

Minutes of ACAPT Board Minutes August 8, 2019 - 08/08/19

Date and time: 08/08/19 08:00 am to: 08/08/19 09:30 am

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Mary Blackinton, John Buford, Jim Farris, Scott Ward, Scott Davis

CC: Peter Altenburger, Mary Dockter, Susan Appling, Scott Burns

Location: Zoom conference call

Topics

1. Welcome and Introductions

1-1. Establishing a Quorum

Note Quorum was established with Barb, Mike, Nancy, Emmanuel, Mary, Jim, John, and Scott Davis in attendance. Others in attendance are Mary Dockter, Scott Burns, Susan Appling, Peter Altenburger, and Sandy Brooks.

1-2. Conflicts of Interest

Note Conflict of Interest reminder by Barb, and no new conflict(s) was reported.

1-3. Antitrust Compliance Guidelines

Note Board members were reminded of Antitrust Compliance Guidelines.

1-4. ACAPT's Mission: Helping academic institutions achieve excellence in physical therapist education

Note Board members were reminded to be cognizant of considering motions that will advance ACAPT's mission at today's meeting.

2. Approval Minutes from Previous Meeting

Note Minutes from the July Board meeting was approved.

3. Consent Agenda

Task Assessment of Executive Director (ED) was removed from the Consent Agenda for future consideration. Sandy to send summaries of activities and accomplishment to Board members prior to the ED assessment.

Owned by Sandy Brooks due 08/26/19

Decision Consent agenda was approved

4. Mission, Vision, Strategic Initiatives

4-1. Vision re-write

Decision Motion was moved to approve the new Mission and Vision Statement re-writes. The revised mission and vision statements were approved after some discussions, and edits.

Decision Approved Mission: ACAPT supports academic institutions in achieving excellence in physical therapist education.

Decision Approved Vision: ACAPT will drive excellence and innovation in physical therapist education to develop expert professionals who support healthy movement for all.

4-2. Strategic Plan Measurables, Timelines, and Accountability

Decision The Board reviewed, and discussed proposed revisions of the strategic plan for measurables, timelines, and accountability, as presented to the Board by John Buford, and Mike Sheldon. After discussions, the Board decided to further review the strategic plan revisions proposed during the face-2-face meeting at ELC. Board members are to send feedback, and suggestions to Mike and John as they continue to work on the strategic plan reviews, through the hub.

4-3. Criteria for Excellence

Decision Nancy presented to the Board, a draft proposal on behalf of the Board work group on Criteria for Excellence meeting of May 2019. The following motions were moved, and discussed:

1. Definition of Excellence.
-- Approved by the Board.
2. Dissemination of the outcomes of the strategy session.
-- Approved by the Board.
3. Support adoption of ASPIRE type Award for PT Education.
-- Approved by the Board
4. Investigation of resources needed to collect outcomes data.
-- The Board tabled this motion, and returned it to the Work Group for further review/refinement.

Decision The Board approved allocation of the already budgeted \$1,500 in graphic design support to go toward a professional communication reflecting the Criteria for Excellence meeting outcomes.

4-4. Committees and Task Forces

Decision The Board tabled till the October meeting, the decision on formation of Committees and Task forces to take on recommendations from the Criteria for Excellence meeting.

5. Future Office

Decision The Board will continue to review, and discuss the options for future office, before making a decision.

6. ELP Update

Note John Buford updated the Board on the July 2019 minutes, as well as the draft agenda for the August 2019 ELP meeting.

7. Treasurer's Report

Note Nancy Reese presented the treasurer's report to the Board.

8. Adjourn

Note Meeting adjourned at 9.38 am.

Task Summary

New Tasks

Task Assessment of Executive Director (ED) was removed from the Consent Agenda for future consideration. Sandy to send summaries of activities and accomplishment to Board members prior to the ED assessment.

*Owned by **Sandy Brooks** due 08/26/19*