

Minutes of ACAPT Board Meeting minutes, Wednesday, October 20, 2021 - 10/20/21

Date and time: 10/20/21 09:00 am to: 10/20/21 12:00 pm

Present: Sandy Brooks, Mark Reinking, Mike Sheldon, Peter Altenburger, Emmanuel John, Julia Chevan, John Buford, Scott Davis, Mary Dockter, Marie Johanson, Kim Varnado, Denise Bender

CC: Eleanor Trice

Location: For those who attended in-person, we were in the International South Ballroom of the Hyatt Regency Atlanta in Atlanta, GA. For those who joined virtually, a Zoom link was provided

Topics

1. Welcome and Introductions

Note Meeting was called to order at 9.05am. Mark Reinking welcomed those joining us in-person and virtually. All present in person and online introduced themselves.

1-1. Establishing a Quorum

Note Quorum was established with Mark Reinking, Mike Sheldon, Julia Chevan, Emmanuel John, Peter Altenburger, Mary Dockter, Marie Johanson, John Buford, and Scott Davis in attendance. Several other ACAPT staff, consortia, task forces, and committee members joined the meeting in person and online.

1-2. Conflict of Interest Policy

Note No new conflict of interest was required

1-3. Antitrust Compliance Guidelines

Note Board members were reminded not to discuss issues that will contravene the Antitrust Compliance Guidelines as a core principle

1-4. Decision Tree

Note Board members were reminded to always close the loop for every decision taken based on the Decision tree.

1-5. Board commitment

Note Members of the Board were reminded to avoid any conflicts of interest and a duty of obedience to be committed to the mission and goals of the ACAPT and follow its governing documents.

2. ACAPT's Mission

Note Board members and other ACAPT leaders present were reminded about ACAPT's mission, which is to support academic institutions to achieve excellence in physical therapist education.

3. Approval of Minutes from Previous Meeting

Decision Motion was moved, and the Board approved the Board meeting minutes from September 10, 2021 and the Executive Committee meeting minutes from September 17, 2021. The Board has on file for its records the approved minutes:

- ACAPT_Board_Minutes__September_10__2021.pdf
- Executive_Committee_minutes__Sept_17__2021.pdf

4. Consent Agenda

Note Motion was moved, and the Board approved the consent agenda items listed below:
The Board has on file for its record, the following documents from the approved consent agenda:

- ACAPT_Treasurer_Report_October_2021.pdf
- American_Council_of_Academic_Physical_Therapy_(8-31-2021).pdf
- CV-LaFay_Vicki_revised_2021.doc
- ELC_2021_Progress_Report_10.12.21.docx
- ELC_schedule_at_a_glance_2021.xlsx

5. Business 9:15am-12:00pm

5-1. Strategic Plan 2022-2025 update

Note Mark Reinking on behalf of the board shared an update on the strategic plan initial design concepts and next steps.

5-2. 2022 Budget development discussion

Note Julia Chevan led the discussion on budget development as put together by the finance committee. Several policies on generation of non-due revenue was discussed. There was an open discussion on the factors contributing to next year's budget development including a discussion about non-dues revenue. Several ACAPT leaders offered suggestions and recommendations.

5-3. Clinical Education Roadshow proposal

Note Janice Howman presented a concept being developed by the NCCE to enhance efforts related to the academic-clinical partnership to pilot in 2022 if approved. The Board has on file for its records the presentation made by Janice

5-4. Population Health courses update

Note Janet Bezner and Todd Davenport on behalf of the group developing the Population Health course presented a proposal to the Board, and were available to provide more detail around the concepts for this course and how they may be modeled for use by ACAPT. Board members and other leaders engaged Janet and Todd in this discussion. The Board has the proposal on file for its record, and will be taken up for a vote during the Executive Session:

- ACAPT_Proposal_20211002.pdf

5-5. Open discussion with leadership chairs

Note ACAPT leaders were requested if there are any questions or clarifications based on there or This will be a time for open discussion from leadership chairs to share ideas, challenges, feedback and more with the Board.

- Education Research Network requested recommendations how to get ERC groups in several components to jointly own programs at ELC and CSM.
- DEI Consortium discussed how resources can be made available to various constituents that can make use of the resources in their environment. About 50% of institutions are now participating in the DEI consortium.
- Scott Ward briefed the leadership on the progress of the Blueprint for Excellence in PT Education Task Force
- There was discussion regarding ACAPT Board conducting regular meetings with consortium/other group leaders to bring them up to speed with Board activities, and to hear feedbacks on issues and challenges.
- Having Board liaison to other groups has been helpful

6. Adjourn

Note The meeting adjourned at 12.05pm for lunch. The Board went into executive session after lunch concluded at 12:30pm.