

**The American Council of Academic Physical Therapy (ACAPT)
Annual Meeting - October 12, 2023
Philadelphia, Pennsylvania**

Call to Order

Vice President Peter Altenburger, PT, PhD, called the annual meeting to order at 5:30 p.m. EST on Thursday, October 12, 2023, at the Marriot Downtown, 1201 Market St., Philadelphia, Pennsylvania. He reminded the audience of the protocols to be observed to ensure orderly and fair participation, whether attending on-site or virtually via Zoom.

Attendees were reminded to seek recognition in the following manner:

IF ATTENDING ON SITE	IF ATTENDING VIRTUALLY
Approach the microphone.	Note that your microphone and video have been disabled. Use the Zoom Chat Box to ask for recognition from the chair.
Wait until the Chair calls on you.	Your entry in the Chat Box goes only to RC Committee member, Dr. Barry Dale, who will relay it to the chair. You will NOT be able to send to anyone else.
State your name and member institution. Tell the chair that you have sought recognition to ask a question, make a comment or propose an amendment to a pending question.	In the chat box, state your name and member institution for the minutes. Tell the chair that you have sought recognition to ask a question, make a comment or propose an amendment to a pending question.
Begin speaking after the chair says, "Dr. Smith, please proceed."	When the chair calls on you, your microphone will be enabled. Then everyone will hear your question, comment, or amendment.

Introductions

Dr. Altenburger introduced those seated at the head table: President Mark Reinking, PT, PhD, ATC, FAPTA; Secretary, Kimberly Varnado, PT, DPT, DHSc; Incoming Treasurer Amy Heath, PT, DPT, PhD; Outgoing Treasurer, Julia Chevan, PT, PhD (present via Zoom); Executive Director, Sandy Brooks and Parliamentarian, Colette Collier Trohan, MS, CAE, PRP, CPP-T.

Quorum Established

More than half of the 272 Member Institutions in good standing were present, either in person or via Zoom. In lieu of a roll call, the attached list represents the delegates who properly signed into Mentimeter with their name and institution.

Minutes Approval Committee

The chair appointed Denise Bender, JD, PT, MEd, Marie Johanson, PT, PhD, FAPTA, and Barbara Sanders, PT, PhD, to approve the minutes of the annual meeting.

Appointment of Timekeeper

Vicki LaFay, PT, DPT, PhD was appointed timekeeper.

Test of the Voting System

Dr. Altenburger asked the registered Member Institution Representatives to sign into Mentimeter using the password provided to them by ACAPT for two test questions. 170 Representatives participated in the first test question and 154 Representatives participated in the second test question.

Approval of the Order of Business and Standing Rules Governing the Agenda

On behalf of the Board of Directors, Secretary Kimberly Varnado moved the adoption of the Order of Business and the Standing Rules Governing the Annual Meeting as printed and distributed with notice of the annual meeting (see attached).

Motion adopted 166/3

Reports of Officers and Standing Committees

President Mark Reinking reported on the accomplishments of ACAPT and the vision for the future. Report may be found here: <https://acapt.org/2023-acapt-annual-report>.

Treasurer Julia Chevan presented financial highlights from the fiscal year and reported that the Finance Committee. The report may be found here: https://acapt.org/docs/default-source/default-document-library/2023-acapt-treasurer-report-september.pdf?sfvrsn=31ff92d8_1.

Peggy Gleeson, PT, Ph.D. Texas Woman's University, Chair of CAPTE (Commission on Accreditation in Physical Therapy Education), presented updates on the new CAPTE standards expected to go into effect in January 2024. Programs will have until 2026 to come into compliance.

Presentation of Motions

The University of Southern California moved

MOTION: To request that the ACAPT Board make a formal written request to CAPTE that all accredited DPT programs be required to publish their entire Annual Accreditation Report (excluding salary data) on their website in a comprehensible, standardized format, just as CAPTE now requires all DPT programs to publish a Financial Fact Sheet on their website.

The motion was postponed indefinitely 146/26

Update from ACAPT's Center for Excellence and the Institutional Profile Survey

Kimberly Topp, PT, PhD, FAAA, chair of ACAPT's Data Advisory Committee provided an update on the work of the Committee and shared highlights from this year's Institutional Profile Survey.

Presentation of ACAPT Awards and Recognition:

Dr. Altenburger recognized the following recipients. Dr. Reinking presented awards to the following:

The ACAPT Emerging Educator Award honors one physical therapist "emerging educator" who has demonstrated excellence in academic or clinical teaching in a physical therapy education program early in his or her physical therapy career. 2023 recipient of the Emerging Educator Award – Reed Handlery, PT, DPT, PhD.

The ACAPT Innovation Award honors a physical therapist who has shown innovation in delivery of educational content that has made a significant impact in learning opportunities for students. Innovations may include, but are not limited to, creative means to deliver remote content; alternative lab activities that provide interdisciplinary collaboration; development of course resources that allow for increased access for those

students with learning differences, or collaborative efforts with education partners outside of his/her academic unit. 2023 recipient of the Innovation Award – Jennifer E. Tucker, PT, DPT, PCS.

The ACAPT Friend of PT Award honors an individual who serves in an administrative role in higher education. This individual goes above and beyond his/her role as an administrator to support excellence and innovation in academic physical therapy. 2023 recipient of the Friend of PT Award – Ajit M. Chaudhari, PhD, FACSM.

Recognition of Outgoing Consortia Leaders:

Dr. Altenburger recognized the following consortium chairs and thanked them for their service:

- Clinical Reasoning Curricula & Assessment Consortium: Chris Sebeliski
- National Consortium of Clinical Educators: Janice Howman
- Research Intensive Programs in Physical Therapy Consortium: Mary Shall
- National Interprofessional Education Consortium: Kimberly Beran-Shepler
- Humanities, Ethics, and Professionalism: Cindy Dodds
- Early Assurance BS/DPT Program Consortium: Kimberly Ferreira
- Diversity, Equity, and Inclusion Consortium: Bernadette Williams-York
- Simulation in Physical Therapy Education Consortium: Nicki Silberman
- Education and Pedagogy Consortium: Shawn Drake

Recognition of Outgoing Board Members and Nominating Committee Member:

The following leaders were thanked for their participation over the past three years:

- Outgoing President, Mark Reinking, PT, PhD, ATC, FAPTA
- Outgoing Treasurer, Julia Chevan, PT, PhD
- Outgoing Director, Marie A. Johanson, PT, PhD, FAPTA
- Outgoing Nominating Committee member, Joanne Katz, PT, DPT, PhD

Certificates of Commendation for extraordinary service were presented to:

- Barry Dale, Chair of the Reference Committee
- Stephanie Kelly, Chair of the Leadership Academy
- Carrie Hawkins, Chair of the Student Leadership Committee
- And all of our consortia chairs as previously listed

Welcome to New Leaders:

Dr. Altenburger congratulated the following on their election or appointment to the following positions for 2023-2026:

Board of Directors:

- President, Kimberly Varnado, PT, DPT, DHSc
- Treasurer, Amy Heath, PT, DPT, PhD
- Secretary, Beth Moody Jones, PT, DPT, EdD
- Director, Sara North, PT, DPT, PhD, M.Ed., PNAP
- Director, Neva Kirk-Sanchez, PT, PhD

Nominating Committee:

- Amber Fitzsimmons, PT, MS, DPTSc

The Clinical Education Commission:

- Chair, Matt Calendrillo, PT, DPT, BOCOP
- Vice Chair, External Affairs, Janette Scardillo, PT, DPT
- Vice Chair, Internal Affairs, Katie Myers, PT, PhD
- Secretary, Arvie Vitente, PT, DPT, PhD, MPH
- Commissioner, Carla Huggins, PT, DPT
- Commissioner, Jennifer Logan, PT, DPT
- Commissioner, Kelly Meyers, PT, DPT
- Commissioner, Tara Paradie, PT, MSPT, DHSc
- Commissioner, Paul Smith, PT, DPT

Institute chairs and vice chairs:

- Institute for Academic Advancement
 - Chair, Harsha Deoghare, PT, PhD
 - Vice Chair, Timothy Rethorn, PT, DPT
- Institute for Teaching & Learning
 - Chair, Frank Tudini, PT, DSc, OCS, FAAOMPT
 - Vice Chair, Michael Masaracchio, PT, DPT, PhD, OCS, FAAOMPT
- Institute for Scholarly Inquiry
 - Chair, Carole A. Tucker, PT, PhD
 - Vice Chair, Richard Souza, PT, PhD
- Institute for Community Engagement
 - Chair, Carol Beckel, PT, PhD
 - Vice Chair, Prisca Collins, PT, PhD

Elections 2024, schedule, positions and application:

Nominating Committee member Amber Fitzsimmons, PT, MS, DPTSc, announced the open positions for the 2024 elections: Vice President, Director and one member of the Nominating Committee. Those wishing to serve should submit their consent and bios by April 1, 2024 here: <https://acapt.org/connect/elections/2024-call-for-candidates>. The slate will be announced April 15; polls open May 17 and close June 21. Those elected assume office at the close of the October 17, 2024, Annual Meeting. Those seeking additional information should contact the nominating committee:

- Jill Heitzman, Maryville University of Saint Louis, jheitzman@maryville.edu
- Jennifer Braswell Christy, University of Alabama Birmingham, jbraswel@uab.edu
- Amber Fitzsimmons, University of California, San Francisco, amber.fitzsimmons@ucsf.edu

Timeline for 2024 bylaws amendments and special meeting:

Barry Dale, PT, PhD, MBA, ATC, CSCS, chair of the Reference Committee, shared with members the timeline for submitting bylaws amendments to the Reference Committee and when those would be shared with the public and voted on by the membership.

PT PAC update:

Arie Van Duijn, PT, MScPT, EdD, provided updates on PT PAC efforts and accomplishments. In addition, he provided methods for ACAPT members to contribute financially to PT PAC.

Adjournment

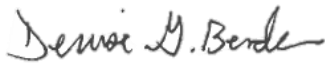
The meeting adjourned at 8:00 p.m.

Respectfully submitted,



Kimberly Varnado, PT, DPT, DHSc
ACAPT Secretary

Minutes Approval Committee



Denise Bender, PT, JD, MEd

December 11, 2023

Date Approved



Marie Johanson, PT, PhD, FAPTA

December 11, 2023

Date Approved



Barbara Sanders, PT, PhD

December 8, 2023

Date Approved

REGISTERED INSTITUTIONAL MEMBER REPRESENTATIVES

Member Institution as Submitted	First Name	Last Name
American International College	Tracy	Brudvig
Anderson University	Curt	Kindel
Arcadia University	Phil	McClure
Augusta University	Malorie	Novak
Azusa Pacific University	Jennifer	Fernandez
Baylor University	Teresa	Bachman
Belmont University	Tyler	Miller
Boston University	Diane	Heislein
Bradley University	Melissa	Peterson
Brenau University	Heather	Ross
California State University Long Beach	George	Beneck
Carroll University	Ashley	Knuth
Central Michigan University	Debbie	Silkwood-Sherer
Charleston Southern University	Jacob	Thorp
Clarkson University	Salome	Brooks
College of Saint Mary	Kimberly	Varnado
College of St Scholastica	John	Borstad
Colorado Mesa University	Cassidy	Herringer
Concordia St Paul	Peter	Rundquist
Concordia University	Robert	Frampton
Creighton University	Jennifer	Furze
Creighton University-Arizona Health Education Alliance	James	Lynskey
Drexel University	Lisa	Chiarello
Duke University	Tiffany	Hilton
East Carolina University	Amy	Gross McMillan
Eastern Washington University	Kimberly	Cleary
Elon University	Stephen	Folger
Emory & Henry College	Eric	Coley
Emory University	George	Fulk
Faulkner University	Heather	Mount
Florida Southern College	Nancy	Nuzzo
George Washington University	Marisa	Birkmeier
Governors State University	David	Diers
Grand Valley State University	Todd	Sander
Hardin-Simmons University	Jill	Jumper
Hawai'i Pacific University	Brett	Neilson
High Point University	Jeff	Taylor
Hunter College	Nicki	Silberman
Husson University	Sondra	Siegel
Ithaca College	Laura	Gras
Langston University	Elicia	Pollard
Long Island University	Michael	Masaracchio
Marquette University	David	Stocker

Marshall University	Scott	Davis
Mary Baldwin University	Cassy	Turner
Marymount University	Jade	Bender Burnett
Maryville University	Jill	Heitzman
Mayo Clinic	John	Hollman
Mercer University	Daniel	Dale
Mercy University	Nannette	Hyland
Methodist University	Stacia	Thompson
MGH Institute of Health Professions	Keshrie	Naidoo
Misericordia University	Kristen	Karnish
Missouri State University	Jeanne	Cook
Moravian University	Alison	Roll
Mount Saint Mary's University	Deborah	Lowe
Mount St Joseph University	Lisa	Dehner
Nazareth University	Mary Ellen	Vore
Neumann University	Scott	Biely
New York University	Wen	Ling
Nova Southeastern University	Jennifer	Canbek
Nova Southeastern University-Tampa	Kathleen	Manella
Oakland University	Sara	Arena
Ohio University	Janice	Howman
Old Dominion University	Eric	Schussler
Pacific University of Oregon	Derek	Gerber
Regis University	Heidi	Eigsti
Rosalind Franklin University	Matthew	Nuciforo
Rutgers University	David	Kietrys
Saint Catherine University	Jennifer	Biggs
Saint Joseph's University	Margie	Roos
Samuel Merritt University	Sharon	Gorman
San Diego State University	Mitch	Rauh
Seton Hill	Craig	Ruby
Shenandoah University	Sheri	Hale
Simmons University	Matthew	O'Rourke
South College	Alex	Koszalinski
South College	Christina	Odeh
Springfield College	Kimberly	Nowakowski
St. Ambrose University	Michael	Puthoff
Stockton University	Patricia	McGinnis
SUNY Downstate Health Sciences University	Joanne	Katz
Tennessee State University	Patricia	King
Texas State University	Janet	Bezner
Texas Tech University Health Sciences Center	Joan	Potter-Brunet
Texas Woman's University	Alyssa	Fiss
The Ohio State University	John	Buford
The University of Texas at El Paso	Alvaro	Gurovich
Tufts University - Boston	Alexis	Wright

Univ of Alabama at Birmingham	Jennifer	Christy
Univ of Colorado	Joe	Palmer
Univ of New Mexico	Beth	Jones
University of California San Francisco/ San Francisco State University	Jet	Lee
University of Central Arkansas	Kevin	Garrison
University of Central Florida	Laurie	Neely
University of Cincinnati	Chalee	Engelhard
University of Dayton	Mary	Fisher
University of Delaware	Darcy	Reisman
University of Findlay	Joyce	Lammers
University of Indianapolis	Stephanie	Miller
University of Jamestown	Sara	Voorhees
University of Kansas Medical Center	Patricia	Kluding
University of Kentucky	Patrick	Pabian
University of Mary Hardin-Baylor	Kristi	Trammell
University of Maryland, Baltimore	Victoria (Tori)	Marchese
University of Miami	Greg	Hartley
University of Minnesota	Sara	North
University Of Mississippi Medical Center	Melanie	Lauderdale
University of Missouri	Brad	Willis
University of Montana	Susan	Ostertag
University of Nebraska Medical Center	Betsy	Becker
University of New England	Sally	McCormack Tutt
University of North Dakota	Cindy	Flom-Meland
University of North Texas Health Science Center	Michael	Furtado
University of Oklahoma Health Sciences	Denise	Bender
University of Pittsburgh	David	Wert
University of Puget Sound	Holly	Roberts
University of Rhode Island	Ellen	McGough
University of Saint Mary	Jamie	Dehan
University of Scranton	Janette	Scardillo
University of South Carolina	Shana	Harrington
University of Southern California	Julie	Tilson
University of Tennessee at Chattanooga	Derek	Liuzzo
University of the Cumberland	Vicki	LaFay
University of the Pacific	Alicia	Rabena-Amen
University of Toledo	Lucinda	Bouillon
University at Buffalo	Michael	Brown
UNLV	Merrill	Landers
USAHS FLORIDA	Beth	Ennis
UW-Stevens Point	Kathryn	Zalewski
Virginia Commonwealth University	Thomas	Mayhew
Walsh University	Pam	Ritzline
Washington University in St. Louis	Steven	Ambler
West Virginia university	Ivan	Mulligan
Western Kentucky University	Beth	Norris

Western Michigan University
Western University of Health Sciences-Oregon
Wichita State University
Widener University
Wingate University
Youngstown State University

Amy	Heath
Christina	Gomez
M'Lisa	Shelden
Adrienne	Pinckney
Karen	Friel
Nancy	Landgraff



AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

ACAPT ANNUAL MEETING AGENDA

Thursday, October 12, 2023

5:30-8:00 PM Eastern

Philadelphia Marriott Downtown (1201 Market St, Philadelphia, PA 19107); Salon E&F - Level 5 Ballroom

To join virtually: <https://us02web.zoom.us/meeting/register/tzMoc--qrT4rE9Fuf2AYYIQ6ZOU1uwm-hdNM>

1. Welcome and Call to order - Vice President, Peter Altenburger 5:30 pm
 - a. Introductions of guests
 - b. Credentials Report (to establish quorum) – Secretary Kim Varnado
 - c. Appointment of the Committee to Approve the Minutes
 - d. Recognizing the Timekeeper
 - e. Test of the voting system

2. Adoption of the Order of Business and Standing Rules for the Meeting 5:35 pm

3. [President's Report](#) – Mark Reinking 5:40 pm

4. [Treasurer's Report](#) – Julia Chevan 5:50 pm

Questions invited in response to report disseminated with agenda 30 days prior to meeting.

5. CAPTE Chair update – Peggy Gleeson 5:55 pm

6. Presentation of Motions 6:00 pm
 - a. [AC 1-23: Full Transparency of DPT Education Program Quality](#)

Should you wish to make an amendment to a motion, please contact the Reference Committee liaison identified in the motion in advance of the Business Meeting.

7. Open Discussion on Member Identified Critical Topics 6:15 pm

Topics will be shared in advance with members once submissions have been received and selected.

8. New business (if approved) 7:10 pm

9. ACAPT's Center for Excellence and the Institutional Profile Survey 7:20 pm

10. Awards & Recognition 7:30 pm
 - a. Presentation of ACAPT awards to recipients
 - b. Recognition of Outgoing Leaders
 - i. Consortia
 - ii. Board

- iii. Nominating Committee
- iv. Certificates of Commendation

- 11. [Elections 2024 schedule, positions, and application](#) – Nominating Committee 7:40 pm
Questions invited in response to report disseminated with agenda 30 days prior to meeting.
- 12. [Timeline for 2024 bylaws amendments and special meeting](#) – Reference Committee 7:45 pm
Questions invited in response to report disseminated with agenda 30 days prior to meeting.
- 13. PT PAC 7:55 pm
- 14. Adjournment of Business Meeting 8:00 pm

ACAPT Rules for the Business Meeting

Eligibility to Speak and Vote:

All ACAPT Representatives, or their registered designee, and individual members may speak; attendees who are not members of ACAPT must receive permission of the Representatives to speak. Only ACAPT Representatives, or their designee, may vote.

[ACAPT has a policy of strict compliance with all applicable antitrust laws](#) which apply, not only to formal meetings and calls, but also to any discussions on breaks, in informal settings, or at any other time. The antitrust laws prohibit competitors (including ACAPT members) from engaging in actions that could result in an unreasonable restraint of trade. As such, ACAPT members must avoid discussing certain topics when they are together, meeting virtually, or at any other time during which they are participating in a ACAPT-hosted event or forum of any sort. These topics include but are not limited to prices and fees (such as tuition), pricing strategies, discounts and promotions, wages, costs, market allocation, group boycotts, and *output reductions*. With respect to output restrictions, any discussion about the need or rationale for reducing the number of current or future PT academic programs is strictly prohibited. All participants are encouraged to remind each other of this policy. During formal events at the annual meeting, the presiding officer shall rule the member speaking out of order. Representatives may rise to a point of order if they feel comments or debate are not in compliance with the policy.

Conduct of the Meeting:

All members, whether attending the meeting in person or virtually, who wish to speak shall seek recognition of the chair and give his/her name and institution. Virtual attendees should seek recognition via the Zoom Chat Box which will be monitored by a member of the Reference Committee. In-person attendees shall approach a microphone in the room. Preference shall be given to Member Institution Representatives.

A timekeeper shall be appointed by the Chair.

No member may speak longer than two minutes at one time on any one question, nor more than once until all who wish to speak have been heard.

A member may speak for a third time, on any one question, only with the consent of the Chair or upon a majority vote of the members present and voting.

In debate members must limit their remarks to the merits of a question.

All questions of order or appeal shall be decided by a majority vote of representatives present and voting.

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern ACAPT in all cases to which the rules are applicable and in which the rules are not inconsistent with ACAPT bylaws, standing rules, or any special rules of order adopted by ACAPT.