

# Minutes of ACAPT Board of Directors Minutes, Jan 14, 2021 - 01/14/21

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**Date and time:** 01/14/21 08:00 am to: 01/14/21 10:00 am

**Present:** Sandy Brooks, Mark Reinking, Mike Sheldon, Emmanuel John, Julia Chevan, Peter Altenburger, John Buford, Mary Dockter, Scott Davis, Marie Johanson

**CC:** Lori Bordenave, Eleanor Trice, Jamil Tadlaoui, Nancy Reese

**Location:** Zoom Meeting

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## Topics

### 1. Welcome and Introductions

**Note** Meeting was called to order at 8.00am ET. Mark Reinking welcomed Board members, and Consortium Chairs that were visiting.

#### 1-1. Establishing a Quorum

**Note** A quorum was established. In attendance are Mark Reinking, Mike Sheldon, Julia Chevan, Emmanuel John, Peter Altenburger, Mary Dockter, Marie Johanson, John Buford, and Scott Davis. ACAPT Staff: Sandy Brooks, Eleanor Trice, and Jamil Tadlaoui.

Also in attendance were Lori Bordenave (AoE), Nancy Reese (ELP Rep), Janet Bezner (ALA Chair), and the following Consortia Chairs: Kim Coleman-Ferriera, Senobia Crawford, Nicki Silberman, Shawn Drake, Diane Heislein, Cindy Dodds, Debby Givens, Chris Sebelski, and Janice Howman

#### 1-2. Conflicts of Interest

**Note** No new COI was reported by any Board member.

#### 1-3. Antitrust Compliance Guidelines

**Note** The Board was reminded to avoid any conversation that will contravene the Antitrust Guideline.

#### 1-4. Decision Tree

**Note** The Board was reminded of the decision tree, making sure that the loop is closed with every decision.

#### 1-5. Board Commitment Statement

**Note** The Board was reminded of their Commitment Statement as ACAPT's business are discussed, and decisions are made.

### 2. ACAPT's mission is to support academic institutions to achieve excellence in physical therapist education.

**Note** The Board was reminded about ACAPT's mission, and the need to keep this in focus as deliberations and decisions are made.

### 3. Consent Agenda

**Decision** Motion was moved and approved to move the following items off the consent agenda for discussion:

- Awards & Recognition Committee progress.
- Webinars progress report off the consent agenda.

Motion was moved, and approved for the following Consent Agenda items:

- Treasurer's report
- ELP Update
- CSM Schedule

**Note** The Board received on record the following Consent Agenda reports as follows:

- Treasurer Report: American\_Council\_of\_Academic\_Physical\_Therapy\_(11-30.20).pdf
- ELP Update:  
Physical\_Therapy\_Education\_Framework\_Draft\_Vision\_and\_Straw\_Model\_\_ELP\_Subgroup\_12.29.2020.docx
- Awards & Recognition Committee progress report
- Data\_\_Tech\_Task\_Force\_ACAPT\_Board\_Report\_010321.doc
- Ed\_Research\_Cmtee\_Minutes\_December\_2020.docx
- ELC\_2020-21\_Progress\_Report\_January.doc
- Resource\_Committee\_Minutes\_12\_15\_2020.docx.pdf
- SIPTEC\_Board\_Mtg\_Minutes\_12.10.20.docx
- Webinars\_Progress\_Report\_January.docx
- ACAPT\_schedule\_at\_a\_glance\_for\_CSM\_2021.xlsx

## 4. Approval of Minutes

**Decision** Motion was moved to approved the December 2020 Board Meeting minutes.

## 5. Business

### 5-1. Advocacy Committee Proposal

**Decision** A proposal for the formation of an ACAPT Advocacy Committee was reviewed by the Board. After some discussions, motion was moved, and approved by the Board to create the ACAPT Advocacy Committee.

The Board has on record the proposal document: Advocacy\_Committee\_Proposal.doc

### 5-2. DISCUSSION: Virtual roundtable liaison meeting at CSM

**Note** The Board had discussions on how to manage, and organize a virtual roundtable liaison meeting at the upcoming virtual CSM 2021. The meeting is scheduled for Wednesday, February 24 from 5:00-7:00pm EST. All must RSVP here: <https://acapt.org/events/event-details/2021/02/24/acapt-events/roundtable-liaison-meeting-at-csm> to attend.

Virtual zoom and breakout room will be utilized. Jamil Tadlaoui will investigate additional technology to make the roundtable successful.

The Board will discuss potential discussion items via their Basecamp portal.

The Board was reminded to invite the representatives of their liaison member institutions to attend the meeting. It was recommended that the roundtable be presented as a MUST ATTEND leadership meeting culture. All are encouraged to invite their DCEs to join the meeting.

### 5-3. DISCUSSION: Global Forum on Innovation in Health Professions

**Note** The Board discussed the Global Forum on Innovation in Health Professions (GFIH), and their request for recommendation for discussion on the forum. After discussion, the following were recommended by the Board in addition to suggestions from GFIH:

- Telehealth
- Financing HPE
- Role of students in health care workforce
- Stress-testing the HPE system
- Value of IPE in a crisis
- Explore “trust”
- Diversity, equity, and inclusion
- How to encourage interest in young people to pursue the health professions
- Social Determinants of Health
- Strengthening academic-clinical partnerships and networks
- Workforce development

The Board received for its record the document:

- 2020\_IHPE\_Global\_Forum\_Year\_in\_Review.ppsx

## 6. New Business

### 6-1. Awards & Recognition Committee progress.

**Decision** Scott Davis led the discussion on the recommendation of the Award & Recognition Committee for the creation of two new awards:

ACAPT Awards & Recognition Committee proposes creation of the following Awards:

1. Emerging Educator: Early Career Award.
2. Friends of PT Award proposal.
3. Innovation Award proposal.

It is also recommended that calls nominations go out March 1, 2021, Committee review nominations in April, and recommend to the Board thereafter. The award is recommended to be presented at ELC 2021. After discussions, a motion was moved, and approved by the Board.

### 6-2. Executive Session

**Note** The Board meeting went into Executive Session with Consortia Chairs: Senobia Crawford, Kim Coleman-Ferreira, Debbie Givens, Chris Sebelski, Janice Howman, Cindy Dodds, Nicki Silberman, and Shawn Drake.

### 6-3. Webinar Progress Report

**Note** The Board discussed the Webinar Progress Report. The Board also discussed the creation of policy on what webinars are free or registration fee charged. The Finance Committee will present a recommendation to the Board for consideration, soon.

## 7. Upcoming Meetings

**Note** February 23, 8:00-10:00am EST - Board meeting  
February 24, 5:00-7:00 EST - Roundtable Liaison Meeting  
February 25, 4:30-6:30pm EST - Academy of Education Business Meeting  
March 11, 8:00-10:00am EST - Board meeting  
April 15-16 - Board retreat  
May 13, 8:00-10:00am EST - Board meeting  
June 10, 8:00-10:00am EST - Board meeting  
July 8, 8:00-10:00am EST - Board meeting  
August 12-13 - strategic plan meeting at Northwestern Univ  
September 10, Board meeting in DC, times TBD  
September 10, APTA Centennial Gala in DC  
September 11-12 House of Delegates  
September 13 APTA Future of Physical Therapy Summit  
September 14 APTA Advocacy Day  
October 20, 8:00am-4:00pm - Board meeting at ELC in Atlanta  
October 21, hold the day for ELC/Board activities while at ELC in Atlanta  
October 22, ELC begins in Atlanta; GRJ Forum, Business Meeting  
October 23-24 - ELC  
November 11, 8:00-10:00am EST - Board meeting  
December 9, 8:00-10:00am EST - Board meeting

**Note** Please be sure to check our upcoming events listings for activity at CSM and beyond  
<https://acapt.org/events/upcoming-events>

## 8. Future Deadlines

**Note** February 10 - agenda items & reports for the Feb 23 board meeting due  
March 1 - agenda items & reports for the March 11 board meeting due  
May 3 - agenda items & reports for the May 13 board meeting due  
May 31 - agenda items & reports for the June 10 board meeting due  
June 28 - agenda items & reports for the July 8 board meeting due  
Aug 1 - Motions deadline  
Aug 15 - Draft budget proposals for 2022 due  
Aug 30 - agenda items & reports for the Sept 10 board meeting due  
Oct 11 - agenda items & reports for the Oct 20 board meeting due  
Nov 1 - agenda items & reports for the Nov 11 board meeting due  
Nov 29 - agenda items & reports for the Dec 9 board meeting due

## 9. Notes

## 10. Adjourn

**Note** The meeting adjourned at 9.58am ET