



# AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY

## AMERICAN COUNCIL OF ACADEMIC PHYSICAL THERAPY STANDING RULES

### Individual Members

1. Individuals who are faculty members or clinical affiliates of a Member Institution and have been confirmed by the Member Institution's Representative may apply to become individual members by completing the application form and submitting it to ACAPT.
2. The Board of Directors may assess a fee for these services.

### Programs with Candidate for Accreditation Status

1. Institutions of higher education located in the United States of America with a physical therapist education program that is granted candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (CAPTE) may, upon request, receive communications regarding ACAPT and attend the Annual Meeting of Member Institutions.

### Elections

1. All Member Institution Representatives are entitled to vote for candidates for office.
2. Voting shall be conducted electronically and on-line.
3. The period of voting shall be at least ten (10) days, beginning, no later than four (4) weeks after the announcement of the slate.
4. Elections for all positions where there are two or more candidates shall be by preferential voting,
  - a. Each Representative when voting shall indicate a rank order preference for each candidate for each position.
  - b. Ballots shall be counted in accordance with the voters' preferences until a majority vote for each office is attained.
  - c. There shall be no reballoting for any position.
  - d. The process for voting and ballot counting shall be explained in the voting materials for each election.

### Reference Committee

1. The Reference Committee shall receive and correlate motions to be presented at the ACAPT Annual Meeting and shall identify motions that fall outside the object or functions of ACAPT.
2. The Reference Committee shall provide counsel regarding form, wording, and method of presentations of matters to be presented at the ACAPT Annual Meeting
3. All main motions shall be referred to the Reference Committee.



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- 46 4. Members of the Reference Committee shall attend the ACAPT Annual Meeting and shall reply  
47 to inquiries as directed by the presiding officer.  
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49 Credentials for Annual Meeting  
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- 51 1. Representatives must register as in attendance at least one (1) hour prior to the designated  
52 start time for the ACAPT Annual Meeting.  
53 2. Representatives will be issued a voting credential at the time of registration at the ACAPT  
54 Annual Meeting.  
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56 Amendment of Standing Rules  
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- 58 1. These Standing Rules may be amended or rescinded by a majority vote of the  
59 Representatives, provided that notice shall have been given at least thirty (30) days prior to  
60 the meeting at which they are to be amended or rescinded.  
61 2. These Standing Rules may be amended or rescinded without notice by a two-thirds vote of  
62 the Representatives.