION IS OF NATIONAL SCOPE OR IMPORTANCE:

- Have you identified the relevance of this concept to the profession?
- Have you indicated the relationship to the objectives and vision of the Academic Council?
- Have you discussed this concept with other representative institutions and if so, is there support from other components as evidenced by sponsorship/co-sponsorship?
- Have you referenced other associations or agencies that have identified similar issues?

2. MOTIONS AND ACCOMPANYING SUPPORT STATEMENTS SHOULD DEMONSTRATE ADEQUATE BACKGROUND RESEARCH OF THE ISSUE, WHICH CAN BE ACHIEVED THROUGH THE FOLLOWING RESEARCH AND ACTIVITY:

- Have you identified relevant positions, standards, guidelines, policies, procedures, core documents, and/or white papers?
- Have you considered inclusion of the physical therapist assistant or other stakeholders when appropriate?
- Have you identified previous relevant debate and discussion within the Association or other forums?
- Have you identified any relevant House of Delegates motions?
- Have you identified any relevant Federal law/regulation?
- Have you identified all other relevant information on the topic?

3. DETERMINE PROBABLE FISCAL IMPACT OF ADOPTING THE MOTION

- Have you identified budget implications, including amount and relevant description of calculation methods?
- Have you provided a rationale for budget implications?
- Have you identified financial resources currently being allocated to related activities?

RELATIONSHIP TO PURPOSE AND OBJECTIVES OF THE ACADEMIC COUNCIL:

Submit this form to Lisa McLaughlin at lisamclaughlin@apta.org

ATTACHMENT 3

(5/14 ACBoD minutes)

RELEVANT POSITION/STANDARD/GUIDELINE/POLICY/PROCEDURE:

[Include current standard, position, guideline, policy or procedure if applicable]