

# Minutes of ACAPT Board meeting minutes, Jan 10, 2019 - 01/10/19

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**Date and time:** 01/10/19 08:00 am to: 01/10/19 09:30 am

**Present:** Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Mary Blackinton, Jim Farris, Scott Ward, Scott Davis, John Buford

**CC:** Scott Burns, Susan Appling

**Location:** Join the Zoom Meeting Online: <https://zoom.us/j/213794054>  
Then Join By Phone:: 929-436-2866  
Enter Meeting ID: 213 794 054

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## Topics

### 1. Welcome and Introductions - presenter Barb Sanders 8:00am

#### 1-1. Establishing a Quorum

**Note** Quorum established

#### 1-2. Conflicts of Interest

**Note** Non declared

#### 1-3. Antitrust Compliance Guidelines

**Note** guidelines acknowledged

### 2. Approval Minutes from Previous Meeting - presenter Barb Sanders 8:05am

**Decision** Minutes was approved by the Board.

### 3. Consent Agenda - presenter Barb Sanders 8:10am

**Decision** Consent Agenda was approved.

### 4. Treasurer's Report - presenter Nancy Reese 8:15am

**Note** reports reviewed and discussed. no further action requested

### 5. ELP Update

**Note** Nancy Reese presented the Agenda items for ELP meeting at CSM 2019.

### 6. CAPTE 9.8(a) rule - presenter Scott Davis 8:45am

**Decision** The motion to approve the ACAPT position statement regarding CAPTE rule 9.8(a) was moved, seconded, and after discussion, was approved by the Board. Barb Sanders will communicate the Board's position to CAPTE.

## 7. Criteria for Excellence Strategy Meeting - presenter Nancy Reese

**Decision** The motion to proceed with the dates as recommended for the Criteria of Excellence Strategy Group Meeting, including approval to sign the hotel contract, was approved

## 8. Outcomes Strategy Meeting - presenter Barb Sanders 9:10am

**Decision** The Board approved the nominations of the following individuals for the Outcomes Strategy group Meeting: Peggy Gleason, Prisca Collins, John DeWitt, Tara Jo Manal, Lisa Dorsey, Diane Jette, Craig Johnson

## 9. New Business - presenter Mike Sheldon

**Decision** The Board approved the suggestion to use the Common Terminology Dissemination Task Force to work with CAPTE to ensure consistency in the use of the terminology regarding integrated clinical experiences.

**Decision** Emmanuel John will represent ACAPT at the Innovation in Occupational and Physical Therapy Education Summit 2019 holding at Creighton University, June 27-28, 2019.

## 10. Upcoming Meetings

**Note** Jan 22 - Board Meeting at CSM, 10am-4pm  
Jan 23 - Roundtable Liaison and NCCE Networking Meeting at CSM, 5:00-7:00pm  
Jan 24 - Alumni Reception, invitation only at CSM, 5:00-6:30pm  
Feb 14 - Board conference call, 8:00-9:30am EST  
March 14 - Board conference call, 8:00-9:30am EST  
April 7-8 - Tentative dates for an Outcomes Strategy Meeting at APTA  
April 18-19 - Board retreat  
May 16-18 - Tentative dates for an Essential Criteria Meeting at APTA

 [ACAPT schedule at a glance for CSM 2019.xlsx](#)

## 11. Future Deadlines

**Note** Jan 11 - agenda items due for ACAPT board meeting at CSM on Jan 22  
Feb 4 - agenda items due for ACAPT board call on Feb 14  
March 4 - agenda items due for ACAPT board call on March 14  
April 1 - agenda items due for ACAPT board call on April 11 and board retreat on Apr 18-19  
April 29 - agenda items due for ACAPT board call on May 9

## 12. Notes

Note Sandy will be out of the office May 26 - June 3

### 13. Adjourn

Note The meeting adjourned at 9.06 AM

