

National Consortium of Clinical Educators Business Meeting  
 Educational Leadership Conference  
 October 23, 2021  
 8:15-10:00 am

Call for meeting: 8:16 am

Topic	Discussion
Welcome, Introductions	<p><b>NCCE Webinar/meeting re-cap with question and answer on 11.12.21 11:00 am EST</b></p> <p>Overview of the meeting agenda provided</p> <p>Introductions of the NCCE board members – executive board, DALs and nominating committee</p> <p>Executive Board:            Janice Howman, PT, DPT, MEd            Matt Calendrillo, PT, DPT            Jamie Bayliss, PT, MPT, DHSc</p> <p>Clinical DALs:            Tabitha Bonney Rozeboom, PT            Jaclyn Carson, PT, DPT            Suzie Maciel, PT            Colette Pientok, PT, DPT, OCS</p> <p>Academic DALs:            Lisa Black, PT, DPT            Chris Cesario, PT, DPT, MBA            Robin Galley, PT, DPT, OCS            Lori Gusman, PT, DPT, MS            Katie Myers, PT, DPT</p> <p>Nominating Committee:            Janette Scardillo, PT, DPT (outgoing chair)            Veronica Jackson, PT, DPT (incoming chair)            Jamie Dehan, PT, DPT, PhD            Kelly Sass, PT, MPT, PhD</p> <p>Recognition of Mike Sheldon – honored by Donna Applebaum</p>
Announcements	<ul style="list-style-type: none"> <li>• NCCE membership and regional reps update</li> </ul>

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- Review of NCCE membership and map that is located on the ACAPT NCCE website – <https://acapt.org/about/consortium/national-consortium-of-clinical-educators>
  - Review of new NCCE board liaisons to the region
  - While the membership of the NCCE appears to have dwindled, NCCE membership has merely not kept up with the increase in ACAPT membership.
  - Resource sharing webinars
    - ACAPT Resource Repository - [Clinical Education \(acapt.org\)](https://acapt.org/clinical-education)
    - ACAPT YouTube Channel - [ACAPT – YouTube](https://www.youtube.com/channel/UC...)
    - Previous webinars included topics about Alternative Learning Experiences during Clinical Education, Acute Care Simulation Activities and Reflective Activities in Student Learning
    - If you have any interest in presenting on a novel concept, innovation, etc., please reach out to the NCCE at [ncce@acapt.org](mailto:ncce@acapt.org).
  - Observation Hours TF recommendations: The ELP TF on Pre-admission ObHr prioritized the recommendations and development of resources, that address the following objectives:
    - Develop a standard training module required for Observers to access, review and comply prior to their ObHr.
    - Develop a standard training module for clinical supervisors of Observers.
    - Determine a method to encourage Admissions Committees to be explicit on how they utilize the criteria of ObHr (especially "recommended" hours), so that applicants can use this information in making decisions regarding the use of their time and that of the clinical sites.
    - Develop standardized documentation to capture ObHr that can be used by all DPT programs and Observers.
    - Propose recommendations of alternative experiences outside of traditional ObHr, that academic programs can consider, that may demonstrate a prospective student has explored and understands the physical therapy profession.
    - Consider development of a roster of clinical sites that Observers can access when determining clinical sites that will allow for student observation.
- Motion passed during ELC 2021 ACAPT business meeting:
- AC – 6 - 21
    - Admissions committees shall discontinue the practice of listing “Recommended” ObHr supplemental to “Required” ObHr.

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- Admissions Committees shall be explicit on how they utilize the criteria of Pre-admission observation hours (ObHr) so that applicants can use this information in making decisions regarding the use of their time and that of the clinical sites.
- Once approved by the ELP, resources will be disseminated publicly.
- Annual regional networking sessions - Powerpoints/reports available for all sessions at: <https://acapt.org/resources/clinical-education>
  - Sessions offer regional consortia leadership and members an opportunity to collaborate, network, and discuss topics/concerns within physical therapist clinical education.
  - If you are interested in attending future sessions, please reach out to your consortia leadership!
- Liaison CPI Advisory Workgroup
  - 8 reps from CE SIG, PTAE SIG, NCCE, APTA technology work group, student assembly who meet quarterly
  - Suggestions for optimizing utilization of platform – [ncce@acapt.org](mailto:ncce@acapt.org)
- Common Terminology Resource proposal
  - Clinical education common terminology resource
  - Key Recommendations
    - Create a centralized, open access “living” online Glossary for physical therapy clinical education.
    - To provide a mechanism for stakeholders to propose new terms or to seek revision of existing terms in the clinical education Glossary.
  - Joint NCCE-PTAE SIG workgroup
    - Co-Chairs:
      - Mia Erickson, PT, Ed.D
      - Kim Snyder, PTA, MEd
    - ACAPT Panel:
      - Melissa Booth, PT, DPT; Marisa Birkmeier, PT, DPT; Vicki LaFay, PT, DPT, PhD
    - PTAE SIG:
      - Peggy Newman, PT, MHR; Lisa Stejskal, PTA, MEd; Jennifer McDonald, PT, DPT, MS
- Updated NCCE Operational Procedures

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	<ul style="list-style-type: none"> <li>○ Operational Procedures review</li> <li>○ Revised document available - <a href="https://acapt.org/about/consortium/national-consortium-of-clinical-educators">https://acapt.org/about/consortium/national-consortium-of-clinical-educators</a> under Resources tab       <ul style="list-style-type: none"> <li>▪ Substantive change in officer terms from 2 to 3 years with a gradual transition over time</li> </ul> </li> </ul>
2022 Elections	<p>8 open positions for the 2022 election</p> <p>Nominating Committee Member</p> <ul style="list-style-type: none"> <li>• Veronica Jackson, Nominating Committee Chair</li> <li>• Jamie Dehan, Nominating Committee Member</li> <li>• Kelly Sass, Nominating Committee Member</li> </ul> <p>A big thanks to Janette Scardillo!!!!        (Our outgoing Nominating Chair)</p> <p>Open positions for the 2022 elections:</p> <ul style="list-style-type: none"> <li>&gt; Vice Chair (1) for 3-year term</li> <li>&gt; Secretary (1) for 2-year term</li> <li>&gt; Academic Director-at-Large (2)          1- will be a 2-year term; 1- will be 3-year term</li> <li>&gt; Clinical Director-at-Large (3)          (2) 2-year term and (1) 3-year term</li> <li>&gt; Nominating Committee (1) for 3-year term</li> </ul> <p>For specifics related to each of these open positions, please visit the ACAPT NCCE website:  <a href="https://acapt.org/about/consortium/national-consortium-of-clinical-educators">https://acapt.org/about/consortium/national-consortium-of-clinical-educators</a> under Leadership tab</p>
Excellence in Academic Physical Therapy: Culture of Data Sharing (Kim Topp)	<p>Members of the various ACAPT Task Forces came together as a Joint Task Force on Data, Technology, Benchmarks, and the Recognition of Excellence. The charge was to determine the congruency of the products of the task forces, identify a “top twenty” identifiers of excellence, and begin to think about how to collect and share data with the members. The Joint Task Force developed the <a href="#">Excellence Framework for PT Education</a>, which currently contains 13 categories to help foster programmatic excellence.</p>

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	<p>The Task Force recently piloted a demographic survey and ACAPT will be rolling out the demographic survey to all program directors in early 2022.</p> <p>ACAPT is also building a Center for Excellence in Academic Physical Therapy (name to be determined). It has committed significant resources to a data sharing system to facilitate ongoing program self-improvement. ACAPT is supporting the development and implementation of data collection tools. There are additional surveys in development or consideration from Early Assurance, Student Resilience, Education Research and Clinical Education groups.</p> <p>Please provide feedback on any and all aspects of the work!  <a href="mailto:acapt@acapt.org">acapt@acapt.org</a></p>
<p>ACAPT Centennial Scholar Capstone Project (Erin Green)</p>	<p>Use of Clinical Education Data Management Systems</p> <p>Review of the project purpose, the ‘problem’ with lack of data, and survey timeline and methodology.</p> <ul style="list-style-type: none"> <li>• Survey purpose: To gain insight into how clinical education stakeholders at academic PT programs currently use and what they value about their clinical data management systems.</li> <li>• Overall survey content:       <ul style="list-style-type: none"> <li>○ Systems utilized</li> <li>○ Satisfaction</li> <li>○ Frequency of use of various SaaS features</li> <li>○ Importance of various SaaS features</li> <li>○ How programs are internally using data from SaaS systems</li> </ul> </li> <li>• Types of data entered into individual systems related to:       <ul style="list-style-type: none"> <li>○ Clinical site information</li> <li>○ Individual clinical experiences</li> <li>○ Clinical Instructors</li> <li>○ Student performance</li> </ul> </li> <li>• Next Steps:       <ul style="list-style-type: none"> <li>○ Formal report to ACAPT Board of Directors</li> <li>○ Continued collaboration with ACAPT Joint Task Force</li> </ul> </li> </ul>
<p>NCCE Placement Process Task Force II</p>	<p>Task Force on CE Placement Capacity and Process Innovation</p>

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Foundation: 2018 Placement Process Task Force Recommendations highlighted the need for additional considerations:

- #4 Leverage relationships
- #8 Explore how standardized models... may impact PP
- #9 Investigate use of common technological platform

NCCE hosted an Open Forum at CSM 2021 to gain membership insight about the placement process:

- Current process not yielding capacity needed
- Data not available to confirm/ refute capacity issues
- Current process positives: \*uniform mailing date \*strong A-C partnerships

Charter Purpose:

- Gather CE capacity data
- Determine if capacity issues affecting PP
- Explore options for transforming current placement process
- Make bold, innovative, forward-looking recommendations

Objectives:

- Determine demographics of existing and potential clinic sites
- Define capacity and related terms
- Estimate impact of capacity on future of PP
- Perform systematic review of PP used by other health professions
- Make recommendations about sustaining capacity and transforming PP

Structure:

- 2 subgroups
- CE capacity – 5 members, 1 subgroup lead
- PP systematic review – 5 members, 1 subgroup lead
- Timeline: work done in 2022, submit subgroup reports by Jan. 2023

Task force synthesis:

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	<ul style="list-style-type: none"> <li>• Task Force Chair leads synthesis of subgroup findings, brainstorming of process innovations and development of final recommendations</li> <li>• Timeline: work in 2023, final report by Oct. 2023</li> </ul> <p>Leadership appointments:          Task Force Chair</p> <ul style="list-style-type: none"> <li>• Facilitator, innovator, systems scientist</li> </ul> <p>Subgroup Leads</p> <ul style="list-style-type: none"> <li>• #1 – informatics, quantitative data experience/expertise</li> <li>• #2 – systematic review experience/expertise</li> </ul> <p>We need your involvement!! For qualified candidates, please indicate your interest: <a href="mailto:ncce@acapt.org">ncce@acapt.org</a></p>
Outgoing NCCE Board Members	Thank you to Tawna Wilkinson – former Vice Chair; Janette Scardillo – outgoing nominating committee chair; Robin Galley, Lori Gusman, Katie Myers – outgoing academic DALs
Instillation of New Board Members	Welcome back to Jaclyn Carson (clinical DAL), Veronica Jackson (nominating committee chair), and Janice Howman (chair); welcome to Amy Both and Matt Garber (academic DALs), Kelly Meyers (clinical DAL), and Kelly Sass (nominating committee)

Meeting adjourned: 9:56 am