

Minutes of ACAPT Board Meeting Minutes, August 9, 2018 - 08/09/18

Date and time: 08/09/18 08:00 am to: 08/09/18 09:30 am

Present: Sandy Brooks, Barb Sanders, Mark Reinking, Nancy Reese, Emmanuel John, Mary Blackinton, Mike Sheldon, Scott Ward, Jim Farris, Rick Segal

CC: Susan Appling, Scott Burns

Topics

1. Establishing a Quorum

Note Quorum established: Barb, Mark, Nancy, Emmanuel, Scott, Jim, Rick, Note Mary, and Mike

Note Others present: Scott Davis, John Buford, Susan Appling

2. Approval Minutes from Previous Meeting

Decision July 12, 2018 minutes approved

3. Consent Agenda

Decision Consent agenda approved

4. Treasurer's Report

Note June financial reports reviewed

Decision APPROVED: Request to appoint Paula Ludewig to the Finance Committee in October when John Buford transitions from the committee to a member of the ACAPT board of directors

Note Nancy: Total assets slightly lower compared to last year because of market situation, but no major concerns. ACAPT is about \$3,000 lower than projected revenue, and \$4,800 below expected expenses, and overall net revenue lower because of the investment revenue (-3%).

5. ACAPT Business

5-1. ELP Update

Note The board reviewed the draft agenda for the August meeting and the draft minutes from July.
Nancy: Board should consider ACAPT representative to FSBPT. Tabled for discussion at next meeting.

6. Strategic Decisions

6-1. Knowledge to Elevate Health Care

Decision In July, the board agreed to circulate a survey to ACAPT members to assess their experience using the PT-MEPQ. The board reviewed the results from that questionnaire and after extensive discussions, decided that, while benchmarking is important and should move forward, the current process needs to change. Thus, the following motions were presented:

1. Motion to approve payment of \$640 to OpenArc for hosting the PTMEPQ survey on their server and \$1,500 to Myriad Media for transitioning all components of the survey to the ACAPT server and testing of functionality - UNANIMOUSLY APPROVED
2. Motion to discontinue use of the current PT-MEPQ survey after successful transfer to the ACAPT server - 7 APPROVED, 1 DISAPPROVED. MOTION APPROVED
3. Motion to disband the current Benchmarks Task Force - - 8 APPROVED, 1 DISAPPROVED. MOTION APPROVED
4. Motion to approve the formation of a work group to explore and recommend next steps related to educational assessments/outcomes for ACAPT - UNANIMOUSLY APPROVED
5. Motion to approve the assignment of Rick, Mike, and Emmanuel to this work group - 7 APPROVED, 1 ABSTAINED. MOTION APPROVED

Barb will coordinate a response to the Task Force members reflecting the above decisions

6-2. Academic Leadership and Advocacy

Decision

1. Motion to approve the proposed revisions to the bylaws as recommended by the Reference Committee and APTA Parliamentarian - APPROVED
2. Motion to approve the proposed revisions to the Standing Rules as recommended by the Reference Committee - APPROVED
3. Motion to approve change to the title and recommended revisions by the Reference Committee for the currently titled Consortium Rules of Order - APPROVED

Decision Motion to approve the final guidelines for ACAPT work products - APPROVED

Decision Motion to approve a taskforce to be headed by Mark Reinking (after he leaves the Board) to represent ACAPT on student debt issues. - APPROVED

Motion to approve funds to support Mark Reinking's travel, hotel, meals in order to attend as a panelist at the University of Iowa forum on student debt on Sept 14, 2018 - APPROVED

Decision Motion to approve the Honorarium and reimbursement policy - APPROVED

Decision Student Honor Society guidelines (Jim)

Motion to approve the Graduate National Registry Guidelines - While all were favorable of an approval, it was recommended that we conduct a final review in September

Decision Request to survey faculty and students to collect information about leadership development in academic programs - APPROVED

6-3. Academic Innovation

Decision Motion to approve those recommended for the Panel on Simulation - APPROVE

Decision Mark recommended that we post the IASP curriculum outline for PT re: Pain Competencies on the ACAPT website (note on front page) - APPROVED

Mark to report on this during the business meeting.

<https://www.iasp-pain.org/Education/CurriculumDetail.aspx?ItemNumber=2055>

7. New Business

Note Membership status report to date (Sandy to provide an update on the call to provide the most up-to-date results)

8. Did we advance our mission?

9. Upcoming Meetings

Note Meetings at ELC for which board members should save the date or be aware:

Oct 10 and 11 - ACAPT board retreat and meeting

Oct 11 - MERC workshops

Oct 11 - Leadership Summit

Oct 11 - ACAPT Open Forum

Oct 12 - GRJ Forum on Innovation

Oct 12 - ACAPT Business Meeting

Oct 13 - Oxford Debate

Oct 13 - Celebration of Diversity

Oct 14 - ELP meeting

Oct 28-29 - Clinical Education Strategy Meeting at APTA

10. Future Deadlines

Note Aug 6 - CSM 2019 Attendee and Exhibitor Housing Open; <http://www.apta.org/CSM/HousingTravel/>

Aug 27 - reports due for Sept 13 board meeting

Sept - outgoing leaders should begin succession planning with incoming leaders

Sept 21 - deadline for business meeting motions and agenda disseminated to membership

Oct 1 - reports due for Oct 11 board meeting and Open Forum at ELC

Oct 29 - reports due for Nov 8 board meeting

Dec 3 - reports due for Dec 13 board meeting

11. Notes

12. Adjourn

