

# ACAPT Board Meeting

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***June 8, 2016, 4:00-10:00 PM***

***Meeting and Dinner***

***Gaylord Opryland, Ryman Studio AB***

***Minutes***

**In attendance:** Barb Sanders, Mark Reinking, Zoher Kapasi, Nancy Reese, Gary Chleboun, Pam Levangie (via phone), Rick Segal, Mike Sheldon, Scott Ward, Bob Rowe, Diane Heislein, Chris Powers (Guest), Lisa Saladin (Guest), Matt Mastenbrook (Student Rep from Student Assembly), Mary Dockter (Nominating Committee), Jeff Konin (Chair of Communication Committee), Donna Applebaum (Chair of NCCE), Sandra Wise (CAPTE), Shawne Soper, Steven Chesbro (APTA), Nancy Kirsch, Kathy Kelley, Corrie Odom, Holly Wise and Sandy Rossi.

**Absent:** None.

## **MINUTES**

- Approval of May 5, 2016 Board Meeting minutes. APPROVED

## **CONSENT**

- All consent reports were accepted
  - Approval of May 5 Board Meeting minutes. ATTACHMENT 1
  - Consortium for the Humanities, Ethics and Professionalism Report ATTACHMENT 2
  - Clinical Reasoning Curricula and Assessment Research Consortium Report ATTACHMENT 3
  - Global Forum on Innovation in Health Professional Education Report ATTACHMENT 4
  - Policies & Procedures Additional Documents (Sandy, Gary, Pam, Rick) SEPARATE ATTACHMENTS found here:  
<https://drive.google.com/open?id=0B78cBTlcPPIITgwM1NhMFdfUoo>

## **REPORTS**

- Treasurer's report
  - Net Assets higher by about \$300K compared to previous year because we did not spend on certain initiatives last year due to delay in forming committees
  - Dues are on target this year
  - Expenses are on target this year
  - Monies will be transferred to the reserves soon as discussed at the May 2016 board meeting
  - 45% of expenditures were devoted to strategic plan initiatives

## DISCUSSION

- ELC Update (Mary Blackinton) REPORT TO BE DISTRIBUTED ONSITE
  - Planning is well under way and structure is in place so we don't have to reinvent the wheel of programming each year!
- Human Movement System discussion (Lisa Saladin) VERBAL
  - Incorporation of language such as "PTs are movement scientists integrating anatomic and physiologic functions ...."
  - How does ACAPT incorporate a systematic way to teach movement and this definition?
  - Integration of all knowledge across movement system
  - Not a new system – again, integration of all systems
  - Not a Shirley Sharman system
  - Not a single diagnostic, evaluation, intervention system
  - Meant to be inclusive
- House of Delegates (Barb) VERBAL
  - APTA Bylaws change proposal
    - Does ACAPT want a vote and a voice in the House or do we want to remain a consultant?
    - Put this on a future agenda
    - Because acapt represents an expertise, should it have the same voting rights/privileges as a section?
  - Update from Mark
    - Revised statement adopted in the house: *The Board of Directors of the American Council of Academic Physical Therapy (ACAPT) recognize that student loan debt is a complex and multifactorial issue in higher education. At present, there are limited data on the amount of debt incurred by graduating physical therapists, including both their undergraduate and graduate (DPT) education. There is also little known about the effect of such debt on lifestyle decisions including the clinical setting where graduates choose to work and pursuing residency or graduate education. The ACAPT, as an organization of physical therapist education institutions, is well-positioned to take the lead in a study of debt in physical therapist education, and to partner with the American Physical Therapy Association in efforts to address issues of financial literacy, indebtedness, loan repayment, and the cost of physical therapist education.*
  - Student assembly very eager to see action on this.
    - Loan repayment
    - Financial literacy
    - Curricular models (clinical education)
  - What are the things ACAPT can do right now?
    - Student debt load and student graduate choices – provide support to a student working on a paper about this subject?
    - Keep this on for future discussion
  - Students don't want to pay full tuition while out on clinical rotations, according to Matt Mastenbrook on behalf of the assembly

- How do we collectively message?
  - What kind of transparency can we add to fees and tuitions?
- ACAPT Bylaws Proposed Revision from Nominating Committee (Mary Dockter) ATTACHMENT 8
  - Board approved recommended language (with one amendment), and to move forward and bring it up as a motion to membership at ELC
- Post-Summit Panel Discussion (Mike) ATTACHMENT 9
  - Provide draft survey for ICE to APTA's Research Dept to determine whether questions will provide the kind of data requested
  - What is considered a representative sample?
  - Call to membership to validate the survey or identify from membership?
  - Panel should have a rigor and provide a report but also aim to publish with acknowledgment of funding and support from ACAPT. Sampling across all programs related to type an geographic region.
  - Start developing a strategy of what's next. Shawne to reference the report of priorities provided by Susie Deusinger from last fall
  - How to keep clinical education discussions from all representative groups occurring so all stakeholders are aware
- National Consortia of Clinical Educators Report (Donna Applebaum) ATTACHMENT 10a
  - How to connect the NCCE and the regional consortia?
  - Talk to Pam about the CAPTE map idea
  - Donna will provide a written summary
- DPT Terminal Internship Consortium Report Discussion (Susan Tomlinson) ATTACHMENT 10b
  - Kathy Kelley presented the report
- Partnership with the American Kinesiology Association (Barb) ATTACHMENT 11
  - Declined
- Honor society for the Profession (Barb/Zoher) ATTACHMENT 12
  - Yes, have Gail present a motion to go to the membership for ACAPT to develop it
  - Matt Mastenbrook will take the topic back to the student assembly to determine if there would be support from the student body for such a thing. If so, and if the membership approves of a future motion, consider having students as part of the task force
  - Establish the basis as qualifications that advance the profession
- Statement of the ACAPT activities that are relevant to IPE (Barb) ATTACHMENT 13
  - Approved
- Video history proposals (Rick)
  - Request for Proposal document for reference ATTACHMENT 14
  - Zanzibar Multimedia Proposal ATTACHMENT 15
  - Trash Studios Proposal, Budget, and References ATTACHMENTS 16a-d

- No to Zanzibar. Send out the RFP again and ask for mid-July response. Include publishers. Collect additional proposals and conduct interviews of those most appealing
  - Talk to Thrash, explain too much, ask if they can resubmit, discuss how this may be the first of ongoing series of work
  - Continue to consider ELC as an option
  - Proposal to conduct a strategic planning meeting at ELC (Zoher) VERBAL
    - Strategic planning meeting set for 8am-5pm on the Thursday of ELC for 2016 only.
    - Standing strategic planning should then be moved to NEXT from 2017
  - Communications Committee Update (Jeff Konin) VERBAL
    - We need to provide a boiler plate document on putting ACAPT logo on program websites like how CAPTE requires it!
    - What should be accessible by members-only vs non-members?
    - Add all execs to the acapt newsletter distribution?
  - Consider a task force to identify external groups with whom we should be connected and the steps for connection as well as identifying one meeting of all annually (Barb) VERBAL
    - Nixed
  - Susie Deusinger proposals (Barb) ATTACHMENTS
    1. *Proposal for Consultant Input entitled "Past, Present and Future: Accelerating ACAPT Leadership in the Academy." ATTACHMENT 17a*
    2. *A detailed proposal for this new phase of activity. This table is organized into 3 "elements": documentation of ACAPT history, strategic planning, and leadership development. Each element states financial implications, which are also discussed in the Board proposal format. ATTACHMENT 17b*
    3. *The protocol for the oral history interviews, developed and submitted to you in November 2015 in preparation for the oral history interviews; ATTACHMENT 17c*
    4. *The scope of interviewees suggested in November to be a part of the oral history project. **This list needs to be vetted by the Board of us to understand how many people/groups should be interviewed.** Note that I have assumed that some of these interviews can be done at ELC, some will have to be done by phone and some may have to wait until CSM. ATTACHMENT 17d*
    5. *The RFP created to attract vendors to make videos of the interviews. The costs associated with this process depend, in part, on travel requirements of the vendor, but I do think that if some of these can be done at ELC, it would be efficient and I have built my involvement in that into the proposal. I added some training of other interviewers to participate in this project if I am not available to do all of them. **The Board should discuss the merits of having only one interviewer, or more than one. SEE ATTACHMENT 14***
    6. *The strategic priorities document developed after the April meeting in Atlanta; ATTACHMENT 17e*
    7. *The ACAPT strategic plan as updated after the April meeting in Atlanta; ATTACHMENT 17f*
    8. *A document presenting current leadership involvement in various aspects of ACAPT action. I expanded this to reflect the (enormous) array of partnerships for which the Board are responsible. ATTACHMENT 17g*
- Board approved:

- **ELEMENT 1: HISTORY**
  - *Continue the momentum to record the history of ACAPT as a new organizational component of APTA*
  - Total Fees for Element 1 = \$2600.00 (See her proposal for expense breakdown)
- **ELEMENT 2:**
  - **STRATEGIC PLANNING**
  - *Design and implement new plan to span 2017-2019*
  - Total Fees for Element 2 = negotiate based on consultant policy

**TABLED for a future meeting: ELEMENT 3: LEADERSHIP**

*Initiate thrust of leadership development as evidence of pursuing one of ACAPT's 3 action priorities*

**NEW BUSINESS:**

Rick presented reports on RIPPT and the Education Research Task Force