**June 7,2019 Meeting**

**NIPEC Board meeting**

*Meeting was called to order at 12:06 pm CDT*

**Board Attendees**: Cheryl Resnik (Chair), Kimberly Beran-Shepler (Secretary), Brandy Schwarz (Nominating Committee), Yasser Salem (Director), Myles Quiben (Director), Shelene Thomas (Director)

**Absent**: Samantha Brown (Vice Chair-outgoing/website designer), Mary Blackinton (Board Liaison, ACAPT), Beth Davis (Nominating committee), Amy Nordon-Craft (Director), Anne Reicherter (APTA representative), Bob Wellmon (Director), Dee Schilling (Vice Chair)

**Minutes Recorder**: Kimberly Beran-Shepler

*Key points identified in today’s meeting:*

1. -Approve minutes from May BoD
2. Congratulations NIPEC programming for CSM
	1. Both submissions have been accepted
	2. Private practice for outpatient
	3. Acute care for inpatient
3. Membership emails
	1. University emails getting rejected from the NIPEC email list
	2. How to manage when members change email addresses
	3. Cheryl and Kimberly will investigate the individual occurrences
4. Do we need a membership committee and a communication committee
	1. Directors at large could be involved in the process
		1. Shelene will be chair of the membership committee
		2. Yasser would also be willing to serve
		3. Shelene will reach out to Bob, Sam and Yasser to decide the structure of these committees and who wants to be involved
5. Does NIPEC want to consider co-sponsoring a guest lecture about assisting students with disabilities at ELC
	1. Group was unclear if this was a great fit
	2. May be a better fit for the Diversity, Equity, and Inclusion Consortium or Education and Pedagogy Consortium (EPIC)
	3. Cheryl will respond to email request
6. Logo update
	1. Hold off on logo until unveiling of APTA logo at NEXT
	2. Cheryl will report to the ACAPT board next week and will present the logo
7. -Announcement of new officers to take office at ELC
	1. Myles Quiben - Chair
	2. Kimberly Beran – Secretary
	3. Denise Bender- Director at Large
	4. Cheryl Babin- Director at Large
	5. Amy Crocker – Nominating Committee
	6. Laura Gras- Nominating Committee
8. Planning for ELC
	1. Meeting will be Saturday Oct 19 from 8-10am
	2. If you need support for ELC, email Cheryl
	3. Cheryl will set up a BoD for lunch on Saturday –DONE 12-1:15pm
	4. Kimberly to follow-up Dee about survey
	5. Yasser and Myles will be presenting an educational session on IPE
	6. Possible agenda item: welcome new board, thank the exiting members, unveil committees-membership, communication, education??
9. July meeting cancelled
	1. Goal is to get survey out quickly so we can review data at August meeting
10. Next meeting August 2 at noon CDT

*Meeting adjourned at 1:07pm CDT*

TO DO LIST From May meeting

-Bob will reach out to the ACAPT communication committee about what type of communication modalities we can use

-Dee to draft survey to our current members to see what topics for the ELC meeting and communication strategies they would prefer

TO DO LIST

-Cheryl and Kimberly will investigate the individual occurrences

- Shelene will reach out to Bob, Sam and Yasser to decide the structure of these committees and who wants to be involved

-Cheryl will respond to email request

-Cheryl will set up a BoD for lunch on Saturday --- DONE 12-1:15pm

-Kimberly to follow-up Dee about survey