The meeting was called to order at 11:03PST

**Board Attendees**: Cheryl Resnik (Chair), Samantha Brown (Vice Chair), Bob Nithman (Secretary), Amber Fitzsimmons (Director), Holly Wise (Director), Dee Schilling (Director), Nancy Kirsch (Director), Leesa DiBartola (Director), Kathy Zalewski (Board Liaison, ACAPT)

**Minutes Recorder**: Cheryl / Bob

*Key points identified in today’s meeting:*

1. CSM Information -

 a. Cheryl, Nancy, Holly, Dee, Kathy, and Bob will be attending

 b. Membership meeting will be held on Thursday, Feb. 5th from 6:30-7:30pm

**Action:** Send email to membership re: meeting – new CAPTE requirements in place to be discussed at the meeting. <http://www.capteonline.org/AccreditationHandbook/>

 c. ACAPT booth coverage will be provided by NIPEC members in attendance.

 **Action:** Cheryl to provide names and times to Lisa M.

2. Moving forward -

a. Develop committees – NIPEC Board members serve as chairs. Communicate through drop box or Workspace concept on ACAPT

**Action:** Cheryl to talk to Lisa about how to initiate creation of a communication hub.

b. Discussion about the consortia’s 7 objectives resulted in the establishment of Comittees and Board members assigned

* Scholarly activity - Dee, Amber
* Service - Bob, Cheryl
* Academic education - Holly, Nancy
* Clinical education and collaborative practice – Leesa, Samantha

**Action:** Groups to work on developing description of committee focus. All to attempt to have something in writing by CSM for introduction to membership at CSM

**Action:** Leesa will serve as liaison to Clinical Education Consortium regarding working together

c. Committee membership - decisions regarding number and individuals will be made by the NIPEC board members leading each committee; however there is no limitation to membership. All agreed that we are looking to build a culture of interprofessionalism, both academically and clinically.

d. NIPEC Objectives – Committee assignments will replace objectives assignment. All committees to incorporate objectives into committee work

1. Disseminating information on IPE
2. Engaging academic and clinical educators
3. Fostering innovation, intellectual engagement and leadership among faculty
4. Facilitating collaboration with other health professions
5. Developing mechanisms for DPT students to meet core competencies
6. Disseminating IPE information in coordination with the APTA
7. Serving as a resource to national associations of health professions schools

3. Web site update – Lisa

a. The NCCE (National Consortium of Clinical Educators) just had a page developed by OpenArc, ACAPT’s web site vendor, and the co-chairs will be trained before CSM on how to add content and approve member requests as they are submitted (their member structure will consist of one team of two people – one clinical, one academic – from each institution. The application will be structured so that only one team per institution can apply).

 b. The NCCE page, as it currently stands, is incomplete, but we can get a feel for the basic structure by clicking on the title of their consortium (now a hyperlink): <http://www.acapt.org/index.php/about#consortia>. It’s always good to start thinking about what features & functions you’d like your page to have. Once we have all the kinks ironed out for the NCCE page, we can begin construction on the other consortia pages.

4. Other –

a. We should consider holding a workshop on new standards at ELC 2015

b. Finalize committee descriptions at February meeting for dissemination

5. Future meetings – 3rd Friday each month at 11:00 am PST (please adjust time accordingly)

* + February 20
	+ March 20
	+ April 17
	+ May 15
	+ June 19
	+ July 17
	+ Aug 21
	+ September 18
	+ October 16 (ELC 2015 will be held on October 1-4 in Baltimore, MD)
	+ November 20
	+ December 18

Adjourned: 12:00 pm PST