

# Minutes of ACAPT Board Meeting Minutes, Oct 11, 2018 - 10/11/18

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**Date and time:** 10/11/18 08:00 am to: 10/11/18 05:00 pm

**Present:** Sandy Brooks, Barb Sanders, Mark Reinking, Nancy Reese, Emmanuel John, Mike Sheldon, Mary Blackinton, Scott Ward, Jim Farris, Rick Segal

**CC:** Susan Appling, Scott Burns, Scott Davis, John Buford

**Location:** City Terrace 7 Room  
Hyatt Regency Jacksonville Waterfront, Jacksonville, FL

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## Topics

### 1. Welcome and Introductions - presenter Barb Sanders 8:05am

### 2. Establishing a Quorum - presenter Emmanuel John 8:10am

**Note** Barb, Mark, Nancy, Emmanuel, Mike, Mary, Scott, Jim, Rick

**Note** Board quorum was established.

### 3. Approval Minutes from Previous Meeting - presenter Emmanuel John 8:15am

**Note** The Board approved the minutes from September 13, 2018 minutes.

### 4. Consent Agenda - presenter Emmanuel John 8:20am

**Decision** Consent agenda was approved by the Board

### 5. Treasurer's Report - presenter Nancy Reese 8:25-9:15am

**Decision** Nancy Resse presented the treasurer's report to the Board. Various income and expenses budget line items were reviewed, discussed, and approved by the Board. Budget line item projections for the next fiscal year 2019 was presented, and discussed by the Board.

**Decision** The Board approved the appointment of Byron Russell to the Finance Committee when Kimberly Topp's term ends in February 2019

**Decision** The Board approved Finance Committee's proposal to invest \$200,000 each into BUBIX and VFIRX.

### 6. ELP Update - presenter Scott Ward 9:15-10:15am

#### 6-1. Student Debt Discussion

**Decision** Mark Reinking reported on discussions at the Student Debt meeting. Steven Chesbro also provided to the Board other details from the student debt discussions. DPT programs are encouraged to introduce the APTA's ENRICH program to DPT students: <http://enrich.apta.org>. Mark recommended that his Student Debt Task Force not be formed immediately, but rather should be seconded to join the ELP Student Debt task force, and if needed in the future, then the Board will call for members. This recommendation was put into a motion, seconded and adopted by the Board.

## 6-2. Update on GAMER

**Note** Rick Segal presented report on the GAMER workshop which involved 10 mentees, and 8 mentors, and NIH representatives. The workshop was successful, and the mentees are already preparing to pursue some grants, as reported by Steven Chesbro.

## 6-3. Education Research Network website revisions and estimated expense

**Decision** Jim Farris reported on the progress so far. The Board approved that this initiative should move forward.

## 7. Strategic Plan Review - presenter Sandy Brooks 10:30-11:30am

**Decision** Review of ACAPT Strategic Plan, Mission and Vision statements. The board decided to table the proposed new mission statement below at a later time: ACAPT provides the authoritative voice for academic physical therapy, helping institutions deliver excellence in outcomes and leadership for the future of the profession. The Board will make a decision at its November's Board call.

**Decision** Assessment of Progress on Strategic Goals: The Board decided to assign three Board members each to work on each of the three strategic goals. The sub-groups will report back on the Board's call for November.

## 8. Student Honor Society - presenter Jim Farris 11:30am-12pm

**Decision** Jim Farris reported progress on the Student Honor Society initiatives. The selection criteria was presented, discussed, and approved by the Board for implementation in 2019.

## 9. Business Meeting and Open Forum Prep - presenter Barb Sanders 12:15-12:45pm

**Decision** Scott Burns appointed as the time keeper for the ACAPT Business Meeting.

**Decision** Rick Segal, Mary Shall, and Scott Davis were appointed to represent the Board on the Committee to Approve Business Meetings

## 10. Development of New Programs - presenter Barb Sanders 12:45-1:30pm

**Decision** The Board discussed what ACAPT can do to make resources available programs, members of the public or institutions who want to conduct a needs assessment for resources needed to develop new programs or information on workforce data nationally. The Board decided to keep this in view as the ELP is also working on this issue.

## 11. Other issues TBD 1:30-2:00pm

**Decision** Scott Ward moved a motion to create a Task Force to examine the proposal for ACAPT to fund Post-Doctoral (post-DPT) research training program. The Board voted to approve the formation of the Task Force. Scott ward will work with John Bufford to craft the charge to the task force which the Board will approve at a later time before there is a call for Task Force Members. Rick Siegel volunteered to lead the Task Force. Statement of the full motion is as follows:

Move to establish a Task Force to investigate the support for a program to outline post-doctoral funding for DPT graduates to gain focused research training. The proposal should include:

1. Advantages and disadvantages of such a program
2. Advantages and disadvantages of partnering with other supportive groups such as the Foundation for Physical Therapy
3. Model of process and procedure related to such a program
4. Expectations for outcomes from the post-doctoral fellows and the training institution
5. Funding and future of the program, including sustainability
6. Report to the ACAPT BOD in 3 months

## 12. Transitioning ACAPT for future success - presenter Barb Sanders 2:15-3:00pm

**Decision** executive session

## 13. Discussion re: Benchmarks Survey next steps - presenter Mary Blackinton 3:00-3:45pm

**Decision** executive session

## 14. Discussion with Benchmarks Task Force - presenter Barb Sanders 4:00-4:50pm

**Decision** executive session

## 15. New Business 4:55-5:00pm

## 16. Adjourn 5:00pm

