

Minutes of ACAPT Board of Directors Minutes, November 14, 2019 - 11/14/19

Date and time: 11/14/19 08:00 am to: 11/14/19 09:30 am

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Scott Davis, Mary Blackinton, John Buford, Peter Altenburger, Mary Dockter

CC: Susan Appling

Location: Zoom Meeting

Topics

1. Welcome and Introductions

1-1. Establishing a Quorum

Note Quorum was established

1-2. Conflicts of Interest

Note There was no report of any new COI.

1-3. Antitrust Compliance Guidelines

Note The Board was reminded to be compliant with antitrust discussions guidelines.

2. Approval Minutes from Previous Meeting

Decision Minutes from previous Board meetings were approved by the Board.

3. Consent Agenda

Decision Motion was moved, and approved by the Board to approve the Consent Agenda

4. Treasurer's Report

Note Nancy Reese presented the 2020 Budget for review

4-1. 2020 budget review

Decision Nancy expressed concerns that Committees travel budget appears inequitable and there is a need for guidelines for uniformity on how committee travels are funded. The Board agreed to create uniform travel budget policy for committee travels that are linked to current strategic plan.

Decision Motion was moved and approved by the Board requesting the Finance Committee to formulate a consistent policy and procedures for uniformly funding Committees travel budget.

Note The Board will further review, and potentially approve the 2020 Budget at the December 2019 Board Call.

4-2. Proposal from the Awards & Recognition Panel

Decision The Board discussed the Awards & Recognition Panel proposal, and requested that the Panel should clarify their proposal, and submit a business plan on future sustainability. Revised proposal can be resent for Board's consideration.

4-3. Financial Trends To Be Shared With Members

Note Nancy presented visual representations of ACAPT's financial position (Balance sheet) as well as to the Board. The detailed budget will be sent to members.

5. Appointments

5-1. Identifying Task Force Members

Decision The Board approved the following applicants to the Task Force to Explore Data & Technology for Program Outcomes: Harsha Deoghare, Jacklyn Brechter, Ken Kosior, and Sara North. The Board will invite these additional individuals to join the Task Force: Richard Shields, Stuart Binder-MacLeod, and Rick Segal from the Criteria meeting Kim Topp or Amy Heath from Benchmarks. Peter Altenburger will be the Board Liaison

Decision The Board approved the following applicants to the Task Force to Explore the Creation of an Excellence Recognition Model: Jim Gordon, Susie Deusinger, Lisa Dorsey, Stacia Brown, and Yvonne Colgrove. The Board will invite these addition individuals to join the Task Force: Susan McNertney, Diane Jette, Kai Kennedy, Tim Rethorn, Michael Martin, Nan Hyland. Nancy Reese will be Board Liaison to the Task force.

5-2. Executive Committee Director-At-Large

Note Scott Davis was selected to serve as the 5th member of the Executive Committee. The Board thanks Mary Blackinton for her service.

5-3. Board Liaison Assignments

Decision The Board approved updated ACAPT Board liaisons for committees, and task forces.

5-4. Reference Committee Member

Decision The Board approved that an invitation be extended to Heather Ross to serve to fill the position left by Carol Likens since her term of service has ended. Sandy will follow up with this invitation to Heather

5-5. ELP Reactor Panel

Decision The Board will send out a request for nominations on the November 20, 2019 ACAPT newsletter requesting volunteers to serve on the ELP Reactor Panel.

6. Strategic Plan Measurables

Decision Motion was moved and approved by the Board, to accept the updated strategic plan's measurables and timelines.

Note Board members are to review the strategic plan measurables, and be ready to discuss during the December Board meeting.

7. Generative Discussion

Note There have been numerous exchanges by email on the topics below but no decisive action.

7-1. Response to Sharon Dunn's Challenge

Note The Board to consider ACAPT communications with University Presidents on Physical Therapy Education. Mary and John will start a draft communication.

7-2. Burden of Accreditation

Note CAPTE issues will be discussed at CSM 2020.

8. Adjourn

Note Meeting was adjourned at 9.30am EST