

**American Physical Therapy Association**

**Academic Council  
Board of Directors Meeting  
Minutes**

June 9, 2011

National Harbor, Gaylord National Convention Center, Chesapeake 9

Present:

Leslie Portney, DPT, PhD, FAPTA	President
Terry Nordstrom, PT, EdD	Vice President
David L Somers, PhD, PT	Secretary
Nancy B. Reese, PT, PhD, MHSA	Treasurer
James R. Carey, PhD, PT	Director
Diane U. Jette, PT, DSc	Director
Thomas P. Mayhew, PT, PhD	Director
Barbara Sanders, PT, PhD, SCS, FAPTA	Director

Guests:

Mary Jane Harris, PT, MS	Director, CAPTE
Ken Harwood, PT, PhD, CIE	Vice President of Practice and Education
Z. Annette Iglarsh PhD, MBA, PT	Member, ELC Planning Task Force Academic Council
Peggy Gleeson, PT, PhD	President, Education Section, APTA

Staff:

Lisa Ruane	Sr. Director of Member and Component Relations
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A regular meeting of the Academic Council Board of Directors was called to order by President Leslie Portney at 9:03 AM (Eastern Time).

**ESTABLISHMENT OF A QUORUM**

Eight of nine board members attending, a quorum was present.

**FINAL – PASSED (Carey)**

**V-1 That the minutes from March 17, 2011 Board of Director’s meeting be accepted.**

Support Statement:

No corrections, objections or amendments were offered to the draft minutes.

**UPDATE ON 2011 ELC AND PLANNING FOR 2012 ELC**

Jim presented the present schedule and topics for ELC 2011 (Attachment 1). Several

changes/updates to the schedule and topics were described:

- The final session associated with AC on Saturday will occur from 3:30-5:30 p.m. rather than 5:00 p.m.
- The AC business meeting will occur as scheduled from 8:30-12:00 a.m. on Sunday, but information yielded from the final session on Saturday (Creating Communities: an Opportunity to Network) will be incorporated into the reports section of the business meeting.
- For the AC scheduled activities on Sunday, the "Fun and Sun" time originally scheduled to occur from 3:30-5:00 p.m. will instead be an extended lunch occurring from 12:00-2:00 p.m.
- The afternoon AC session on Sunday (Excellence in Academic Physical Therapy) will now occur from 2:00-5:00 p.m.
- The AC topic on Monday (Inter-Professional Education: Is Physical Therapy at the Table?) will occur from 7:30-10:30 or 11:00 a.m. rather than from 8:30-10:30 a.m. In addition, attendees will have to preregister for this session so that an accurate number of committed attendees can be estimated.
- Annette Iglarsh presented a revised description of the final session for Monday indicating the goal for this session will be to draft a document for the AC leadership to prepare a white paper addressing physical therapy interprofessional education and practice that could be used in forming an entrée to IPEC.
- The anticipated expenses for the speakers (honorarium and travel) is \$4500.

Some discussion occurred regarding the labeling of concurrent sessions as specifically associated with the Education Section or AC. It was decided that sessions would be described as concurrent and open to all so that attendees can select sessions regardless of their affiliation. It was decided that an emphasis should occur on building the perspective that AC is everyone associated with academic physical therapy, not just the institutional representatives. To that end, hopefully clinical education could be included in the discussions/sessions associated with cultural transformation, building an integrated community and pursuing excellence.

Discussion occurred about ELC in the future. It was decided that the Education Section and AC should cosponsor the event. A desire was expressed to sequentially rotate the location of ELC from East Coast, middle of the country and West Coast. Pending conference site availability, a location in the Northwest or Boston will be considered for ELC 2012.

#### **UPDATE ON PROCEDURES FOR ACADEMIC COUNCIL MEETINGS**

Terry and Tom presented a draft agenda for AC business meetings. Several procedural issues were discussed:

- It was decided that workgroups (and reports in general) will be written and distributed prior to the meeting. Time during the business meeting for each report will be for questions and discussion only. The general format for reports will be:
  - The body of the report.

- Linkage to the strategic plan
- Any general discussion issues those generating the report wish to raise at the business meeting.
- Any motions to be made at the business meeting.
- Terry and Tom will put together a template for work groups to use when making a report. These will be implemented this year for reports from workgroups using the following schedule.
  - Distribute the template to workgroups by July 15.
  - Workgroups to return completed template to BOD by August 15.
  - Complete reports to be sent to AC membership by September 15.
- Discussion occurred about the making of motions for the 2011 AC business meeting at ELC.
  - Motions can be made prior to the meeting. It was anticipated that if these were to occur this year, they would largely emerge from workgroups who are making reports.
  - Motions will also be considered from the floor at the business meeting.
  - The BOD/reference committee will help individuals focus their motion on substantive rather than procedural issues.
  - This rather loose procedure for this year is intentional to enable motions to occur, while attempting to focus the motions in a meaningful way.
  - A more definitive plan for motions will be worked out for the future.
- Discussion occurred about the procedures for formation of consortia.
  - The BOD will solicit desires and interests concerning consortia from the membership during the business meeting. These will be taken under advisement by the BOD as a formal procedure is worked out.
  - The bylaws written and approved for ACAPT (superseded by our Academic Council guidelines and standing rules) describe a process for forming a consortium. It was believed this process can be worked into our current documentation to help with the development of these important groups.
  - Until consortia are formed, the Communities page for ACI can be used as a vehicle for discussion.

Tom and Terry then presented proposed new AC standing rules for business meetings (Attachment 3). These were agreed upon with the following suggested changes/alterations:

- Under the heading Motions, language should be considered to indicate who can make a motion.
- Under the heading Designated Representatives, Attendees, Credentials, Seating:
  - Alternates should be identified 10 days prior to the meeting.
  - The language associated with credentials should be as free of procedure as possible to promote maximum flexibility.
  - Items c-d should be eliminated.
- Some discussion occurred about standing rules in general (not associated with the business meeting) and the need to mention only the finance and nominating committees as standing committees. Other committee would be development at the discretion of the Board.

## **EVALUATION OF CALL FOR VOLUNTEERS PROCESS AND NEXT STEPS WITH VOLUNTEER GROUPS**

All believed this was going well and were impressed by the number of Council members who volunteered.

## **FINANCIAL REPORT**

Nancy presented the financial activities through April 30, 2011 (Attachment 4). Several items were discussed concerning the budget for 2012.

- Activity plans for individual workgroups are to be completed by July 1. With those reports should be a budget of expected expenses. This information needs to be sent to Nancy independently by July 1.
- Consistent with the decision concerning sponsorship of ELC, the 2012 budget will assume co-sponsorship with the Section for Education.
- All information will then be incorporated into a budget that will be discussed on a conference call meeting of the BOD on July 27.
- Nancy anticipates the APTA to approve budgets probably by November 2011.

## **DEVELOPING PROGRAMS**

Leslie has received communications from developing programs indicating their desire to participate with the Academic Council. Mary Jane Harris indicated that she could establish a mechanism to notify Dave when a new chair has been identified. Dave and Barb will draft a letter for these program chairs.

## **FEDERATION OF STATE BOARD OF PHYSICAL THERAPY**

Presently, Leslie is representing us as a liaison. She will continue to do this, although Barb will be attending an FSBPT summit to occur in July. Influence on the FSBPT is likely best achieved by establishing a relationship with an institution's state board since these are the member institutions of FSBPT. Nancy conveyed an innovative strategy worked out with her state board, and Leslie suggested we begin a posting on the communities page where people can add their own innovative ideas to build a collaborative resource about this issue.

## **ACCREDITATION CRITERIA REVISION**

Mary Jane indicated that the first draft of CAPTE revisions may appear during the summer. The Council is invited to respond to the new standards during the fall. Mary Jane indicated that while the Council's voice is important, it is one of many voices (including individuals) to which CAPTE must respond. Mary Jane indicated revisions will likely increase content on interprofessional practice and health and wellness. She also indicated that the passage of RC-3 may impact standards. AC (and others) response to the new standards is needed by October 3. Some flexibility may be available in this deadline for response. Diane Jette will be the Council's liaison to CAPTE.

## REVISION OF A NORMATIVE MODEL ON PT PROFESSIONAL EDUCATION

Ken Harwood, Vice President Practice and Education Unit of the APTA, reported that the normative model of PT professional education is in need of revision. Ken and Mary Jane indicated that the normative model has been used for a number of purposes. The question before the Council is whether or not it believes the normative model was helpful to the educational community and whether or not it wants to be involved in the revision to this model. It was believed this would be a good topic for discussion at ELC in 2011. Ken, Jodi Frost and one of the AC BOD will work to develop a discussion mechanism for ELC. It was believed this could represent the first motion considered by the AC.

## OTHER BUSINESS

Several other issues were discussed:

- A work group within the Educational Leadership Institute invites vignettes from AC members of real-life cases for use in the Educational Leadership Institute.
- Representation on the PTCAS workgroup from AC is requested. Ken asked that 3-5 names from AC be submitted to Libby by July from which she can choose one representative. Ken indicated the workgroup was fairly active.
- APTA databases are now available for research in general, but also for members of the AC who wish to do educationally-based research.
- 14 schools are now involved in a commitment to year-long internships and are working to make this a functional model for clinical education.
- An International Summit on workforce and education and physical therapy will be occurring in Canada and the AC is invited to have a person serve on the steering committee.
- Component status for AC was discussed. This will be associated with bylaw changes that must be predicted and assessed. Such changes will likely be proposed by the APTA BOD. There may also have to be revisions to RC 20 clarifying roles and responsibilities (e.g. AC is not only a content expert which is the area for other components).
- Leslie indicated a desire to write a letter to the AC concerning the BOD meeting today. Items mentioned throughout the meeting that could also be highlighted were:
  - An invitation for ideas that could be matured into motions.
  - An introduction to the work on consortia.
  - Posting of FSBPT novel solution strategies to the communities page.
  - Reference material for how to set announcements on the communities page.

The next meeting is scheduled as a conference call on July 27 at 4:00-5:00 p.m., EST.

Meeting adjourned at 12:00 p.m. (Eastern Time).

Respectfully submitted,

Dave Somers

