



AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

1 **AC-2-21**

2
3 Motion Maker Name: Mark Reinking, Board of Directors
4 Motion Maker Phone: 303-964-6471
5 Motion Maker E-mail: President@acapt.org

6
7 Reference Committee Liaison Name: Lynn Rivers, D'Youville College
8 Reference Committee Liaison Phone: 716-698-0991
9 Reference Committee Liaison Email: riversl@dyc.edu

10
11 **PROPOSED BY:** ACAPT Board of Directors

12
13 **TITLE:** AMEND STANDING RULES OF THE AMERICAN COUNCIL OF ACADEMIC PHYSICAL
14 THERAPY

15
16 **MOTION LANGUAGE:**

17
18 **That the Standing Rules of the American Council of Academic Physical Therapy be amended by**
19 **revision:**

20
21
22 **AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY**
23 **STANDING RULES**

24
25 **Individual Members**

- 26
27 1. Individuals who are faculty members or clinical affiliates of a Member Institution and have
28 been confirmed by the Member Institution's Representative may apply to become individual
29 members by completing the application form and submitting it to ACAPT.
30
31 2. The Board of Directors may assess a fee for these services.
32

33 **Programs with Candidate for Accreditation Status**

- 34
35 1. Institutions of higher education located in the United States of America with a physical
36 therapist education program that is granted candidate for Accreditation status by the
37 Commission on Accreditation in Physical Therapy Education (CAPTE) may, upon request,
38 receive communications regarding ACAPT and attend the Annual Meeting of Member
39 Institutions.
40

41 **Elections**

- 42
43 1. All Member Institution Representatives are entitled to vote for candidates for office.
44
45 2. Voting shall be conducted electronically and on-line.
46



AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

- 47 3. The period of voting shall be at least ten (10) days, beginning, no later than four (4) weeks
48 after the announcement of the slate.
49
- 50 4. Elections for all positions where there are two or more candidates shall be by preferential
51 voting,
52 a. Each Representative when voting shall indicate a rank order preference for each
53 candidate for each position.
54 b. Ballots shall be counted in accordance with the voters' preferences until a majority vote
55 for each office is attained.
56 c. There shall be no reballoting for any position.
57 d. The process for voting and ballot counting shall be explained in the voting materials for
58 each election.
59

60 Reference Committee

- 61 1. The Reference Committee shall receive and correlate motions to be presented at the ACAPT
62 Annual Meeting and shall identify motions that fall outside the object or functions of ACAPT.
63 2. The Reference Committee shall provide counsel regarding form, wording, and method of
64 presentations of matters to be presented at the ACAPT Annual Meeting
65 3. All main motions shall be referred to the Reference Committee.
66 4. Members of the Reference Committee shall attend the ACAPT Annual Meeting and shall reply
67 to inquiries as directed by the presiding officer.
68

69 Credentials for Annual Meeting

- 70
71 1. Representatives must register as in attendance at least one (1) hour prior to the designated
72 start time for the ACAPT Annual Meeting.
73 2. Representatives will be issued a voting credential at the time of registration at the ACAPT
74 Annual Meeting.
75

76 Amendment of Standing Rules

- 77
78 1. These Standing Rules may be amended or rescinded by a majority vote of the
79 Representatives, provided that notice shall have been given at least thirty (30) days prior to
80 the meeting at which they are to be amended or rescinded.
81 2. These Standing Rules may be amended or rescinded without notice by a two-thirds vote of
82 the Representatives.
83
84
85
86
87
88
89
90
91



AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114

SUPPORT STATEMENT:

The new ACAPT parliamentarian as part of the overall review of ACAPT bylaws and standing rules recognized that many of the standing rules were already contained in the bylaws and the appropriate ones are included in the proposed revision of the bylaws; others that were removed were pertaining strictly to the running of the annual meeting and therefore did not belong in the association standing rules. There will be a new document for Standing Rules for the Annual Meeting forthcoming.

REFERENCES:

CURRENT STANDING RULES:

https://acapt.org/docs/default-source/bylaws-rules/final---acapt-standing-rules-as-approved-by-members-oct-2018.pdf?sfvrsn=22bb8bd8_2