

Minutes of ACAPT Board Meeting Minutes March 14, 2019 - 03/14/19

Date and time: 03/14/19 08:00 am to: 03/14/19 09:30 am

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Mary Blackinton, Jim Farris, John Buford, Scott Davis, Scott Ward

CC: Susan Appling, Scott Burns

Topics

1. Welcome and Introductions

Note Meeting started at 8.01am EST

1-1. Establishing a Quorum

Note Quorum established. Absent Board member(s): Scott Ward

1-2. Conflicts of Interest

Note There was no new COI reported

1-3. Antitrust Compliance Guidelines

Note There was no antitrust compliance issues

2. Approval Minutes from Previous Meeting

Decision Minutes from previous meeting was approved.

3. Consent Agenda

Decision NIPEC was moved from consent agenda for brief discussion. Clarification was provided from the previous meeting decisions.

4. Treasurer's Report - presenter Nancy Reese

Note There are no new financial reports to provide at this time. We are awaiting the final 2018 year-end-reports

Note Nancy Reese presented a brief updated treasurer's report to the Board

5. ELP Update

5-1. MOU revisions

Note Nancy Reese presented the ELP update in the absence of Scott Ward. The MOU of the ELP between APTA, APTE and ACAPT was reviewed. The Board will continue to review the MOU document to gather more comments or feedback.

5-2. February Minutes; March Agenda

Note The Board reviewed the agenda for upcoming ELP meeting.

5-3. Voting representatives

Note The Board will appoint a replacement for Scott Ward on the ELP at the Board's retreat in April 2019.

6. April Board Retreat

Decision The Board discussed and agreed on an outline of agenda items for the upcoming Board retreat.

7. Criteria for Excellence Meeting

Note Nancy Reese reported on the Criteria for Excellence Meeting (CEM) scheduled for May 18-19. There are 32 invited participants who have confirmed their attendance. A general outline of possible workgroups during the CEM was presented to the Board.

8. Roundtable Liaison Meeting Follow-up

Note The Board discussed issues brought to ACAPT's attention during the Roundtable Liaison meeting at CSM. Each Board member present was assigned to work on the 8 major points identified, and come prepared to discuss at the Board's retreat in April.

9. Chairs attending the Board meeting at NEXT and ELC

Decision The Board discussed the possibility of inviting Consortia/Groups and committee chairs to Board meetings at NEXT, ELC and CSM on a rotary basis. This discussion was tabled for the Board's April 2019 retreat.

10. Association Options, LLC Update

Note Survey has been sent out by the consultants to Board members, consortia leaders, etc. The recommendations from Association Options will be made available at NEXT.

11. Academy of PT Education Office Status Update

Note The APTE is ending their contract for services with APTA earlier than expected, as Julia Rice is leaving in May. The Board briefly discussed the impact on ACAPT's workspace and administrative services.

12. New Business

Note The Board got information about difficulty by students submitting application for the National Honors Society. Sandy Brooks will send out communication to membership, and when the website issues will be resolved.

13. Upcoming Meetings

Note April 14-15 - Outcomes Strategy Meeting at APTA

April 18-19 - Board Retreat in Dallas

May 17-18 - Essential Criteria Meeting at APTA

June 12 - 1:00-5:00pm ACAPT Board Mtg at NEXT (location tbd). Lunch will be included

June 13 - 7:00-9:30am ACAPT Board Mtg at NEXT (location tbd). Breakfast will be included

June 13 - 7:30pm-Midnight - Foundation for PT Gala - ACAPT has a table

June 15 - ELP meeting 8am-1pm

14. Future Deadlines

Note April 1 - agenda items due for ACAPT board call on April 11 and board retreat on Apr 18-19

April 29 - agenda items due for ACAPT board call on May 9

June 3 - agenda items due for ACAPT board meeting at NEXT on June 12 and 13

July 1 - agenda items due for ACAPT board call on July 11

July 29 - agenda items due for ACAPT board call on Aug 8

Aug 1 - deadline for motion submissions for the board review on Aug 8

15. Notes

Note Known dates when Sandy will be out of the office:

March 21-24: partially unplugged

May 26-June 2: a fully unplugged vacation

June 26-28: ASAE Executive Leadership Forum in Quebec

Oct 31-Nov 2: ACAPT booth at NSC

and the dates listed above for Upcoming Meetings

16. Adjourn

Note The Board adjourn at 9.06am EST.

