Date and time: 08/09/18 08:00 am to 08/09/18 09:30 am
Present: Sandy Brooks, Barb Sanders, Mark Reinking, Nancy Reese, Emmanuel John, Mary Blackinton, Mike Sheldon, Scott Ward, Jim Farris, Rick Segal
CC: Susan Appling, Scott Burns

Topics

1. Establishing a Quorum
   - Quorum established: Barb, Mark, Nancy, Emmanuel, Scott, Jim, Rick, Note Mary, and Mike
   - Others present: Scott Davis, John Buford, Susan Appling

2. Approval Minutes from Previous Meeting
   - July 12, 2018 minutes approved

3. Consent Agenda
   - Consent agenda approved

4. Treasurer's Report
   - June financial reports reviewed
   - APPROVED: Request to appoint Paula Ludewig to the Finance Committee in October when John Buford transitions from the committee to a member of the ACAPT board of directors
   - Nancy: Total assets slightly lower compared to last year because of market situation, but no major concerns. ACAPT is about $3,000 lower than projected revenue, and $4,800 below expected expenses, and overall net revenue lower because of the investment revenue (-3%).

5. ACAPT Business
   - 5-1. ELP Update
     - The board reviewed the draft agenda for the August meeting and the draft minutes from July.
     - Nancy: Board should consider ACAPT representative to FSBPT. Tabled for discussion at next meeting.

6. Strategic Decisions
   - 6-1. Knowledge to Elevate Health Care
In July, the board agreed to circulate a survey to ACAPT members to assess their experience using the PT-MEPQ. The board reviewed the results from that questionnaire and after extensive discussions, decided that, while benchmarking is important and should move forward, the current process needs to change. Thus, the following motions were presented:

1. Motion to approve payment of $640 to OpenArc for hosting the PTMEPQ survey on their server and $1,500 to Myriad Media for transitioning all components of the survey to the ACAPT server and testing of functionality - UNANIMOUSLY APPROVED
2. Motion to discontinue use of the current PT-MEPQ survey after successful transfer to the ACAPT server - 7 APPROVED, 1 DISAPPROVED. MOTION APPROVED
3. Motion to disband the current Benchmarks Task Force - 8 APPROVED, 1 DISAPPROVED. MOTION APPROVED
4. Motion to approve the formation of a work group to explore and recommend next steps related to educational assessments/outcomes for ACAPT - UNANIMOUSLY APPROVED
5. Motion to approve the assignment of Rick, Mike, and Emmanuel to this work group - 7 APPROVED, 1 ABSTAINED. MOTION APPROVED

Barb will coordinate a response to the Task Force members reflecting the above decisions

6-2. Academic Leadership and Advocacy

1. Motion to approve the proposed revisions to the bylaws as recommended by the Reference Committee and APTA Parliamentarian - APPROVED
2. Motion to approve the proposed revisions to the Standing Rules as recommended by the Reference Committee - APPROVED
3. Motion to approve change to the title and recommended revisions by the Reference Committee for the currently titled Consortium Rules of Order - APPROVED

Motion to approve the final guidelines for ACAPT work products - APPROVED

Motion to approve a taskforce to be headed by Mark Reinking (after he leaves the Board) to represent ACAPT on student debt issues. - APPROVED

Motion to approve funds to support Mark Reinking’s travel, hotel, meals in order to attend as a panelist at the University of Iowa forum on student debt on Sept 14, 2018 - APPROVED

Motion to approve the Honorarium and reimbursement policy - APPROVED

Student Honor Society guidelines (Jim)

Motion to approve the Graduate National Registry Guidelines - While all were favorable of an approval, it was recommended that we conduct a final review in September

Request to survey faculty and students to collect information about leadership development in academic programs - APPROVED

6-3. Academic Innovation

Motion to approve those recommended for the Panel on Simulation - APPROVE
Mark recommended that we post the IASP curriculum outline for PT re: Pain Competencies on the ACAPT website (note on front page) - APPROVED
Mark to report on this during the business meeting.

7. New Business

Note Membership status report to date (Sandy to provide an update on the call to provide the most up-to-date results)

8. Did we advance our mission?

9. Upcoming Meetings

Note Meetings at ELC for which board members should save the date or be aware:
Oct 10 and 11 - ACAPT board retreat and meeting
Oct 11 - MERC workshops
Oct 11 - Leadership Summit
Oct 11 - ACAPT Open Forum
Oct 12 - GRJ Forum on Innovation
Oct 12 - ACAPT Business Meeting
Oct 13 - Oxford Debate
Oct 13 - Celebration of Diversity
Oct 14 - ELP meeting
Oct 28-29 - Clinical Education Strategy Meeting at APTA

10. Future Deadlines

Note Aug 6 - CSM 2019 Attendee and Exhibitor Housing Open; http://www.apta.org/CSM/HousingTravel/
Aug 27 - reports due for Sept 13 board meeting
Sept - outgoing leaders should begin succession planning with incoming leaders
Sept 21 - deadline for business meeting motions and agenda disseminated to membership
Oct 1 - reports due for Oct 11 board meeting and Open Forum at ELC
Oct 29 - reports due for Nov 8 board meeting
Dec 3 - reports due for Dec 13 board meeting

11. Notes

12. Adjourn