

Minutes of May 9, 2019 Minutes Board Agenda - 05/09/19

Date and time: 05/09/19 08:00 am to: 05/09/19 09:30 am

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Mary Blackinton, Scott Ward, John Buford, Jim Farris, Scott Davis

CC: Susan Appling, Scott Burns

Location: conference call

Topics

1. Welcome and Introductions

1-1. Establishing a Quorum

Note quorum established

Absent: Scott W., Mike, Emmanuel

1-2. Conflicts of Interest

Note no conflicts identified

1-3. Antitrust Compliance Guidelines

Note the board was reminded of the antitrust compliance guidelines

2. Consent Agenda

Decision The consent agenda was approved

3. Treasurer's Report

Note Nancy reviewed the reports with the board

3-1. Support for the Foundation4PTResearch Awards Luncheon

Decision the board approved to sponsor the luncheon this year at \$5,000

4. Board Retreat Follow-Up

4-1. Minutes

Decision decision to approve the board retreat minutes tabled - incorporate more detail and bring back to the meeting at NEXT

4-2. Mission-Vision re-write

Decision post the revisions to the Board Hub for feedback and include the final recommended language on the board meeting agenda at NEXT for final vote

4-3. ACAPT's Strategic Plan & Strategic Influence

Decision poll the board in order to prioritize the plan; identify board members who will serve as champions of each prioritized item; assess measurables and timelines

4-4. CSM Roundtable Responses

Decision The board approved the document and revisions for dissemination via the ACAPT newsletter

4-5. Decision Tree

Decision Once the mission and vision re-writes have been approved, update the decision tree and consider it approved for use

5. ELP Update

Decision the board reviewed the ELP draft agenda, attachments, and agenda with no objections

5-1. ELP Representation

Decision John Buford has been appointed as the representative to replace Scott Ward and can begin attending immediately until the transition is formal in June 2019

6. Appointments

Decision appointment policy revisions approved

7. Update from Consultants

Note the board discussed the information provided with no further action necessary at this time

8. Criteria for Excellence Mtg Update

Note the board reviewed the agenda and discussed the meeting plan

9. Booth Support at NEXT

Decision board members to review the exhibit hall schedule and send Sandy the dates/times in which they would be willing to be at the booth

10. Election Results

Note Election results were shared with the board

11. New Business

Decision Jeff Rosa has agreed to serve as a member/liaison the National Registry Task Force. John to follow up with Sandy regarding next steps

12. Upcoming Meetings

Note June 12 - 1:00-5:00pm ACAPT Board Mtg at NEXT (location tbd). Lunch will be included

June 13 - 7:00-9:30am ACAPT Board Mtg at NEXT (location tbd). Breakfast will be included

June 13 - 7:30pm- Midnight - Foundation for PT Gala - ACAPT has a table (see attached attendance)

June 15 - ELP meeting 8am-1pm (location tbd)

 [RSVP_list.xlsx](#)

Decision poll board to determine who can attend the Foundation luncheon

13. Future Deadlines

Note May 25 - ELC clinical scholarship application site closes

June 3 - agenda items due for ACAPT board meeting at NEXT on June 12 and 13

July 1 - agenda items due for ACAPT board call on July 11

June 15 - ELC registration opens

July 29 - agenda items due for ACAPT board call on Aug 8

Aug 1 - deadline for motion submissions for the board review on Aug 8

14. Notes

Note Known dates when Sandy will be out of the office:

May 25-June 2: a fully unplugged vacation

June 26-28: ASAE Executive Leadership Forum in Quebec

Oct 31-Nov 2: ACAPT booth at NSC

15. Adjourn

Note meeting adjourned at 9:20am

