

Minutes of ACAPT Sept 7, 2017 Board Minutes - 09/07/17

Date and time: 09/07/17 08:00 am to: 09/07/17 09:30 am

Present: Sandy Rossi, Barb Sanders, Mark Reinking, Zoher Kapasi, Nancy Reese, Mike Sheldon, Rick Segal, Pam Levangie, Jim Farris, Susan Appling, Scott Ward

CC: Mary Blackinton, jkonin@uri.edu

Location: Dial the toll free number 1-877-860-3058.
Barb to use the following code to initiate the call 1178783#
All others to use the following code to join the call 117878#

IMPORTANT: We will not be using the webinar format for this particular call since Sa

Topics

1. Establishing a Quorum

Barb Sanders
Mark Reinking
Zoher Kapasi
Nancy Reese
Mike Sheldon
Rick Segal
Pam Levangie
Jim Farris
Scott Ward

With the exception of Nancy Reese, everyone was present. Susan Appling, Mary Blackinton and Jeff Konin joined the call!

2. Approval Minutes from Previous Meeting

Decision *August 3, 2017 Minutes Approved*

3. Consent Agenda

Decision *Consent Agenda Approved*

3-1. ELC registration update

As of August 28, registration is 475
Historically: August 2016, registration was at 357
August 2015, registration was at 360

Noted and Board was pleased with the increased registrations!

4. Treasurer's Report (Nancy)

Nancy was not present and discussion was deferred to October meeting. Board members should email Nancy if they have questions on July 2017 financial reports or other issues.

4-1. NIPEC Proposal Decision

Decision *Discussion Deferred to October 2017 Board Meeting*

4-2. ACAPT Member Dues

At present there is no concern related to the number of institutions that have paid their dues

4-3. 2018 Budget Proposals

Sandy has received a budget proposal from nearly every leadership group and will be compiling them into one draft and sending that to Nancy for the finance committee's review in early September. The hope would be that a first draft would be made available at our October meeting at ELC.

The Board noted that in the development of the 2018 budget, all consortia, committees, task forces, panels and other leadership groups were asked to specify their budget requests and that none would have an automatic entry unless submitted

5. Business Agenda

5-1. New Motions for Consideration (Barb)

Decision *Two new motions were submitted after the last board conference call*

 [ACAPT_motion_re_Best_Practices.docx](#)

 [ACAPT_motion_re_Resilience.docx](#)

Task Both these motions will move forward and Sandy to work with the reference committee and provide input to the author of these motions to amend as necessary

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5-2. ELP Update (Zoher, Nancy, Scott)

Decision *The Board approved to end negotiations with Education Section and pursue other sections regarding MERC workshops for CSM 2018 if a decision cannot be reached on the next ELP call.*

5-3. Movement System Position Statement (Pam)

Decision *It was decided that we remove this as a motion to the membership and instead establish a position statement for board approval*

 [Movement_System_Position_Statement_2017.docx](#)

5-4. RIPPT task force on research faculty charter-with suggested modification (Rick)

Decision *These are revised, in reaction to the emails after the first drafts were provided*
 [RIPPT task force on research faculty charter-with suggested modification....docx](#)
 [Proposed membership of PhD Taskforce 8_22_2017.docx](#)
 [TaskForceVolunteers_8_22_2017.xlsx](#)

Decision *Task force was approved!*

5-5. Oral history videos playing at ELC? (Barb)

Decision *An idea was proposed to consider having a monitor in a well-trafficked area at ELC playing the oral history videos on a loop. We would need a laptop that would be hooked up to a monitor. Costs would be:*

65" monitor- \$366 per day (Does include discount, but does not include tax and service charge)

46" monitor- \$237 per day (Does include discount, but does not include tax and service charge)

+ \$100 per day for sound

Should we do this?

Decision *Approved to display on 65" monitor. Barb Sanders will work with Sandy Rossi to explore selling DVDs of these oral history projects*

5-6. MERC Scholarships for CSM (Zoher)

Decision *Deferred to October 2017 Board Meeting*

6. New Business

None.

7. Upcoming Meetings

- Education Leadership Partnership conference: Sept 8, 9:00am-10:00am (ET)
 - ACAPT board meeting at ELC, Thursday, October 12, 8am-5pm (breakfast and lunch will be provided)
 - ACAPT Open Forum at ELC, Thursday, October 12, 6:00-9:00pm
 - Clin Ed Task Force Feedback Town Hall webinar: OpenForum at ELC, led by Steven Chesbro
 - ACAPT Business Meeting at ELC, Friday, October 13, 1:30-5:00pm
 - CSM:
 - Tuesday starting at 2:00pm = ACAPT Board Meeting (for now, assume the meeting may run until 10pm, but this is tbd)
 - Wednesday (late afternoon/evening, time tbd) = Roundtable Liaison Meeting (note – if you’re planning to attend a MERC pre-con, they will be held on this day. Times are not yet determined)
 - Thursday, 5:00-6:30pm = Alumni reception
 - Sunday (time tbd) = Education Leadership Partnership (ELP) meeting
 - ALL – please keep in mind that the schedule above is for the board. You should touch base with your liaison groups separately, however, as they may have an expectation to meet with you during the week and you’ll need to plan accordingly.
- I will soon circulate a call for meetings in the ACAPT suite at CSM

8. Future Deadlines

- Additions to the Business Meeting and Open Forum Agendas are due to Sandy by Sept 11
- Agenda items for our ELC board meeting are due to Sandy by October 2

9. Notes

CSM Housing registration is open. Make your reservations here: <http://www.apta.org/CSM/HousingTravel/>
 Be sure to report on the discussions/decisions today with those to whom you serve as a liaison so all remain in the loop

Please encourage people to subscribe to our newsletters: <http://acapt.us13.listmanage1.com/subscribe?u=b7e3fb72eaff6d83a3b5dd0f5&id=e2fccdfb73>

10. Adjourn

9:06 am EST

Task Summary

New Tasks

- Task** Both these motions will move forward and Sandy to work with the reference committee and provide input to the author of these motions to amend as necessary

Owned by **sandyrossi@apta.org** due **09/08/17**