

Minutes of ACAPT Board meeting Minutes Jan 22, 2019 - 01/22/19

Date and time: 01/22/19 10:00 am to: 01/22/19 04:00 pm

Present: Sandy Brooks, Barb Sanders, Mike Sheldon, Nancy Reese, Emmanuel John, Mary Blackinton, Scott Ward, Scott Davis, Jim Farris, John Buford

CC: Susan Appling, Scott Burns

Location: Walter E. Washington Convention Center, Room 160
Washington, DC
Combined Sections Meeting

Topics

1. Welcome and Introductions - presenter Barb Sanders 10:00am

1-1. Establishing a Quorum

Note Meeting called to order at 10.14 am. Quorum formed

1-2. Conflicts of Interest

Note No conflict of interest reported

1-3. Antitrust Compliance Guidelines

Note ACAPT does not participate in antitrust conduct and adopts the Antitrust Compliance Guidelines as a core principle.

2. Consent Agenda - presenter Barb Sanders 10:05am

Decision The Board approved the Consent Agenda.

3. Approval Minutes from Previous Meeting - presenter Barb Sanders 10:10am

Decision The Board approved last meeting minutes.

4. ELP Update - presenter Scott Ward 10:15am

Note Nancy Reese reported on ELP: ELP meets on Saturday 1/26/2019, agenda items were presented to the Board.

Note Scott Ward's term on the Board is up in June. The Board will discuss at a later meeting

5. ACAPT Office - presenter Barb Sanders 10:45am

5-1. Consulting Proposals for Office Assessment

Decision The Board reviewed proposals submitted by two consultancy firms. After reviews, the Board approved the proposal by Association Options LLC.

5-2. Staffing Opportunities for 2019+

Decision Sandy Brooks presented to the Board staffing proposals. The proposal was approved by the Board as presented.

6. Strategic Objectives for 2019 - presenter Mary Blackinton 11:30am

Decision The board reviewed a list of priorities for 2019 and will revisit this at the April Board retreat

7. Outstanding Items - presenter John Buford 12:30pm

7-1. National Registry

Decision John Buford proposed a small work group in conjunction with FSBPT to develop a strategic plan for the Graduate National Registry. The Board adopted the recommendation, and identified John Buford as the Board liaison.

7-2. Alternate Approval Process of FSBPT

Decision Susan Appling and Barb Sanders will work with Susan Layton from FSBPT to craft a communication; post some information about this onto the website. Susan/Barb to craft the language

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Owned by Barb Sanders due 02/15/19

7-3. Task Force to examine the proposal for ACAPT to fund Post-Doctoral (post-DPT) research training program

Decision John Buford recommended to the Board to create a task force to work on the post-DPT Research Training program. The Board recommended Scott Ward serve as the chair. The specific charge for the task force will be created within 10 days, and a report should be presented by the Task force to the Board by 2019 APTA NEXT conference.

8. Criteria of Excellence Meeting - presenter Nancy Reese 12:45pm

Decision Discussion on logistics, preparations, timeline, outcomes desired, prospective participants, and the assignment of a board workgroup to manage the work

Decision The Board appointed a 4-member work group to organize and guide the Criteria of Excellence Meeting: Nancy Reese (Chair), Mary Blackinton, Michael Sheldon, and Emmanuel John are members. The Board will consider nomination of participants at the Criteria of Excellence Meeting at the February 8, 2019 Board call meeting.

9. Expansion of PT Education Programs - presenter Barb Sanders 1:15pm

Decision After discussions, the Board adopted a motion to develop a rubric for the start-up database for comparable information. Nancy Reese will work on this database to present to the Board at a later date for further discussions.

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Owned by *Nancy Reese* due 04/05/19

10. DEI Consortium Proposal - presenter Emmanuel John 1:45pm

Decision After discussion, the Board approved the formation of the Consortium. Emmanuel John was appointed as the Board liaison to the DEI consortium. Sandy will follow-up with the submitters regarding next steps to formalize the consortium

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Owned by *Sandy Brooks* due 01/31/19

11. Faculty Residency - presenter Barb Sanders 2:00pm

Decision After exhaustive discussion, the Board denied the proposal.

12. ELC Program Committee question - presenter Mary Blackinton 2:15pm

Decision After discussions, the Board recommended that non-PTs to ELC should pay like other attendees.

13. National Student Honor Society Proposal - presenter Jim Farris 2:30pm

Decision The Board approved the proposal for Honorary status.

Task Sandy to obtain information from these students to incorporate as part of the inductee list

Owned by *Sandy Brooks* due 02/15/19

14. Creating more effective meetings - presenter Barb Sanders 2:45pm

Note This discussion has been tabled to a future meeting

15. Clinical Education - presenter Donna Applebaum 3:00pm

15-1. Strategy Meeting Next Steps

Note The Board received the report, and will review the recommendations.

15-2. DPT/Terminal Internship Consortium discussion

Decision The Board received the report of the Consortium, and recommendation to dissolve, and be absolved into the NCCE. The Board voted unanimously to dissolve the DPT/Internship Consortium.

16. Alumni Reception - presenter Barb Sanders

Decision the Board discussed the items for sharing with those attending the reception

17. New Business

17-1. Examine the organization structure of ACAPT, viz committees, consortia, etc.

Decision The Board appointed Mike Sheldon to lead a Board workgroup with Scott Davis and Mary to examine the structure of ACAPT, viz committees, consortia, etc.

17-2. Attendance at WCPT 2019 in Geneva

Decision The Board appointed Mike Sheldon to attend WCPT Conference in Geneva to represent the Board. Scott Ward and Emmanuel John reported that they too will be in attendance.

18. Adjourn

Decision The meeting adjourned at 4.29pm EST.

Task Summary

New Tasks

Task Susan Appling and Barb Sanders will work with Susan Layton from FSBPT to craft a communication; post some information about this onto the website. Susan/Barb to craft the language

Owned by Barb Sanders due 02/15/19

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Owned by Nancy Reese due 04/05/19

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