

# Minutes of ACAPT Board Minutes, July 11, 2019 - 07/11/19

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**Date and time:** 07/11/19 08:00 am to: 07/11/19 09:30 am

**Present:** Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Mary Blackinton, Jim Farris, John Buford, Scott Ward, Scott Davis

**CC:** Mary Dockter, Peter Altenburger, Susan Appling, Scott Burns

**Location:** Zoom Meeting

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## Topics

### 1. Welcome and Introductions

#### 1-1. Establishing a Quorum

**Note** quorum established

#### 1-2. Conflicts of Interest

**Note** There were no conflicts of interest expressed

#### 1-3. Antitrust Compliance Guidelines

**Note** All were reminded of the necessary compliances with our antitrust guidelines

### 2. Approval of Minutes from Previous Meeting

**Decision** The Board meeting minutes from June 12 and 13 were approved

### 3. Consent Agenda

**Decision** Scott Ward reported that the National Health Corp bill continues to be developed; The Board provided some edits to recommend to the Nominating Committee, which Sandy will share with them.

The Board approved the consent agenda

### 4. Mission, Vision, Strategic Plan, Alignment, Influence, Advantage

**Decision** The Board discussed the strategic initiatives documents and recommendations provided and decided to develop a small workgroup comprised of Mike, John, and Nancy, to address the ARCI for each of the strategic initiatives and make their recommendations to the board. Sandy to support the work and to draft charges and scope of work for the concepts of the proposed committees and task forces and have those on the next board call.

Nancy to prepare a recommendation for the Board's action in response to the Criteria for Excellence report

#### 4-1. Mission and Vision

**Decision** The Board approved this mission statement: Helping academic institutions achieve excellence in physical therapist education

The vision statement is still in development. Mike to work with John to finalize it and share with the Board for adoption.

the board approved the paragraphs related to the "Who We Are" after the vision statement. If there's a change in the vision statement that talks about movement, then there may be the need to add this language

## 5. ELP Update

**Note** John updated the board on the activities from the meeting at NEXT.

Susan mentioned that the ELP will be asking each partner board to appoint one of their reps to serve on the Academic-Clinical Partnership Meeting workgroup

### 5-1. Draft 2020 ELP budget

**Note** Nancy presented the draft considerations to the board for discussion. There were no changes suggested. These will be presented as recommendations to the Partnership on July 12

## 6. National Student Honor Society

**Decision** The board approved the following motions as presented:

Change to rolling deadlines throughout the year with names of the program's inductees delivered to [acapt@apta.org](mailto:acapt@apta.org) at least 2 months before the graduation ceremonies/date for the cohort.

ACAPT will mail all pins/certificates in the 3rd week of each month directly to the member institutions.

Change the academic criteria for prospective inductees from the top 15% in their class to the top 25% in their class.

Clarify and emphasize that member programs/institutions need to inform their students who meet the academic criteria they are eligible to apply for induction into the honor society; AND the students must complete their application information on the ACAPT website then submit their application to their respective program to be reviewed for approval of induction into the ACAPT NHS.

## 7. Traffic Rules FAQ

**Decision** The Board approved the documentation with some slight edits, which Mike will revise and send them out to everyone. Sandy will post these in an upcoming communication and add them to the website. Sandy will also request that the PTCAS staff post these to their website. Barb recommended that each Board member encourage the final documents be posted to their admissions web pages. Sandy to include this among the welcome messages for new members.

## 8. Student Oath Clarification

**Decision** Nancy Reese, as liaison to the Student Assembly, was tasked to work with Susan McNertney, their liaison to ACAPT, to help the Assembly on next steps

## 9. Global Forum Representative

**Decision** The Board approved the request to send out a call for an alternate to replace Holly Wise. Sandy will work with Kim on the language for the call

## **10. ACAPT Leadership Rotation Schedule for Board Meetings**

**Decision** the board approved the recommendation. Sandy will follow up with each of the chairs to plan for their attendance going forward.

## **11. Treasurer's Report**

**Note** Nancy presented the reports to the Board.

## **12. 2020 board retreat**

**Note** The Board agreed to the dates of April 13 and 14 for their retreat in 2020. Since Easter is on the day before, we will begin the meeting on the 13th at 1:00pm and go into the evening with a working dinner. The destination is being finalized.

## **13. Adjourn**

**Note** The Board adjourned at 9:05am EST

