**Consortium on Humanities, Ethics and Professionalism**

Leadership Committee Meeting

September 20, 2018

11:00 a.m. - 12:00 p.m. CST via Zoom

***Meeting Minutes***

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| *Invited*    *Unable to attend* | Jennifer Hastings, Cindy Dodds, Donna Smith, Jim Brennan, Bruce Greenfield, Shelly Lewis, Sarah Luna  Donna Smith, Jim Brennan | | |  |
| *Purpose* | To discuss topics related to humanities, ethics and professionalism in Physical Therapy education | |  | |
| *Agenda Item* | | *Summary & Action* | | |
| **ELC Meeting** | | * General consortium meeting, Friday Oct 12th 5:00 to 6:30 p.m. Eastern time. City Terrace 11, 3rd floor across the skybridge * Donna and Jim have not heard back from the artist * Cindy knows an artist who might be an alternate * Set Oct 1st as the deadline for moving forward without an artist if one is not secured * Once program/agenda is set, Sarah will send out another announcement with room number and more details * “Business meeting” will be introduction of current officers and point out current projects - call for grant applications, call for student essay entrants, call for repository and listserv sharing, and announce the nomination committee candidates. * This will also be a good opportunity to dialogue with Education Section members who are looking for a platform to discussion professionalism * Add nominations to agenda during general meeting * Sarah to send out reminder about general meeting and include the location 1-2 weeks before ELC * Leadership meeting Saturday, 10/13, 12:00 to 1:15 p.m., Executive Suite, main hotel. No room # yet. * AFTER general consortium meeting, so it will be the moving forward discussion (CSM plans) and debrief from Friday * Zoom link to be sent via email for those who will not be in Jacksonville * SL to send out cell phone exchange document in case there is a need to contact one another * SL to send out meeting invitations via via email for both ELC events * JH will text the suite # once it is provided * ALL please respond to JH with lunch order or let her know you will not be attending | | |
| **Student ESSAY** | | * Announcement was sent out via the ACAPT newsletter. Sarah will send out via CHEP email | | |
| **Nomination Committee** | | * Secretary - Sarah L. * Chair - Possibly Sarah Jameson? * Nominating Committee - ? * Deadline for consent to serve is January 2019 * Sarah L. to send email to Sarah Caston (Emory) who expressed interest in being more involved | | |
| **CHEP Grant** | | * Cindy will finalize wording * Once finalized, Nathan will post to Website, Sarah will share via email and ACAPT newsletter | | |
| **Website** | | * There was a significant increase in activity after the Education Section’s listserv post by Sarah Jameson * 32 new members were added over the past month, now up to 96 total membership | | |
| **Listserv** | | * Sarah will send another email reminder about the repository and CHEP listserv | | |
| **Open Discussion** | | * Discussed activity on the Education Section listserv about developing a platform for discussion on Professionalism. * Pamela Levangie directed members of that forum to CHEP, which resulted in the significant increase in new members. JH added a post clarifying that CHEP is open to PTA and clinicians but those members can’t vote or run for office * At this point the Education Section may be moving forward with building a website that can function as a discussion forum and provide shared space for a repository of class activities and other ideas. * The group was in agreement that we should attempt to combine efforts with the Education Section, and the functionality of a website would be very beneficial. Additionally, the Education Section would not exclude non-ACAPT institutions. * There will need to be a discussion with the Education Section about including humanities and ethics, along with professionalism, and there may be a need for dissolving CHEP or giving CHEP a new purpose; will need to revisit our mission & vision. * Jennifer will follow up with Pam Levangie and invite her to the leadership committee meeting at ELC. OR we may schedule a Zoom meeting with the Education Section faculty | | |
| **Action Items** | | * Cindy - finalize Grant wording, continue to seek nominations * Cindy, Donna, and James to discuss plans for having an artist at ELC general meeting with Oct 1st as deadline to move forward without an artist if necessary * Sarah - send out cell phone exchange; send reminder email about ELC with room number 1-2 weeks prior; send out essay contest announcement via CHEP email; email Sarah Caston re: nominations; send another email reminder about the repository and CHEP listserv * Jennifer - follow up with Pamela Levangie re: Education Section and Professionalism interest group * ALL please respond to JH with lunch order or let her know you will not be attending | | |
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Meeting adjourned: 12:00 p.m. Central Time