The meeting was called to order at 11:03PST

**Board Attendees**: Cheryl Resnik (Chair), Samantha Brown (Vice Chair), Bob Nithman (Secretary), Nancy Kirsch (Director), Dee Schilling (Director), Amber Fitzsimmons (Director)

**Absent**: Holly Wise (Director), Leesa DiBartola (Director), Kathy Zalewski (Board Liaison, ACAPT)

**Minutes Recorder**: Bob

*Key points identified in today’s meeting:*

1. NIPEC Annual Meeting
   1. Saturday, October 3rd, 12-130pm, Chesapeake A-B
   2. TeamSTEPPS – precedes the Membership meeting and is scheduled in the same room
   3. Cheryl indicated that lunch is extremely costly and outside food is not permitted contractually
      1. 5o “sliders” will cost $1600!
   4. Cheryl cross-referenced membership with speakers at ELC on the topic of IPE and invited them to join NIPEC
      1. This resulted in 2 new members!
   5. Business Meeting Agenda
      1. Clinic Ed and Collaborative Practice (Nancy), Scholarly Activity (Dee), Academic Education (Bob),
         1. Working meeting for all participants
         2. Note takers for each group - electronically
            1. Samantha agreed to assist Bob
            2. Amber agreed to assist Dee
            3. Cheryl agreed to help Nancy
         3. All 3 groups will be in the same room
         4. Time frames will be enforced with each break-out meeting
         5. Outline of meeting
            1. 10 min intro and new business (Cheryl)
            2. 45 min break sessions

Limit each speaker to 5min

Request that each speak identify themselves

Note takers should identify each speaker so that we can follow-up as needed

* + - * 1. ~30 min presentation and commentary

Note takers to present high-points of group discussions

* + - 1. “Working Meeting” with leading questions:
         1. Academic

Solutions to each identified barrier to meeting CAPTE Criteria…

Faculty Development – how do faculty become involved, formalized training involved, general excitement, do faculty generally; how have you facilitated faculty participation?

* + - * 1. Scholarly Activity

What are you currently doing that NIPEC can be assistance to you? Is there a topic or research question that you would like us to take on as a group? What type of resources are they looking for on the website? Who is currently successful and what are you doing/focused on?

* + - * 1. CE/Collaborative Practice

Models/venues in which they are seeing IPE occur? Are there models that will best help students prepare? Collaborative practice and how it can affect your bottom line (bundled payment).

* + - 1. NIPEC meeting at ELC in conflict with RIPT, EPIC, early assurance, and clinical reasoning consortiums, and national association of clinical educators – attendance may be impeded.

1. ELC Presentation
   1. all speakers now on speaker list
2. Website Update (Samantha)
   1. Met with Ashley from APTA
   2. All requests are possible but at least a full week’s of IT work
   3. Samantha is following up with details, costs, etc
   4. Samantha requested photos and bios from Board members (“who we are link”)
   5. $2000 budgeted for website creation and maintenance
   6. Some of our requests may serve as a template for other consortia
   7. ACTION: Cheryl to forward the list of questions that Samantha sent to IT contacts

Meeting adjourned 11:51am