

# DIVERSITY, EQUITY, AND INCLUSION

## Minutes

Date: Tuesday, March 3, 2020  
Time: 12:00 noon (eastern)  
Location: [Free conference Call; 605 313-4477](#)  
Attendees: S. Crawford, D. Brown, V. Jackson, B. York, L. Millar

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### I. APPROVAL OF Minutes

### II. AGENDA ITEMS

#### 1) Old Business

- a) Request for support of initiative put forth to the APTA HOD by the WA state Chief Delegate to broaden the definition of URM to include people with disabilities and gender identity. Senobia updated the board on the communication that went to ACAPT board identifying our “endorsement” of the proposal. We clarified that we did not endorse the proposal as presented to us.
- b) DEI Website
- c) DEI ideas for platform / poster/ presentations
- d) DEI meetings – update on invitees / participants. We did not have the phone meeting for all as originally planned for January. Would like to retry – perhaps on a quarterly basis. Had decided on evening, which seems like a good plan. (between 5 – 7pm, which is easier with the different time zones) Can we aim for the Wednesday March 25, at 6 pm EDT.  
Senobia also suggested that we set up a consistent time for our DEI board meetings, which will decrease confusion.

#### 2) New Business

##### a) Action Items

- i) CSM – Would be a great time at CSM to inform and market the consortium at the Diversity gathering.
- ii) Conference Call with Sandy Brooks 03/02/2020 – Senobia talked with Sandy yesterday regarding several items. Deadline for DEI to have dedicated time for presentation is March 6. Senobia will send documents from Sandy to all. Please read carefully. Also items for strategic plan.  
Board is requiring that the DEI Chair is present for the ACAPT Board Meeting.

### III. REPORTS

- A. Nominating Committee – Names have been submitted to Sandy for Nominations. Still no one has indicated interest in Secretary or Webmaster position.
- B. Consortium Membership – has increased, and errors seem to have been fixed.

**IV. ACTION ITEMS**

Senobia – forward documents from Sandy to board for complete review

Senobia – will send email to reserve 90 minute dedicated presentation slot for DEI

Lynn - Forward original proposed agenda from January full membership meeting to board

Lynn - Notification of meeting and blast email to members regarding full membership meeting

**V. NEXT MEETING – Monday, March 9, 12:30 (EDT)**

[Free conference Call; 605 313-4477](#)

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