NIPEC Meeting Minutes

June 19, 2015

Present: Cheryl Resnik, Holly Wise, Samantha Brown

Absent: Bob Nithman, Dee Schilling, Leesa DiBartola, Amber Fitzimmons, Nancy Kirsch

Meeting called to order at 11:08 PST

Agenda:

1. Report on NEXT – Membership meeting was held with 10 people in attendance, 50% were members. Those present felt strongly that meetings should include content that members could utilize in addition to networking opportunities. (See #4 below)
2. ELC Update – Our submission to the Education Section for programming at ELC is still in consideration. Hotel reservations in Baltimore are now available.
3. Elections – Elections need to be held prior to ELC. 4 offices are up for re-election: Chair, Secretary, 2 Director positions.

**Action**: Bob, Leesa, and Dee, please let Cheryl know your willingness to continue to serve in your current, or another, position. Cheryl will send an announcement to the membership for nominations for all positions.

1. ELC Business meeting planning – Given the discussion above and feedback from membership on the need for assistance in meeting the new CAPTE requirements the following recommendations for the membership meeting were made:
	1. Meeting will provide content in three areas:
		1. Scholarly activity
		2. Academic education
		3. Clinical education/collaborative practice
	2. See if we may use multiple rooms so each content area has a quieter space in which to work
	3. Each group to have a facilitator (NIPEC Board member) and note taker, electronically preferred
	4. Establish time limit for participants’ discussion of own program to facilitate maximum sharing of information
	5. Create questions for each group to prime discussion
2. NAP nominations – This year the emphasis is on clinicians. We will have NAP information available at ELC.
3. Web site update – Conference call participants went online to look at the most completed ACAPT consortium web site. Group felt the pages were a bit stagnant and we wanted more photos and links. Might consider having more of a Facebook appearance.

**Action:** Need to assign content areas to NIPEC Board members. Will work with Sandy Rossi to get page up as quickly as possible. Need to determine who will have administrator access

1. ACAPT Survey – Sent to all programs.

**Action:** Would like to obtain information collected about IPE that was included in the data collection.

1. Next meeting: July 17th, 11:00 am PST

Meeting adjourned: 12:00 pm PST