

Minutes of ACAPT Board Meeting Minutes, Dec. 12, 2019 - 12/12/19

Date and time: 12/12/19 08:00 am to: 12/12/19 09:30 am

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Scott Davis, Mary Blackinton, Mary Dockter, Peter Altenburger, John Buford

CC: Susan Appling, Scott Burns, Lori Bordenave

Location: Zoom Meeting

Topics

1. Welcome and Introductions

1-1. Establishing a Quorum

Note Quorum was established. Also joined by Lori Bordenave, Scott Burns, and Susan Appling

1-2. Welcome Lori Bordenave

Note The Board welcomes Lori Bordenave, a member of the Academy for PT Education (APTE) Board and has been identified as their liaison to attend ACAPT Board meetings. Mary Dockter has been appointed to serve as ACAPT's Board liaison to attend the APTE board meetings.

1-3. Conflicts of Interest

Note No new COI was reported.

1-4. Antitrust Compliance Guidelines

Note Board members were reminder to adhere to antitrust guidelines in today's discussions.

2. Approval of Minutes from Previous Meeting

Decision Minutes from last meeting of November 14, 2019 was approved.

3. Consent Agenda

Decision Consent Agenda was approved

4. Strategic Plan (John)

Decision Motion was moved, and the Board approved the modified strategic plan.

5. Finance

5-1. NCCE request

Decision Motion was moved, and approved by the Board, to support the NCCE's proposal to for an Open Forum at CSM, with a caveat: the NCCE will agree to receive feedback from Program Directors before they release their position statement.

5-2. Awards & Recognition Panel

Decision Motion was moved, and approved by the Board for the proposal from the Awards & Recognition Panel on the Center of Excellence Initiative, with caveats (1) detailed Business Plan for sustainability, and impact on student debt, (2) an executed ACAPT copyright agreement of the work, and (3) 2020 budget approved, and 2021 budget proposal will be considered for approval in 2021 budget approval process.

5-3. 2020 Budget

Decision Nancy Reese presented some new budgetary policy changes. Motion was moved and approved by the Board to approve the updated budget policies.

Decision The Board reviewed updated 2020 budget as present, motion was moved, and approved.

6. Business

6-1. Job Descriptions

Decision The Board reviewed, and approved the updated Job descriptions for the following:

- Education & Research Committee
- Resource Committee
- Awards & Recognition Committee
- The Blueprint for Excellence - Essentials for a DPT Program Task Force

6-2. Student Assembly Oath of Office

Decision Motion was moved and approved by the Board for ACAPT to conduct a survey of its members o Professional Oath in DPT programs. The survey is to be sent out to ACAPT member institutions.

6-3. Educational Workshop Offerings

Decision Motion was moved and approved by the Board for:

- (1) Adding a new task to the Programming Committee's assignments: Identify specific areas for non-due revenue generating programming that will not compete with some currently exist component programmings
- (2) Expanding the membership of Program Committee.

6-4. CAPTE

Decision The motion was moved, and approved for the Board to have standing meetings with CAPTE representatives at each CSM.

6-5. Admissions Traffic Rules

Note The Board discussed concerns related to the Admissions Traffic Rules. Mike will provide feedback from ACAPT's legal counsel regarding the Dept. of Justice actions with other organizations who have had similar rules.

6-6. Business Meeting Statistics

Note The Board discussed how to improved institution members participation

7. Adjourn

Note Meeting was adjourned at 9.32am EST.