The IPE consortium meeting was called to order at 9am PST

**Attendees**: Cheryl Resnik (Chair), Nancy Kirsch (Director), Bob Nithman (Secretary), Samantha

Brown (Vice Chair), Lisa McLaughlin (Exec Director, ACAPT),

**Absent**: Amber Fitzsimmons (Director), Holly Wise (Director), Leesa DiBartola (Director), Dee

Schilling (Director), Kathy Zalewski (Board Liaison, ACAPT)

**Minutes Recorder**: Bob Nithman

Key points identified in today’s meeting:

* APTA’s Inter-professional Education (IPE) resource website
  + Lisa McLaughlin is assisting the Clin Ed consortium with their website design; she will enable NIPEC to preview this template for compatibility with our needs.
* Cheryl submitted IPE recommendations to CAPTE
* Objectives of the IPE consortium were presented
  + It was proposed that board members be assigned an objective to oversee
  + **Action:** Board members to send their preference for a 1st and 2nd choice of objective they would like to oversee to Cheryl as soon as possible.
    - Board members will facilitate “round table” discussion at ELC membership meeting. Group will be divided by objectives with Board members leading each group as assigned.
  + Cheryl reinforced the importance of reaching out to other professions and suggested that this objective be assigned two board members
* Lisa confirmed that NIPEC membership now at 102
  + Goal is to solicit additional membership to clinical faculty; ELC is a potential membership recruitment opportunity
* Discussion on how to most efficiently create monthly and ongoing communication among Board members given the difficulty in scheduling this preliminary teleconference
  + Possible solutions to establishing distance work groups included “wikis” or private portals. Not all members were familiar with wikis;
    - **Action:** Cheryl will forward information to the group.
* Discussion about the disadvantages and advantages of creating Bylaws to govern NIPEC proceedings
  + **Action**: a board member will be assigned the task of Bylaw creation should the Board find it necessary. For the present, the Board will conduct its business based upon the structure identified in the application.
* $1000 annual budget; box lunch will be provided at ELC for 90 minute NIPEC meeting
* Lisa will provide a sign at ELC registration notifying attendees of NIPEC meeting.
* Goal is to schedule a meeting at CSM
  + Thursday, Feb 5th from 5-630pm (tentative)
    - Board + membership
* Template for describing IPE models at institutions created at previous NIPEC membership meeting will be posted on the website – goal is to provide references for members.
  + **Action**: Cheryl will send a draft form to the Board about IPE activities
* **Action:** Board members attending ELC to meet in the hotel lobby at 6pm on Friday, October 10th prior to the reception.

Meeting adjourned at 10:04am