

# Minutes of May 4, 2017 Board of Directors Minutes - 05/04/17

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Date and time: 05/04/17 08:30 am to: 05/04/17 10:00 am

Present: Sandy Rossi

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## Topics

### 1. Establishing Quorum

Barb Sanders  
Mark Reinking  
Nancy Reese  
Zoher Kapasi  
Pam Levangie  
Mike Sheldon  
Rick Segal  
Scott Ward  
Jim Farris  
Bob Rowe  
Jeff Konin

Bob Rowe was absent.

### 2. Approval of Minutes

**Decision** *Decision: Approved*

#### 2-1. Approval of Purchase of Quickbooks account

**Decision** *Decision: Approved*

### 3. Consent Agenda

Notes: Susie Deusinger and Barb Sanders have had an article accepted in JOPTe that is an updated history of ACAPT. It has been accepted and is in the review phase and is expected to be in the July 2018 issue. Add this to the final report of the history. Submit the article also to the journals for the neurologic and orthopedic sections. Barb will share this with Susie for consideration.

The Strategic Plan document is purely for review. We will revisit in June for a fuller discussion. These documents should not be considered approved, only accepted as part of the consent agenda.

## 4. Treasurer's Report

### 4-1. Finance Committee Report

**Decision** *Decision: Approved*

Overbudget on Professional Fees because of Oral History Project on the 2016 report. However, end of December 2016 financial statement shows Revenues in excess of Expenses by over \$250K

Also, as of March 2017, net revenues are \$25K. Assets are valued at \$1.1 million. ELP may need funding moving forward

## 5. Business Agenda

### 5-1. ELP Update (Scott, Zoher, Nancy)

**Decision** *Zoher Kapasi has agreed to be the ACAPT representative to the ELP*

Discussion regarding the potential registration rate for the MERCs at ELC and CSM that the ELP representatives will take to the May 12 ELP conference call

### 5-2. Reactions to APTA Best Practice for Physical Therapist Clinical Education Task Force report (Scott, Zoher, Nancy)

This item was tabled for discussion in June

### 5-3. NCCE Task Force Charter (Mike)

**Decision** *Adopted with additional language provided by Mike*

**Task** Mike to follow up with Donna Applebaum and Shawne Soper to assure they are aware of activity to lessen the potential of overlap and increase the opportunity for collaboration to move all actions related to the advancement of clinical education forward. Have them present thoughts to the Board on how they may assure there is no overlap in initiatives and how they envision completing the work

due **05/31/17**

**Decision** *The ACAPT Board of Directors discussed the Task Force on Payment for Clinical Experience charter. The Board recommends adding the following objective to Section III. Objectives:*

*Submit recommendations to the ACAPT Board of Directors based on Task Force findings*

*The Board also expressed concern about the ambitious timeline and questioned whether this might limit the pool of available individuals who may contribute to this work. You have the green light to move forward with the task force whether you keep the original timeline or if you revise the timeline in consideration of this concern.*

*The Board also requests that the task force develop some formal communication structure with Shawne Soper, who as you know, is overseeing the post-clinical education summit panel work. This is intended to ensure coordination of all of the ACAPT initiatives involving clinical education.*

#### 5-4. Building research trained faculty (Rick)

**Decision** *To have RIPPT form a task force to build research trained faculty*

**Task** Rick to provide RIPPT with the task force formation document and bring it back to the June board meeting for review  
due **06/12/17**

#### 5-5. Appointment of replacement for Bernadette Williams-York (Barb)

**Decision** *Mary Dockter approved*

#### 5-6. Student Honor Society Update (Jim)

Individuals have been selected.  
30 applicants, 7 of whom were faculty  
will use all applicants in various ways  
Hope to have the criteria for presenting ready to present by ELC 2017

**Task** Jim to have the criteria presented as a motion by the group and provided to the Board for the August conference call  
due **07/24/17**

#### 5-7. Strategic Plan Resources Proposal (Barb)

Added to discussion for June

## 6. New Business

**Decision** *Approved - 2018 budget for TIGRR grant development for \$7,500.00*

**Task** Rick to provide a summary to the board in a future conference call due **05/22/17**

6-1. Mark reported that Derek Fenwick of the Oregon Chapter to give an accounting of action of the House of Delegates in follow-up to ACAPT's position statement on student debt. Mark will be prepared to respond to at the House in June

6-2. Current House of Delegates motions - there is one on diversity that we may need to be prepared to discuss further

6-3. Mike requested that people review/respond to Submissions Task Force survey. There may be a manuscript submitted to report on the outcomes

## 7. Upcoming Meetings

Education Leadership Partnership call: May 12th, 9:00-10:00am EST;  
Board Conference Call: June 1st, 8:30-10:00am EST;  
Board Meeting: June 21 at NEXT: 4:00-10:00pm. Dinner to be included;  
Education Research Strategy Mtg Follow-Up: June 22 at NEXT: 11:00am-1:00pm;  
Clin Ed Task Force Feedback Forums at NEXT: June 22nd, 1:00-2:30pm and June 23rd, 8:00-9:30am;  
Education Leadership Partnership meeting at NEXT: June 24th, 8:00am-1:00pm, breakfast & lunch to be provided

## 8. Future Deadlines

Agenda items for our June 1 call are due to Sandy by May 22;  
ACAPT Election polls to open mid-June;  
ELC registration will open in early July;  
August 1 - all motions due to Sandy's office for board review on August 3

## 9. Notes

Sandy will be out of the office May 12-15 and again June 28-July 10

Be sure to book your ELC hotel: <http://acapt.org/events/event-details/2017/10/13/acapt-events/education-leadership-conference>

Be sure to report on the discussions/decisions today with those to whom you serve as a liaison so all remain in the loop

Please encourage people to subscribe to our newsletters: <http://acapt.us13.list-manage1.com/subscribe?u=b7e3fb72eaff6d83a3b5dd0f5&id=e2fccdfb73>

## 10. Meeting Adjourned

10:00am EST

## Task Summary

### New Tasks

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due 05/22/17