

ACAPT Board Meeting

November 3, 2016, 8:00-9:30 AM (eastern)

MINUTES

In attendance: Barb Sanders, Mark Reinking, Zoher Kapasi, Jim Farris, Pam Levangie, Rick Segal, Mike Sheldon, Nancy Reese, Bob Rowe, Scott Ward, Sandy Rossi and Gary Chleboun,.

Absent: None

MINUTES

- Approval of October 6, 2016 Board Meeting minutes. APPROVED

CONSENT

- All consent reports were accepted
- Talking Points, approved. Barb and Sandy to prepare a final draft for distribution to the BOD and then with final approval post it on ACAPT Website

REPORTS

- Treasurer's report
 - For 2016, we are doing well on our finances
 - FY 2017 draft budget:
 - Currently projected at a deficit of \$30K.
 - Finance committee is discussing some cutback on consortia budget.
 - History project: Have Jim Gordon and Rick Segal do video interviews in June 2017 at the NEXT meeting in Boston where Volk Media is located to cut costs from the current projected amount of \$8K.
 - Leadership project: current outlay is at \$43K in part due to low pre-conference fee for sessions.
 - Clinical Education: funding outlaid for 2 additional panels.
 - Benchmark project: stable funding
 - Education Research: \$10K outlaid for workshop
 - Vote on final budget in December meeting

DISCUSSION

- Steering Committee discussion recap –
 - Actions:
 - Ensure who is doing what on outcomes before ELP moves forward on outcomes recommendation from the Excellence in Education Task Force
 - Provide access to ELP Hub to all
 - Project Mapping Software? to map out all initiatives and the overlap among them.
- Programming for Education Research and Pedagogy at ELC
 - Jim Farris and Steven Chesbro are leading this initiative
 - Actions/Key Decisions:
 - We do not want programming to go in all directions
 - Faculty training and AAMC programs (although they may be very basic)
 - Creating new programming including identifying resources

- Create a think tank on educational research programming so everyone is on same page including NIPEC, EPiC and other groups.
 - NIPEC, Clinical Reasoning, EPiC and Qualitative research SIG of Education section should work together for the ELC 2017 preconference. Also, consider collapsing certain consortia together as part of a consolidation – further discussion deferred to strategic planning meeting.
- Benchmark Task Force Update (Gary Chleboun):
 - Reviewed Open Arc Proposal
 - Action: Motion to pay Open Arc cost of \$4K from this year's budget was approved
 - Barb will share the letter to Genisys from APTA, ACAPT and Education Section on payment of fees for clinical education