



AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

BOARD MEETING AGENDA

October 4, 2015 ♦ 10:30 AM - 3:00 PM

Hyatt Regency, Baltimore; ACAPT Suite 1436

Call to order – Barb Sanders called the meeting to order at 10:35am

Introductions and welcome of new board members: Welcome to newly elected board members, Mark Reinking and Pam Levangie

PRESENT:

Barbara Sanders, PT, PhD	President
Zoher Kapasi, PT, PhD, MBA	Vice President
Stephanie Kelly, PT, PhD	Secretary
Nancy B. Reese, PT, PhD, MHSA	Treasurer
Gary Chleboun, PT, PhD	Director
Kathryn Zalewski, PT, PhD, MPA	Director
Rick Segal, PT, PhD	Director
Michael Sheldon, PT, PhD	Director
Scott Ward, PT, PHD, FAPTA	Director
Pam Levangie, PT, DSc, DPT	Director
Mark Reinking, PT, PhD, ATC, SCS	Director
Sandy Rossi	APTA Staff

Debriefing from ACAPT activities at ELC –

The board discussed ACAPT activities and events at ELC. The following follow-up activities were identified:

- The Policies & Procedures (P & P) Committee is charged with updating the P & P manual with descriptions of the board member roles to assist with recruitment. In addition, they were asked to review P & P related to board election cycle and requirements of serving as a board member.

- Nominating Committee elections – decision to invite Nominating Committee members to next ACAPT meeting at CSM; Rick Segal agreed to serve as a board liaison to the Nominating Committee.
- Consortia – Activities of consortia need to be collected as a component of the history. Recognize the need to coordinate activities, communicate more effectively across consortia and integrate into the strategic plan.
- Board Liaison Meetings – Need to communicate more effectively about purpose of this meeting.

Orientation of new board members

The draft of the Policy and Procedure document and the ACAPT history were shared with new board members as orientation materials.

Establish schedule for monthly board calls

Barb Sanders proposed and the group agreed to the need for monthly board phone calls. Sandy Rossi will send out a doodle poll to schedule these meetings.

Appointments – see attachment for task force, committee and liaison assignment

- Secretary to complete Stephanie Kelly's term - Zoher accepted this role, appointed at Oct 1 board meeting
- Finance Committee Member to replace Mark Reinking – suggestions were Mary Shall from Virginia Commonwealth University; Sandy Quillen from University of South Florida; Esther Haskvitz from Sage College; review ELI list of graduates
- Director who will serve as the at-large member of the executive committee at the first meeting of the board after installation of new officers – moved to next board meeting

ACAPT History

Rick Segal presented an overview on the work so far on the ACAPT History documents. Susie Duesinger has been asked to assist with finalizing and formalizing this information. Focus should be expanded to include consortia activities.

Board self-assessment review (Barb) – ATTACHMENT 2 –

Discussion of board strengths and how we are addressing our areas for improvement

October 5 collaborative board meeting (Barb)

Barb Sanders reviewed history and current issues surrounding collaborative board meeting with ACAPT, APTA and Education Section board. The meeting agenda was reviewed and ACAPT board strategy was discussed.

Meeting Adjourned at 3:30pm

ACAPT Board Roles and Activities

Liaison Role - External

PTNow:	George Fulk, PT
FSBPT:	Barb Sanders
CAPTE:	Nancy Reese
Federal Affairs Liaison	Mike Sheldon
HOD Consultant	Vice President – Mark Reinking
Foundation for PT	Rick Segal
Graham Sessions	Zoher Kapasi
Ortho Section	Scott Ward
IOM Global Forum/IPE Task Force	Holly Wise, Terry Nordstrom
Diversity TF	Zoher Kapasi

Liaison Role - Internal

Research-Intensive Programs in PT (RIPPT)	Rick Segal
National Consortia for Clin Ed (NCCE)	Mike Sheldon
National Interprofessional Education (NIPEC)	Pam Levangie
Clinical Reasoning	Gary Chleboun
Early Assurance BS/DPT	Mark Reinking
Year-Long Internship	Mike Sheldon
EPIC	Zoher Kapasi
Humanities	Zoher Kapasi

Committees

Finance Committee	Treasurer - Nancy Reese - John Buford, Julia Chevan, (additional member to be named)
Motions Review Committee	Mark Reinking, Zoher Kapasi plus Cathy Ortega, Maura Iversen
Minutes Review Committee	Named at each Board Meeting
Board Documents Review	Gary Chleboun, Rick Segal, Pam Levangie
Consortia Review Committee	Nancy Reese, Mike Sheldon, Zoher Kapasi, Rick Segal
ELC Program Planning Board Liaison	Scott Ward, (plus programming committee to be named)
Communications Committee	Rick Segal, Pam Levangie (plus committee to be named)

Task Forces

Clinical Education Summit Follow-Up	Mike Sheldon, Shawne Soper
Integrated Clinical Education	Christine McCallum
Student Readiness	Jean Timmerberg
Terminology	to be named
Benchmarks for Excellence TF	Gary Chleboun, Peter Altenberger
Outcomes	Scott Ward, chair to be named
Education Research	Rick Segal