

# Minutes of ACAPT Board Meeting Minutes, August 18, 2020

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**Date and time:** 08/18/20 04:30 pm to: 08/18/20 06:00 pm

**Present:** Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Scott Davis, John Buford, Mary Dockter, Mary Blackinton, Peter Altenburger

**CC:** Mark Reinking, Julia Chevan, Marie Johanson, Susan Appling, Eleanor Trice, Lori Bordenave

**Location:** Zoom Meeting

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## Topics

### 1. Welcome and Introductions

**Note** Meeting was called to order at 4.30pm EST.

#### 1-1. Establishing a Quorum

**Note** Quorum was established. Mike Sheldon was Absent

#### 1-2. Conflicts of Interest

**Note** There was no new COI reported.

#### 1-3. Antitrust Compliance Guidelines

**Note** The Board was reminded that ACAPT does not participate in antitrust conduct and adopts the attached Antitrust Compliance Guidelines as a core principle.

### 2. Consent Agenda

**Decision** Motion was moved, and all consent agenda items were approve as shown below

### 3. Approval of Minutes

**Decision** Motion was moved, and the minutes of the June 11, 2020 Board meeting was approved.

### 4. Business

#### 4-1. Clinical Education Summit Panels summary report

**Decision** Shawne Soper presented the Clinical Education Summit Panels summary report. The Board granted Shawne permission to share and vet the report through some other colleagues as the final report is prepared. Motion was moved, and passed to accept the report.

#### 4-2. Member survey

**Decision** Joe Bates from the membership survey vendor along with Eleanor presented to the Board the plans for the membership survey. Motion moved and approved.

#### **4-3. ELC 2020 Brief Update**

**Note** Merrill Landers shared the plans for virtual ELC. Virtual Conference platform vendor has been contracted. It will be a 3-day virtual conference. The Board appreciated the work of the ELC Conference Committee.

#### **4-4. Motions for the ACAPT Business Meeting**

**Decision** The Board briefly discussed all motions to be presented at ELC. John Buford, and Mary Dockter volunteered to assist Mike Sheldon in presenting the motions at ELC virtual business meeting. The Board decided not to take a position on any of the non-Board generated motions, but will abide by decisions of the membership at the virtual business meeting.

The Board requested the Executive Director and ACAPT staff to organize a pre-business meeting town hall for preliminary discussions of the motions to be presented at the virtual ELC.

### **5. Adjourn**

**Note** The meeting was adjourned 5.51pm EST