

Minutes of ACAPT Board Minutes, June 1, 2017 - 06/01/17

Date and time: 06/01/17 08:30 am to: 06/01/17 10:00 am
Present: Sandy Rossi, Zoher Kapasi, bs04@txstate.edu, Rick Segal, Mark Reinking, Mike Sheldon, Pam Levangie, Nancy Reese, Jim Farris, Scott Ward
CC: jkonin@uri.edu, Bob Rowe, sandyrossi@apta.org

Topics

1. Quorum Established

Not in Attendance: Scott Ward and Jeff Konin

2. Approval of Minutes

Decision *Approved.*

Pam will send Sandy/Zoher an editorial edit

3. Consent Agenda

Decision *Approved*

Add the course pre-requisites document to the board meeting at NEXT to revisit the details.

4. Treasurer's Report

Not very much different from previous report
Ahead on revenues, lower on expenses. However, big expenses will occur at ELC
Net operating revenues are at \$47K (i.e. Revenues over Expenses)
We are making money on our investments
Assets greater by \$200K compared to last year at this time.

5. Business Agenda

5-1. Executive Session

5-2. Ratify approval of MeetingKing software purchase

Decision *Approved*

5-3. TIGRR Funding Request

Decision *\$7,500.00 has been approved and will be added to the 2017 ACAPT budget.*

5-4. Online Journal Example

Please take a look at this online journal as an example of options and capabilities:
<https://scholarblogs.emory.edu/journalofhumanitiesinrehabilitation/>

5-5. RIPPT task force on research faculty charter

Decision *approved with some editorial adjustments*

5-6. NCCE Strategic Planning Proposal

Decision *Approved. Remind Donna Applebaum to include other stakeholders as part of the meeting such as members of the Clinical Education Summit Panels, among others. Add these approved funds to the 2017 budget*

Decision *Note: the budget was approved outside their normal budget (i.e. >\$8K) Approval with the caveat that Shawne Soper be involved. Panel activities to be wrapped up in NCCE*

5-7. Benchmarks Update (Pam)

Board supports Pam's recommendations

5-8. Website Proposal

Decision *approved*

5-9. Endorsement Proposal for Acadaware

To be revisited in a future meeting

Task Has to go through APTA first

5-10. Student Honor Society Update

This will be ready for 2018

All task force members have been chosen
Will not be ready for 2017 ELC but will be ready for 2018

5-11. Foundation Gala Attendees at NEXT

Thursday, June 22, 2017, 8:00pm - midnight, doors open at 7:00pm. Location: the Westin Waterfront. Tickets will be held at the door for all participants

1. Barb
2. Nancy
3. Zoher
4. Mike
5. Scott
6. Rick
- 7.
- 8.
- 9.
- 10.

5-12. Needs Assessment

Please send a list of ideas/needs you believe should be considered for ACAPT to Sandy and Barb by June 12. We want to assess this list prior to our meeting at NEXT to determine what resources we have versus need to meet the growth, opportunities, and challenges of ACAPT

Adding more human resources was discussed

6. New Business

6-1. MERC registration at ELC

☒ **Task** ~~Zoher to explore how to develop, implement and manage scholarships for MERC registrants and present at the board meeting at NEXT~~

Owned by **Zoher Kapasi** due **06/12/17**

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Decision *MERC registration price for ELC to be \$275.00 for ACAPT members and \$375.00 for non-ACAPT members*

6-2. House of Delegates RCs

Mark invited discussion regarding the RCs coming forward at the House of Delegates, but there was no additional discussion

7. Upcoming Meetings

- Education Leadership Partnership call: June 9th, 9:00-10:00am EST;
- Board Meeting: June 21 at NEXT: 4:00-10:00pm. Dinner to be included
- Education Research Strategy Mtg Follow-Up: June 22 at NEXT: 11:00am-1:00pm;
- Clin Ed Task Force Feedback Forums at NEXT: June 22nd, 1:00-2:30pm and June 23rd, 8:00-9:30am;
- Education Leadership Partnership meeting at NEXT: June 24th, 8:00am-1:00pm, breakfast
& lunch to be provided

8. Future Deadlines

- Agenda items for our board meeting at NEXT are due to Sandy by June 12;
- ACAPT Election polls to open mid-June;
- ELC registration will open in mid-June rather than early July to accommodate those needing to utilize funds before the end of the month;
- August 1 - all motions due to Sandy's office for board review on the August 3 conference call

9. Notes

Sandy will be out of the office June 28-July 10

Sandy has hired a new coordinator, Lauren McGinnis, who will begin on June 5

Be sure to book your ELC hotel: <http://acapt.org/events/event-details/2017/10/13/acaptevents/education-leadership-conference>

Be sure to report on the discussions/decisions today with those to whom you serve as a liaison so all remain in the loop

Please encourage people to subscribe to our newsletters: <http://acapt.us13.listmanage1.com/subscribe?u=b7e3fb72eaff6d83a3b5dd0f5&id=e2fccdfb73>

10. Adjourn

Task Summary

New Tasks

Task Has to go through APTA first

Task ~~Zoher to explore how to develop, implement and manage scholarships for MERC registrants and present at the board meeting at NEXT~~

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