

Minutes of ACAPT board minutes, February 20, 2018 - 02/20/18

Date and time: 02/20/18 02:00 pm to: 02/20/18 10:00 pm
Present: Sandy Brooks, Barb Sanders, Mark Reinking, Mike Sheldon, Mary Blackinton, Zoher Kapasi, Nancy Reese, Scott Ward, Richard Segal, Jim Farris
Location: CSM New Orleans: Hilton Riverside, Grand Ballroom D

Topics

1. Welcome, Introductions, & Establishing a Quorum

Quorum established

2. Approval Minutes from Previous Meeting

Decision *Approved*

 [ACAPT_board_minutes_Feb_8_2018.pdf](#)

3. Consent Agenda

APTA Clinical Technology Workgroup

 [Board_Report_Clin_Ed_Tech_Workgroup.doc](#)

Consortium for the Humanities, Ethics, and Professionalism update

 [Board_Report_activity_report_Feb_2018.doc](#)

Communications Committee update

 [Board_Report_Communications_Feb_8_2018.doc](#)

Clinical Reasoning Curricula & Assessment Consortium flyer of meeting happening at CSM

 [CR_Consortium_CSM_2018.pdf](#)

Education and Pedagogy Consortium update

 [EiPC_\(February_2018\).doc](#)

National Consortium of Clinical Educators update

 [NCCE_Board_Report_2-12-18.doc](#)

National Interprofessional Education Consortium meeting minutes

 [NIPEC_BoD_t.c._minutes_01.22.18_approved.docx](#)

 [NIPEC_Membership_minutes_10.14.2017_approved.docx](#)

DPT Terminal Internship Consortium update

 [TIC_Board_Report_02.12.2018.doc](#)

Executive Director activities

 [Executive_Director_Updates.doc](#)

Approved with no further discussion

4. Business Agenda

Adopted as is

4-1. Board Meeting at NEXT

Board Meeting will be on Wednesday afternoon (1-5 pm, Lunch included) and from 7-9:45 am on Thursday (breakfast included) at NEXT so folks can attend McMillan Lecture starting at 10 am.

4-2. Board retreat and strategic plan review

Thursday and Friday of the week of April 15th will be regularly scheduled for ACAPT retreats! Wednesday, Oct 10, 2018 and Thursday, Oct 11, 2018 will be ACAPT board retreat and meeting at ELC!

4-3. LDOC request for authorization to develop the leadership badge program

Decision *The board approves and authorizes LDOC to reach out to other stakeholders in leadership development within APTA! The board requests further information for the second request*

 [ACAPTLDOCFeb18BoardReport.doc](#)

4-4. APTA Visiting Scholar Program

Previously this had a focus on Health Service Research but now the focus is on Education Research Scholarship. Robyn Ellerbe Watson gave details about this program! Post-Doc and Young Investigator Opportunities Available!

4-5. Jim Porterfield update

A brief update on Acadaware was given!

 [ELC - Boxes and Circles - Final - to Steve w research - Dec 13 2017.pptx](#)

 [ACAPT_Second_Flyer_2 - Feb. 13 2018.docx](#)

 [UNIVERSITY LIST -Bolded and Red OT - Nurse Med School Blue - Feb 13 2018.docx](#)

A brief update on Acadaware was given!

4-6. Alliance for PT Quality and Innovation

Presentation by Nikesh Patel and colleagues to introduce ACAPT to the Alliance.

4-7. Clinical Education next steps

Decision *The board agreed to create an Assignment of Copyright and send it to the authors of the 3 panel documents that were approved by the ACAPT membership to assure copyright is retained with ACAPT. The Student readiness group to sign the copyright while awaiting notice of publication in PTJ. The ICE group are rewriting the paper. The Terminology paper has just been submitted. Henceforth, the output of the task force will be disseminated to wider membership but the papers about the process can be published!*

Decision *The board discussed putting together a work group to develop guidelines to help appointed individuals and/or groups who may produce scholarly work to understand how to prepare for adoption by the membership and simultaneous submission for publication as well as the assignment of copyright to ACAPT, among other considerations.*

4-8. Appointment of Secretary

Decision *Emanuel John was appointed to complete Zoher Kapasi's term as Secretary, which ends October 2019. Zoher will assume the position of Dean at MUSC beginning May 1, at which time this official transition will occur.*

4-9. Treasurer's Report

Decision *2016 Audit Report Approved. The board has asked the finance committee to make recommendations for moving some cash on hand in liquid investments*

 [ACAPT 2016 Final FS.PDF](#)

4-10. Generative Discussion

The board decided to offer educational opportunities etc. to PTAs but to not incorporate them among the member opportunities at this time, so focus can remain on DPT education

The board discussed the process for appointments when there is a need for new or more work on projects to meet strategic initiatives.

The board discussed how to make sure individuals of member institutions know they are eligible to be representatives, not just the program directors.

4-11. Oral History Project request

Decision *The board approved completion of all of interviews by 2019*

4-12. Resilience motion task force draft charter

Decision *The board had several editorial changes recommended as feedback to Cheryl. Sandy will follow-up with her about these and request a re-submission of the draft form.*

4-13. Permission to add CAPTE info re: IPE on the NIPEC website

Decision *Sandy to notify Cheryl to make this request to CAPTE*

4-14. Student honor society applications guidelines

Decision *Several suggestions were made including incorporating research activities. The name suggested delta phi tau. Sandy and Jim to explore whether the name is available and if it is, how to preserve it for this group*

Task Sandy will research Delta Phi Tau and register it for ACAPT!

4-15. Review of applicants for IOM representative

Decision *The board selected Kim Dunleavy to serve as the next representative.*

5. Upcoming Meetings

March 8 = board conference call

April 12 = board conference call

May 10 = board conference call

6. Future Deadlines

Feb 26 = agenda items and reports due for board meeting on March 8

Feb 26 = when we hope to open the abstract submission portal for ELC

April 2 = election polls open

June 1 = ELC registration opens

7. Adjourn

Meeting was adjourned at 9:45 pm.

Task Summary

New Tasks

Task Sandy will research Delta Phi Tau and register it for ACAPT!