

Minutes of ACAPT Board Minutes December 13, 2018 - 12/13/18

Date and time: 12/13/18 08:00 am to: 12/13/18 09:30 am

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Emmanuel John, Nancy Reese, Mary Blackinton, Jim Farris, Scott Ward, Scott Davis, John Buford

CC: Susan Appling, Scott Burns

Location: Dial: 1-888-407-5039 and enter code: 53376704 #
Join Online: <http://apta.adobeconnect.com/acaptboard/>

Topics

1. Welcome and Introductions - presenter Barb Sanders 8:00am

1-1. Establishing a Quorum

Note Quorum established

1-2. Conflicts of Interest

Note None declared

1-3. Antitrust Compliance Guidelines

Note All agreed to comply

2. Approval Minutes from Previous Meeting - presenter Barb Sanders 8:05am

Decision Minutes from November meeting approved.

3. Consent Agenda - presenter Barb Sanders 8:10am

Decision Approved

4. Treasurer's Report - presenter Nancy Reese 8:15am

4-1. Review of the October 2018 Financial Statements

Note - Nancy clarified that ELC net revenue was shared 50-50% with Academy for PT Education.
- 94% membership due/fees paid up to date (14 members yet to pay their annual subscription to ACAPT)

4-2. Financial Audit Policy

Decision The Board Approved the Financial Audit Policy

5. ELP Update - presenter Scott Ward 8:20am

Note Scott Ward reported from ELP: and gave an update on on-going discussions on Student Debt issues.

6. Proposal for a Common Terminology Dissemination Group - presenter Mike Sheldon 8:25am

Decision The proposal was approved.

Decision Scott Ward moved a motion to established a policy and procedures for all outcomes, products, position statements, etc, from Consortia, Work Groups, etc, should be funneled and communicated to ACAPT members through the Communications Committee, in order to streamline messaging from ACAPT. The Boarded decided to table the motion, while Sandy Brooks and Scott Burns work on a language for the policy and procedure.

7. Proposal for an ACAPT-sponsored Faculty Residency - presenter Barb Sanders 8:35am

Decision Proposal has been tabled for discussion in January

8. 2019 Draft Budget - presenter Nancy Reese 8:45am

Decision The Board discussed the 2019 Draft budgets and made recommendations/decisions on several budget line items. The Draft Budget was adopted by the Board.

9. Revisions to the National Honors Society Guidelines - presenter Jim Farris 9:10am

Decision National Honors Society Guidelines revisions were approved by the Board

10. Appointment of a Reference Committee Member - presenter Barb Sanders 9:15am

Decision Board approved Shawne Soper to the Reference Committee. Mike Sheldon will follow-up with Shawne.

11. Roundtable Liaison Meeting update - presenter Barb Sanders 9:20am

Decision Barb, Mike, and Sandy to identify topics for this meeting to accompany those that will be presented by the NCCE

12. New Business

Note None

13. Upcoming Meetings

Note Attached is the CSM Schedule At A Glance for ACAPT meetings and events

Jan 10 - Board conference call, 8:00-9:30am EST (save the date in case we need to have a meeting)

Jan 22 - Board Meeting at CSM, 10am-4pm

Jan 23 - Roundtable Liaison and NCCE Networking Meeting at CSM, 5:00-7:00pm

Jan 24 - Alumni Reception, invitation only at CSM, 5:00-6:30pm

Feb 14 - Board conference call, 8:00-9:30am EST

March 14 - Board conference call, 8:00-9:30am EST

April 7-8 - Tentative dates for an Outcomes Strategy Meeting at APTA

April 18-19 - Board retreat

14. Adjourn

Note The Board Call Meeting adjourned at 8.32am

