

# Minutes of ACAPT Board minutes Dec 7, 2017 - 12/07/17

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Date and time: 12/07/17 08:00 am to: 12/07/17 09:30 am

Present: Sandy Rossi, Mark Reinking, Mike Sheldon, Mary Blackinton, Zoher Kapasi, Nancy Reese, Scott Ward, Barb Sanders, Rick Segal, Jim Farris

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## Topics

### 1. Establishing a Quorum

Quorum established

Mike Sheldon and Mary Blackinton absent

### 2. Approval Minutes from Previous Meeting

**Decision** *minutes from November 2, 2017 approved*

### 3. Consent Agenda

**Decision** *approved*

Consent Agenda included the following:

CHEP Update: report highlights the launch of a student writing award, curricular development grant, elections

Clinical Reasoning Consortium Newsletter sent to their consortium members

PTCAS Meeting Update

National Student Honors Society Minutes

Benchmarks TF creating a short (10 minute) interview with a Program Director/Chair who has used the Benchmarking System and create a personal story from a non-committee member and non-board member.

Target completion date: March 2, 2018

NIPEC - Encouragement access the NIPEC webpage as resource for information on interprofessional education, research, and faculty development.

ELC - changes to registration and timelines

Global Forum Report sharing information from a recent meeting

### 4. Treasurer's Report

#### 4-1. October reports

board reviewed with some discussion but no action needed

#### 4-2. 2018 budget

discussion around development of honoraria, travel for leadership groups/individuals, etc  
Finance Committee meeting at CSM will work to develop policies

**Decision** *approved with revisions made on the call*

## 5. Business Agenda

### 5-1. Clinical Reasoning Consortium (Jim)

**Decision** *The Board supports the requests for a panel discussion on the role of movement in clinical reasoning and related costs to conduct the meeting as well as the development of “Fact Sheets”, 1-2 page summaries on topics related to clinical reasoning. For example, a glossary of terms related to reasoning, one on the different types of reasoning.*

### 5-2. Education and Pedagogy Consortium (Jim)

**Decision** *The Board supports the request for a CSM speaker on the Scholarship of Teaching and Learning and an honorarium. The topic would be enhancing student learning in lab situations.*

### 5-3. Strategic Plan and Initiatives (Barb)

**Decision** *strategic plan with mission and vision incorporated adopted*

**Decision** *Document on competencies for professional education shared. revisit this at a later meeting.*

### 5-4. Selection of new ACAPT representative to the Global Forum (Barb)

**Decision** *Put out a call for volunteers in the newsletter to fill this position*

### 5-5. Board Retreat (Sandy, Mark, Barb)

**Decision** *Send out a poll to find a mutually available time*

Barb will be out of the country at NEXT. Mark will chair the meeting

### 5-6. Scheduling Next Year's Board Call Date/Time

**Decision** *Sandy to send a poll to everyone to identify a helpful time*


## 6. New Business

### 6-1. ELP Update (Zoher)

discussion regarding financial capacity for supporting ELP initiatives to include action on the clinical education task force recommendations adopted by APTA

## 7. Upcoming Meetings

## 7-1. Meetings and Events at CSM

Attached is the current schedule. Rooms are subject to change, but dates/times should be set  
 [ACAPT\\_schedule\\_at\\_a\\_glance\\_for\\_CSM\\_2018.xlsx](#)

## 8. Future Deadlines

Assuming a similar timeline for our January board call, please be prepared to send me your agenda and report items by January 2, 2018

## 9. Notes

- Sandy will be out of the office on Friday, December 16 and then again December 25-January 1

## 10. Adjourn