

ACAPT Board Meeting

October 6, 2016, 3:00-5:00 PM

Education Leadership Conference

Tapatio Cliffs Resort, Phoenix, AZ, Courtroom N

MINUTES

In attendance: Barb Sanders, Mark Reinking, Zoher Kapasi, Gary Chleboun, Pam Levangie, , Mike Sheldon, Nancy Reese, Bob Rowe, Scott Ward, Sandy Rossi, Ellen Price, Pam Ritzline, Jeff Konin, Bill Boissonnault, Jim Farris, Diane Heislein, Mary Rodgers, Shawne Soper, Peter Altenburger and Barbara Tschope.

Absent: Rick Segal

MINUTES

- Approval of September 1, 2016 Board Meeting minutes. APPROVED

CONSENT

- All consent reports were accepted. Sign and Send Conflict of Interest statement to Sandy Rossi

REPORTS

- Treasurer's reports report
 - 205 out of 218 eligible institutions have paid their dues
 - Professional fees over budget due to Open Arc and new Website. Everything else is under budget
- 2017 draft budget to be discussed in November

DISCUSSION

- Clinical Site Issues – (Barb)
 - Clinical Ed. SIG has established a voluntary uniform mailing date. However, more recently, programs are not abiding by this date. Perhaps a motion could be brought forth to the membership to this effect.
 - Implementation of fees for Clinical Education: NCCE is going to discuss this issue. Add to the survey cost of education including implementation fees for clinical education.
- President-elect discussion (Sandy)
 - Main discussion revolved around on whether one person could serve in 2 positions concurrently
- Leadership Proposal (Barb)
 - Approved
- Proposed Consortia Rules of Order for Policies and Procedures Manual
 - Approved
- RIPPT governance proposal (Rick)
 - Conditional acceptance with first bringing the language in compliance with Rules of Order for Consortia

- Post-Clinical Education Summit Panels Report and Proposals (Shawne/Mike)
 - 3 panels: ICE, Terminology and Student Readiness Group. All 3 panels are on track and will bring motions for adoption at ELC 2017.
 - Validity and Reliability of the surveys will be critical.
 - Face to face meetings are helpful and provision of monies should be made in budget for 2017
 - 2 additional panels will need funding – to be discussed in November meeting

- Communications (Barb) VERBAL
 - Talking points on sharing the benefits of membership, initiatives ongoing, upcoming, and completed, etc. ACTION: Discuss in November meeting. Please send Barb/Sandy good talking points via email.

- Repository proposal from Myriad – revisit how to do this effectively (Sandy)
 - Approved the concept. Communications committee will work on recommendations and bring to the Board. Put \$3,000 in draft budget to move forward on this once recommendations are approved.