Minutes of ACAPT Board of Directors Minutes, Jan 14, 2021 - 01/14/21

Date and time: 01/14/21 08:00 am to 01/14/21 10:00 am

Present: Sandy Brooks, Mark Reinking, Mike Sheldon, Emmanuel John, Julia Chevan, Peter Altenburger, John Buford, Mary Dockter, Scott Davis, Marie Johanson

CC: Lori Bordenave, Eleanor Trice, Jamil Tadlaoui, Nancy Reese

Location: Zoom Meeting

Topics

1. Welcome and Introductions

   Note Meeting was called to order at 8.00am ET. Mark Reinking welcomed Board members, and Consortium Chairs that were visiting.

   1-1. Establishing a Quorum

       Note A quorum was established. In attendance are Mark Reinking, Mike Sheldon, Julia Chevan, Emmanuel John, Peter Altenburger, Mary Dockter, Marie Johanson, John Buford, and Scott Davis. ACAPT Staff: Sandy Brooks, Eleanor Trice, and Jamil Tadlaoui. Also in attendance were Lori Bordenave (AoE), Nancy Reese (ELP Rep), Janet Bezner (ALA Chair), and the following Consortia Chairs: Kim Coleman-Ferriera, Senobia Crawford, Nicki Silberman, Shawn Drake, Diane Heislein, Cindy Dodds, Debby Givens, Chris Sebelski, and Janice Howman

   1-2. Conflicts of Interest

       Note No new COI was reported by any Board member.

   1-3. Antitrust Compliance Guidelines

       Note The Board was reminded to avoid any conversation that will contravene the Antitrust Guideline.

   1-4. Decision Tree

       Note The Board was reminded of the decision tree, making sure that the loop is closed with every decision.

   1-5. Board Commitment Statement

       Note The Board was reminded of their Commitment Statement as ACAPT’s business are discussed, and decisions are made.

2. ACAPT’s mission is to support academic institutions to achieve excellence in physical therapist education.

   Note The Board was reminded about ACAPT’s mission, and the need to keep this in focus as deliberations and decisions are made.

3. Consent Agenda
4. Approval of Minutes

Motion was moved and approved to approved the December 2020 Board Meeting minutes.

5. Business

5-1. Advocacy Committee Proposal

A proposal for the formation of an ACAPT Advocacy Committee was reviewed by the Board. After some discussions, motion was moved, and approved by the Board to create the ACAPT Advocacy Committee.

The Board has on record the proposal document: Advocacy_Committee_Proposal.doc

5-2. DISCUSSION: Virtual roundtable liaison meeting at CSM

The Board had discussions on how to manage, and organize a virtual roundtable liaison meeting at the upcoming virtual CSM 2021. The meeting is scheduled for Wednesday, February 24 from 5:00-7:00pm EST. All must RSVP here: https://acapt.org/events/event-details/2021/02/24/acapt-events/roundtable-liaison-meeting-at-csm to attend.

Virtual zoom and breakout room will be utilized. Jamil Tadlaoui will investigate additional technology to make the roundtable successful.

The Board will discuss potential discussion items via their Basecamp portal.

The Board was reminded to invite the representatives of their liaison member institutions to attend the meeting. It was recommended that the roundtable be presented as a MUST ATTEND leadership meeting culture. All are encouraged to invite their DCEs to join the meeting.

5-3. DISCUSSION: Global Forum on Innovation in Health Professions

Note: The Board received on record the following Consent Agenda reports as follows:
- Awards & Recognition Committee progress report
- Data__Tech_Task_Force_ACAPT_Board_Report_010321.doc
- Ed_Research_Cmtee_Minutes_December_2020.docx
- ELC_2020-21_Progress_Report_January.doc
- Resource_Committee_Minutes_12_15_2020.docx.pdf
- SIPTEC_Board_Mtg_Minutes_12.10.20.docx
- Webinars_Progress_Report_January.docx
- ACAPT_schedule_at_a_glance_for_CSM_2021.xlsx
The Board discussed the Global Forum on Innovation in Health Professions (GFIH), and their request for recommendation for discussion on the forum. After discussion, the following were recommended by the Board in addition to suggestions from GFIH:
- Telehealth
- Financing HPE
- Role of students in health care workforce
- Stress-testing the HPE system
- Value of IPE in a crisis
- Explore “trust”
- Diversity, equity, and inclusion
- How to encourage interest in young people to pursue the health professions
- Social Determinants of Health
- Strengthening academic-clinical partnerships and networks
- Workforce development

The Board received for its record the document:
- 2020_IHPE_Global_Forum_Year_in_Review.ppsx

6. New Business

6-1. Awards & Recognition Committee progress.

Decision: Scott Davis led the discussion on the recommendation of the Award & Recognition Committee for the creation of two new awards:

ACAPT Awards & Recognition Committee proposes creation of the following Awards:
1. Emerging Educator: Early Career Award.
2. Friends of PT Award proposal.
3. Innovation Award proposal.

It is also recommended that calls nominations go out March 1, 2021, Committee review nominations in April, and recommend to the Board thereafter. The award is recommended to be presented at ELC 2021.

After discussions, a motion was moved, and approved by the Board.

6-2. Executive Session

Note: The Board meeting went into Executive Session with Consortia Chairs: Senobia Crawford, Kim Coleman-Ferreira, Debbie Givens, Chris Sebelski, Janice Howman, Cindy Dodds, Nicki Silberman, and Shawn Drake.

6-3. Webinar Progress Report

Note: The Board discussed the Webinar Progress Report. The Board also discussed the creation of policy on what webinars are free or registration fee charged. The Finance Committee will present a recommendation to the Board for consideration, soon.

7. Upcoming Meetings
Future Deadlines

- **February 23**, 8:00-10:00am EST - Board meeting
- **February 24**, 5:00-7:00 EST - Roundtable Liaison Meeting
- **February 25**, 4:30-6:30pm EST - Academy of Education Business Meeting
- **March 11**, 8:00-10:00am EST - Board meeting
- **April 15-16**, Board retreat
- **May 13**, 8:00-10:00am EST - Board meeting
- **June 10**, 8:00-10:00am EST - Board meeting
- **July 8**, 8:00-10:00am EST - Board meeting
- **August 12-13**, strategic plan meeting at Northwestern Univ
- **September 10**, Board meeting in DC, times TBD
- **September 10**, APTA Centennial Gala in DC
- **September 11-12**, House of Delegates
- **September 13**, APTA Future of Physical Therapy Summit
- **September 14**, APTA Advocacy Day
- **October 20**, 8:00am-4:00pm - Board meeting at ELC in Atlanta
- **October 21**, hold the day for ELC/Board activities while at ELC in Atlanta
- **October 22**, ELC begins in Atlanta; GRJ Forum, Business Meeting
- **October 23-24**, ELC
- **November 11**, 8:00-10:00am EST - Board meeting
- **December 9**, 8:00-10:00am EST - Board meeting

**Note** Please be sure to check our upcoming events listings for activity at CSM and beyond
https://acapt.org/events/upcoming-events

8. Future Deadlines

**Note** February 10 - agenda items & reports for the Feb 23 board meeting due
- **March 1** - agenda items & reports for the March 11 board meeting due
- **May 3** - agenda items & reports for the May 13 board meeting due
- **May 31** - agenda items & reports for the June 10 board meeting due
- **June 28** - agenda items & reports for the July 8 board meeting due
- **Aug 1** - Motions deadline
- **Aug 15** - Draft budget proposals for 2022 due
- **Aug 30** - agenda items & reports for the Sept 10 board meeting due
- **Oct 11** - agenda items & reports for the Oct 20 board meeting due
- **Nov 1** - agenda items & reports for the Nov 11 board meeting due
- **Nov 29** - agenda items & reports for the Dec 9 board meeting due

9. Notes

10. Adjourn

**Note** The meeting adjourned at 9.58am ET