Date and time: 09/13/18 08:00 am to 09/13/18 09:30 am

Present: Sandy Brooks, Barb Sanders, Mary Blackinton, Mark Reinking, Mike Sheldon, Jim Farris, Rick Segal, Scott Ward, Nancy Reese, Emmanuel John

CC: Scott Burns, Susan Appling, Scott Davis, John Buford

Location: Dial: 1-888-407-5039 and enter code: 53376704 #
Join Online: http://apta.adobeconnect.com/acaptboard/

Topics

1. Establishing a Quorum

   Decision Quorum formed. Mike absent. Others present are John Bufford, Scott David, Susan Appling

2. Approval Minutes from Previous Meeting

   Decision August 9 minutes approved

3. Consent Agenda

   Decision Consent agenda approved

4. Treasurer's Report

   Note July 2018 financial statements reviewed
   
   Decision ACAPT's financial statements and tax returns filing was presented to the board. The Board approved the 2017 Form 990, 990T and VA500 documents.

5. ACAPT Business

   5-1. Benchmarks next steps

      Decision The Board entered into an executive session.

   5-2. Board response to forthcoming motions

      Decision The Board approved the recommendation to have Barb Sanders present to the ACAPT membership the motions on the development of a national graduate registry and on the promotion of FSBPT's advanced approval process

   5-3. Reminder of Board activities at ELC
Discussion on activities at ELC for which the board is expected to attend and/or present

5-4. Member certificates

Decision The board approved a proposal to purchase professional created framed certificates to be delivered to all current ACAPT members and to new members annually thereafter. It was also approved to send only electronic certificates to renewals after the first framed certificate has been sent so that they can print on their own and replace in the frame.

Decision The board wishes to have an annual review of each members’ listing to assure only members in good standing are recognized

5-5. Oral History Interviews Request

Decision The Board approved to finish the Oral History project this year and to provide additional funds to support its completion in 2018

5-6. ACAPT Liaison to the Education Leadership Institute ELI

Decision The Board approved sending out call for volunteers to identify someone as the ACAPT liaison to ELI

5-7. ELP Update

Note Discussion on recent activities of the ELP

6. New Business

7. Upcoming Meetings

Note Meetings at ELC for which board members should save the date or be aware:
Oct 10 - Board Retreat, 8:00am-5:00pm, breakfast ready by 7:30am
Oct 11 - Board meeting 8:00am-5:00pm
Oct 11 - MERC workshops
Oct 11 - Leadership Summit
Oct 11 - ACAPT Open Forum, 6:00-9:00pm
Oct 12 - GRJ Forum on Innovation
Oct 12 - ACAPT Business Meeting, 1:30-5:00pm
Oct 13 - Oxford Debate
Oct 13 - Celebration of Diversity
Oct 14 - ELP meeting, 8:00am-1:00pm
Oct 28-29 - Clinical Education Strategy Meeting at APTA
Jan 22 - Board Meeting at CSM, 10am-4pm
Jan 23 - Roundtable Liaison Meeting at CSM, 5:00-7:00pm
Jan 24 - Alumni Reception, invitation only at CSM, 5:00-6:30pm
Reminder - ACAPT will have a booth in the exhibit hall at CSM. I ask that all board members respond to the call for volunteers to help staff the booth when the call goes out in the next few months.
8. Future Deadlines

Note Sept - outgoing leaders should begin succession planning with incoming leaders
Sept 21 - deadline for business meeting motions and agenda disseminated to membership
Oct 1 - reports due for Oct 11 board meeting and Open Forum at ELC
Oct 29 - reports due for Nov 8 board meeting
Dec 3 - reports due for Dec 13 board meeting

9. Notes

Note Sandy will be on vacation but working remotely Sept 18-21. Thus, responses to emails/phone calls may be slightly delayed

10. Adjourn

Note The Board adjourned at 8.35 am.