



# AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

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## BOARD MEETING AGENDA

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***October 1, 2015 ♦ 8:00 AM - 6:00 PM***

***Hyatt Regency, Baltimore; Pratt & Calvert Room***

**PRESENT:**

Barbara Sanders, PT, PhD	President
Zoher Kapasi, PT, PhD, MBA	Vice President
Stephanie Kelly, PT, PhD	Secretary
Nancy B. Reese, PT, PhD, MHSA	Treasurer
Gary Chleboun, PT, PhD	Director
Kathryn Zalewski, PT, PhD, MPA	Director
Rick Segal, PT, PhD	Director
Michael Sheldon, PT, PhD	Director
Scott Ward, PT, PHD, FAPTA	Director
Sandy Rossi	APTA Staff
Robert Rowe, PT, DPT, DMT	APTA Board of Directors Liaison
William Boissonnault	Executive VP of Professional Affairs, APTA
Sandra Wise	CAPTE

**WELCOME and INTRODUCTIONS**

Barb Sanders called the meeting to order at 8:00am. Initiated the meeting with participant introductions

**ACTIONS:**

Minutes from the September 1 meeting were approved with correction to Libby Ross' name.  
ATTACHMENT 1

**CONSENT AGENDA:**

Admissions Task Force Report and Minutes were removed from the Consent Agenda. All remaining items were adopted by consent:

Federal Affairs Liaison 8.25.15 call minutes – ATTACHMENT 2

NIPEC Meeting Minutes 8.21.15 – ATTACHMENT 3  
NIPEC Report – ATTACHMENT 4  
EPIC Report – ATTACHMENT 5  
Clinical Reasoning Consortia Report – ATTACHMENT 6  
NCCE Report – ATTACHMENT 7  
Benchmarks Task Force Report – ATTACHMENT 8  
2014 990 – ATTACHMENT 11  
Policy & Procedure draft manual – ATTACHMENT (*separate document*)

## REPORTS

**Admissions Task Force Report** – ATTACHMENT 9 and **Admissions Task Force Minutes** 8.21.15 – ATTACHMENT 10. A question from the membership related to ‘restraint of trade’ related to Program Rule 5/Applicant Rule 7. The committee sought advice of counsel and made recommended changes. Task force requested input from the board regarding change of ‘must’ to ‘should’ within these rules. Decision was made to bring to the membership at the open forum.

**Treasurer’s Report** - Nancy Reese reported on the current financial state of the organization. Expenses at this point are under budget; however, expenses from ELC are not yet included. Awards and grants expenses are higher than budgeted because had to pay full \$15,000 for TIGGR grant during this budget cycle although half will be paid out in 2016. Reserve account is anticipated to be open by the end of October. ATTACHMENT 12a, b, and c

**CAPTE** – Sandra Wise reported CAPTE is conducting workshops at ELC for developing and current programs with focus on new standards and required elements.

**APTA** – Bill Boissonnault and Libby Ross – Task Force on Excellence in Physical Therapy Education report is due to the APTA board in the next two weeks; Recommendation 1 has been released to ACAPT and Education Section for discussion during the Oct. 5<sup>th</sup> meeting. Best Practice in Clinical Education has been seeking volunteers with more than 80 applications so far. Bill shared that Jody Frost will be retiring in December. Liaison will have a booth at ELC sharing aggregate reports on CCCE’s, clinical sites, and taking input for future report. With PT CAS there have some delays in verifying applications due to increased workload at Liaison.

## MOTIONS

**Humanities Consortium** request (Nancy, Mike, Rick) – ATTACHMENT 13 – Application was discussed; questions related to budget being under-estimated. Board review group moves that we approve this consortium. Motion approved

**Appointments:** Need to elect director who will serve as the at-large member of the executive committee at the first meeting of the board after installation of new officers – deferred until Oct. 4<sup>th</sup> meeting until two newly elected board members will join the board meeting.

**2016 Budget review** (Nancy) – ATTACHMENT 16 – Motion made to approve the budget with amendments to add funds for a winter meeting. Motion Passed

## **DISCUSSION**

**Summit – Next Steps** (Stephanie, Barb) – ATTACHMENT 14 – Report summarized current ACAPT activities and intention to collaborate on long-term activities. While ACAPT is proposing an action plan, it is intended to be discussed and shaped following conversations with APTA and Education Section on Monday, Oct. 5<sup>th</sup>.

**Update on Education Research Task Force** (Rick) – ATTACHMENT 15 – An editorial in *Journal of Physical Therapy Education* will be published outlining future directions in educational research and previewing an article that will be forthcoming in *Physical Therapy*.

**Education Leadership Conference** – Discussion regarding future planning for ELC. Venue is not yet finalized for next year although dates are set for Oct. 7-9<sup>th</sup>. Proposed to move forward with conference in concert with Education Section for next year but with parallel tracks for ACAPT. It was decided to form a programming committee that would work with a pre-established template to plan programming. Kathy/Sandy will draft a call-out for a program committee and program chair for a group of ~5 plus the chair which represents the breadth of the academic enterprise.

**ACAPT liaison to the Orthopedic Section** – ATTACHMENT 17 – Deferred until Oct. 4<sup>th</sup> meeting.

**Regional liaison roles** – ATTACHMENT 18a & b – Assigned new board members to regions. Mark Reinking has been assigned to the East South Central to Mountain Sweep (Stephanie's region) and Pam Levangie has been assigned to Great Lakes Meeting (Kathy's region). Liaison meetings are scheduled for Sunday morning; Janet Bezner will be facilitating the liaison session and liaison debriefing session.

**Open Forum Expectations** (Barb) – Reviewed agenda and plan for the meeting

**Business Meeting Expectations** (Barb) – Reviewed agenda and plan for the meeting

**ACAPT Standing Rules** – ATTACHMENT 19 – ACAPT was informed of the need to have standing rules approved by the APTA BOD. Bob Rowe, APTA Board Liaison, will submit these for review on behalf of the board.

**Benchmark Taskforce:** Presentation by Peter Altenburger and Barb Tschoepe of Benchmark updates to be shared presented at the Open Forum. Policy and Procedure Committee will explore policy regarding allowing member programs to access data for scholarly purposes. Request made to add ACAPT logo to online portal screens.

## **NEW BUSINESS**

Issue of status as a component or other entity within APTA was discussed. Continued need to clarify our status within the APTA. Since we are not a chapter or section, we are not consistently recognized as component. Need clarification of how to participate in governance decisions at APTA.

### **Location of other ACAPT events & meetings for the board's attendance:**

- Oct 2 ACAPT Business Meeting, 1:30-5, Hyatt Regency, Constellation AB room
- Oct 3 Maryland Science Center (a few blocks from the hotel), 7-10pm
- Oct 4 board meeting, 10:30am-3pm, in the ACAPT suite at the Hyatt Regency, room # 1436 – *awaiting confirmation from the hotel as to which of these numbers is the suite and which is Barb's room*
- Oct 5 meeting with APTA and Ed Section boards, 8am-3pm, Hyatt Regency, Columbia/Frederick room