American Physical Therapy Association

ACAPT Board Meeting

# February 14, 2017, 9:00 AM - 5:00 PM

# San Antonio Grand Hyatt, Republic C

# MINUTES

**In attendance:** Barb Sanders, Mark Reinking, Zoher Kapasi, Jim Farris, Pam Levangie, Mike Sheldon (by phone), Nancy Reese, Bob Rowe, Rick Segal, Scott Ward, and Sandy Rossi.

**Part Attendance:** Justin Moore, Donna Applebaum, Jeff Konin, Libby Ross, Steven Chesbro, Shawne Soper, Sandra Wise, Mary Rodgers.

**WELCOME and INTRODUCTIONS**

* A conversation with Justin Moore, APTA CEO
  + Justin Moore reported that there are 180 Staff at APTA and his first focus is staff and partnerships with others (members, sections) is the other focus.
  + Partnerships with medical groups, ACSM, large outpatient physical therapist practices that are at odds right now with some payment policies.
  + With private practice section, APTA worked on Locum Tenens regulation. Worked with physiatrists to advance research enterprise with rehab at NIH.
  + Focused on advancing education and look to our partnership with ACAPT
  + 2016: almost at 100,000 members but want to be above by end of 2017. (29% market share)
  + Three big initiatives:

1. payment reform (moving from 1 evaluation code to 3 evaluation codes). Payment for evaluation is up 5-6% up including reevaluation

2. Movement System: had a summit and looking at the recommendations of the task force to the board

3. Registry: out of pilot and switched vendors and moved from Quintiles to FIGmd

* + Identity: Positioning and PR on who we are and what we do with external groups and consumer. Consumer survey is being done now (last one was done in 2007). Consumer recognition is growing and associated with rehab, pain and when things don’t work or I can’t move, I need to go to PT
  + Relevance: How do we become more relevant to PT practitioner, educator and researcher (lot of investments done and we sit on several panels within NCMMR as an example).
  + Value: of physical therapy and are working how PT is providing value (for example, CoHSTAR)

* + House of Brands or Branded House
  + Problem of Retention of Membership and not Recruitment. Figure out a different model of membership
  + Not so much value but create engagement and then they will find value! Communicate value through engagement. Alumni associations do a good job by engendering loyalty. – where do I find my people
  + Vendor has been selected to provide students financial literary program
  + Launch a student loan consolidation program (APTA will not make revenues on this but to ensure the student gets a further reduction if they are a student member, 0.25%, i.e. pays for membership)

**CONSENT**

* Approval of Jan 5 minutes ATTACHMENT 1
* Benchmarks & communications committee discussion notes ATTACHMENT 2
* Program Committee ATTACHMENT 3
* NIPEC report ATTACHMENT 4
* IPEC meeting report ATTACHMENT 5
* Early Assurance BS/DPT program consortium ATTACHMENT 6
* Clinical Reasoning Consortia ATTACHMENT 7
* Federal Affairs Liaison 1 25 17 Call Minutes ATTACHMENT 8
* NCCE report ATTACHMENT 9
* ACAPT Member logo revised ATTACHMENT 10
* Benchmarks update ATTACHMENT 11
  + All approved pending follow up on Benchmarks update attachment 11

**REPORTS**

* Treasurer’s reports ATTACHMENTS 12a-d
  + Expenses from ELC have not been reconciled yet (revenues and expenses). Being worked on but not sure what the logjam is (APTA Finance is working on this)
  + There has been turnover in finance and perhaps the new person needs more time.
  + Expenses are lower 20% than what we would expect but again have to reconcile when ELC data is plugged in.
  + 40-55% of our revenue budget we need to keep in investments (we are over that). The board can decide if the percentage needs to be increased on the recommendations of the finance committee.
  + **ACTION**: Specific policies with option to use a portion of investments to fund annual budget in strategic ways (Finance Committee?)
  + **ACTION**: Posting 12 c and d for membership with the caveat that ELC data is missing and highlighting in yellow on 12c the priorities we focused on in 2016

**DISCUSSION**

* Education Research Meeting report
* Very productive meeting.
* Pre-ELC conference plan to advance education research
* Work with APTA to hold at ELC some preconference courses related to this.
* **ACTION**: As a board, we are acknowledging the receipt of this report and do not have any major issues in this moving forward to ELP.
* Movement System Summit report – ATTACHMENTS 13a-h
* Clinicians were present at Movement System Summit
* We could have used more non-PTs at this summit
* Overall, summit was very good and helped people understand the complexity of this
* Action list from the summit is exhausting and needs to be prioritized
* Definition of the system in a collaborative way has to be pursued.
* Next steps are yet to be defined.
* In a broad sense, we have to make movement analysis in a scientific way part of our clinical repertoire!
* Procedural items:
  + Nominating Committee draft job description
    - APPROVED
  + proposed elections timeline for this year and 2018 ATTACHMENTS 14a-c
    - APPROVED
  + Bylaws revisions to be considered ATTACHMENT 15
    - Deferred until March 2017 meeting
  + Task Force draft procedures ATTACHMENT 16
    - With few minor edits that Sandy Rossi incorporated, the procedures were approved
* Student Honor Society draft call for task force members ATTACHMENT 17
  + With few minor edits that Jim Farris incorporated, the call was approved
* PT program difficulties with licensure jurisdictions being unwilling to accept institution letters confirming full program completion prior to jurisdiction deadlines for a licensure applicant when the official graduation date of the institution is after the jurisdiction deadline.
* **ACTION**: Survey a number of states about how much this is a problem and then a letter to the Federation asking about working on this issue
* Update on employment verification, CAPTE set class size and upcoming assessment

learning module (Sandra Wise, CAPTE)

* New at CAPTE:
  + Employment rates by independent auditor at 3 and 6 year extended AAR. The cost has to be borne by the program (~$25 per student). CAPTE will send out more information in a few weeks. They will verify the rate of the graduates for that AAR year.
  + Class size you entered on the AAR for a year becomes your base number for that year and onward and can increase the class size not greater than 10% without substantive change process.
  + Training/Information Webinars for assessment of outcomes process will be released in a few months
* Communications:
  + Discussion on process within ACAPT to assure monthly

communications occur between the board and its working groups (consortia,

committees, panels, task forces, work groups, etc) and a process on how information is

shared with the Education Leadership Partnership and other groups in APTA and external

organizations as well as a process for what gets shared with our members, how, and when

* **ACTION**: Have an annual updated list from each institution about their members who should receive ACAPT emails. There should be an option for each individual member to opt out. We should update this list annually
  + Communication flow chart ATTACHMENT 18a
* Approved
  + Action Tracking document ATTACHMENT 18b
    - For now, track this on the “board minutes” document and not use the Excel table.
  + Quarterly call with consortia chairs (and others?)
    - **ACTION**: Invite them for April, July and October (at ELC) and January calls
  + Liaison Structures ATTACHMENT 19
    - Review current liaison list and identify changes needed, new assignments, etc.
      * Minor edits made by Sandy Rossi and approved.
    - Benchmarks – transitioning from task force to committee. Who should

serve as liaison?

* + - * Develop a task force to identify key external groups for alliance with

ACAPT and strategies for initial and continuing connection with these groups?

* Deferred until our strategic planning meeting in April 2017
  + - * Mike question – how often do we need to engage the groups to whom we

serve as a liaison requesting reports

* **ACTION**: Monthly board minutes’ update and quarterly phone calls. Barb, Sandy and Zoher will work on how to get liaison communication in a common template for consistency.

* + NCCE Report and Rules of Order ATTACHMENTS 20a-b
    - The rules of order will be further revised by NCCE.
    - Donna reported difficulty in getting work accomplished outside ACAPT because of duplication of certain initiatives as they relate to clinical education. Particularly, with CESIG, APTA staff and everything has to be negotiated.
    - Bob Rowe shared that Clinical Ed Task Force recommendations will be discussed at ELP.
    - The board charged NCCE to move forward on the task force on payment for clinical education recommendations.
  + Website event promotion considerations ATTACHMENT 21
    - **ACTION**: We will post education programs created by member institutions on our website that benefits institutional members! Jeff’s group will create specific policies including disclaimers
    - Also, we should be open to promote APTA and Education Section initiatives.
  + Developing a statement related to student wellness and resiliency activities. At APTA, all positions relate to our patients’ health rather than our own
    - ELP will discuss this and may follow up in the House of Delegates
  + Partnerships or endorsements (American Kinesiology Assoc/Acadaware).
    - **ACTION**: Barb will follow up after reviewing endorsement policy
  + Development of “common” obesity-specific competencies across various healthcare

disciplines.

* ACAPT would be willing to share these competencies as a resource!
* Strategic Panels Report & Proposals: ATTACHMENTS 22a-c
  + Strategic Panel on Awards and Recognition in PT Clinical Education
    - Approved: Charge to develop recommendations to recognize exemplar institutional clinical partners
  + Proposal: Strategic Panel on Simulation in PT Education
    - Deferred on to strategic planning agenda in April 2017.
    - **ACTION**: The board supports publication of peer reviewed articles. Reports have first to be approved by the board and published internally
* APTA Visiting Scholars Program ATTACHMENT 23 (Robyn Watson Ellerbe, VP of Research)
  + Robyn provided the details of the program as outlined in the Attachment 23.
* Report on the first-year implementation of Admissions Traffic Rules
  + Most people are complying. A subgroup of the task force will look at this through PTCAS reports in terms of compliance.
* Continuing Professional Development in the Health Professions Global Forum for Innovations

in Health Professions ATTACHMENTS 24a-c (Rick on behalf of Holly)

* + **ACTION**: Please provide feedback to Rick and Holly on thoughts about this initiative
* ADJOURN